

HOLBROOK PALMER PARK – MONTHLY EVENTS – FY 16-17

DATE	FACILITY	TYPE OF EVENT	EVENT STATUS/ PAY OR FREE	FEES PAID (not including deposit)	ADMIN. CHARGES (15% Res/30% Non- Res)	TOTAL \$	NOTES
1/4/2017	Main House	Park & Rec	No Pay	\$0.00	\$0.00	\$0.00	S. Tyler
1/10/2017	Pavilion	Cooking Class	Pay Non Res	\$900.00	\$270.00	\$1,170.00	Parties That Cook
1/11/2017	Main House	Meeting	Pay Non Res	\$700.00	\$210.00	\$910.00	Stanford
1/12/2017	Main House	PD Meeting	No Pay	\$0.00	\$0.00	\$0.00	J. Frew
1/25/2017	Main House	Meeting	Pay Non Res	\$700.00	\$210.00	\$910.00	Stanford
1/25/2017	Main House	Meeting	Refund	\$400.00	\$0.00	\$400.00	Stanford,3 HR/OT,Set Up fee

TOTALS	\$ 2,700.00	\$ 690.00	\$ 3,390.00
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Summary by Month FY 2016-17

Month	Revenue - not included	Total Admin. Revenue	% Catering By Dana	Net To Town
Jul-16				
Aug-16				
Sep-16				
Oct-16				
Nov-16				
Dec-16				
Jan-17				
Total FY 2016-17				