



**Town of Atherton
PARK AND RECREATION COMMISSION**

**Minutes
September 6, 2017
Regular Meeting
6:30 pm**

Holbrook-Palmer Park Main House
150 Watkins Ave

The meeting was called to order by Chairman Perry Narancic at 6:35 p.m.

1. ROLL CALL

Committee Members: Perry Narancic, Bob Roeser, Merilee Gardner, Denise Kupperman, Christine David, Marylou Timpson.

Councilmember Liaison: Rick DeGolia

Absent: John Davey

Staff: Steve Tyler, Sally Bentz Dalton

2. PUBLIC COMMENTS – No comments

3. APPROVAL OF MINUTES – June 7, 2017

Motion: Gardner Second: Roeser

PASSED 5-0

4. PRESENTATIONS Player Capital Tennis

Michael Jessup gave the Committee a state of his program address. Michael explains his enrollment is down (mostly for summer camps) due to the booming economy, which tends to move family's to long and distant vacations.

Michael came with an update on his fundraising and plans for a conversion of court #3 to a clay tennis court. Some rough plans were shared with the Committee. Concerns regarding water usage for this court was expressed.

Michael is pleased the City Council has funded a tennis viewing area and that staff is moving forward with it.

For next year's projects, Michael would like to see the interior fences lowered, fence posts painted (black) and new bird proof garbage cans.

5. REGULAR AGENDA

5a. Park Circulation plan

Update moved to October 4th meeting.

5b. Donation policy

Current donation policy discussed. Committee members promised to bring some "red lined" versions of policy to next meeting.

- 5c. **Professional Kitchen Cleaning**
Staff promised to have this completed by the October walk-through.

6. **COMMITTEE AND STAFF MEMBER REPORTS**

- 6a. **Foundation report – Gardner**
No report for July.

- 6b. **Friends of the Park report –Kupperman**
A luncheon was held in June on the Water Tower lawn. Keynote speaker. 40 people in attendance.

- 6c. **Staff reports –**
Steve Tyler reports on staff goings on, budget and special events. Staff asked to ask PD to educate bicycle riders using the park path that this activity is not allowed. Staff also asked to engage an irrigation specialist regarding watering need for all of the parks trees (even mature large trees).

- 6d. **Park events –**

7. **PUBLIC COMMENT –**

8. **SET/CONFIRM NEXT MEETING DATE**

Next meeting date: **September 6, 2017**
Holbrook Palmer Park Main House
150 Watkins Ave, Atherton
5:00 PM Facility Walk through
6:30 PM – Regular meeting

Agenda items – Discussion – placement of new picture in the Main House,

9. **ADJOURN**
Motion: Gardner 2nd: Timpson Ayes 6 Noes 0 PASSED 6-0

The Meeting was adjourned at 8:50 p.m.

Respectfully submitted,

Steve Tyler
Public Works Superintendent