



## Item No. 12 Town of Atherton

### **CITY COUNCIL STAFF REPORT – CONSENT AGENDA**

**TO: HONORABLE MAYOR AND CITY COUNCIL  
GEORGE RODERICKS, CITY MANAGER**

**THROUGH: ROBERT OVADIA, PUBLIC WORKS DIRECTOR**

**FROM: DAVID HUYNH, PW MAINTENANCE MANAGER**

**DATE: APRIL 18, 2018**

**SUBJECT: AWARD OF CONTRACT FOR THE 2018 OVERLAY PROJECT,  
PROJECT NUMBER 56085**

#### **RECOMMENDATION**

Award the construction contract for 2018 Overlay Project, Project Number 56085 to the lowest responsive bidder, G. Bortolotto & Company of San Carlos for \$340,000 and authorize change orders up to \$35,000; direct the City Attorney to prepare the contract; and authorize the City Manager to execute the contract on behalf of the Town.

#### **BACKGROUND**

Pavement maintenance is budgeted annually in the Town's Capital Improvement budget. The 2018 Overlay Project is included in the FY 2017-18 Capital Improvement Program and consists of milling 2" of asphalt, grinding and replacing pavement failures, performing crack sealing and repaving asphalt per Town specifications.

#### **ANALYSIS**

Public Works staff administered a publicly noticed bid for the 2018 Overlay Project. Bids were opened on April 3, 2017. Two (2) bids were received for the 2017 Overlay Project as follows:

<u>CONTRACTOR</u>	<u>LOCATION</u>	<u>BID</u>
G. Bortolotto & Co., Inc.	San Carlos	\$340,000
O'Grady Paving, Inc.	Mountain View	\$369,430

Staff also recommends Council authorize staff to process construction change orders up to \$35,000 as during construction areas of pavement failure must be fully remediated and the actual limits of the failed areas cannot be determined until grinding of the surface has been completed.

## **COMMUNITY NOTIFICATION**

A list and map of the areas affected of the project is currently on the Town's website. A construction schedule will be added to the Town's website and distributed via the Town's electronic news network.

### **Neighborhood Notifications and Performance**

Staff will widely publicize the overlay program through a multi-media approach using the Town's website and the Town's electronic news flash notification system. The contractor's responsibilities include: door-hanger notifications; signage; and the placement of barricades at 100-foot maximum intervals on each street at least forty-eight hours prior to work being performed. These barricades will include no parking signs and road closure schedules along with contact information. A list and map of the areas affected and timing of the project will be added to the Town's website and distributed via the Town's electronic news network.

The contractor's efforts will also include, construction signage (4FTx6FT) at the ends of each street segment stating the road closure date and time and the contractor's contact information.

## **POLICY FOCUS**

The project will provide a pavement resurfacing that will extend the life cycle of the roadway. This project will include milling of Asphalt, patching of failed pavement sections, crack sealing, and repaving asphalt. A solid and consistent pavement management program is a planning and budgeting tool that helps communities make more consistent, cost effective and defensible decisions about what work to do and when to do it. The costs of repairs to a roadway will increase if not done at the appropriate time. The delay of roadway improvement projects can result in more costly improvements when ultimately done. From a policy perspective, it is less expensive to keep roads in good shape over time through an effective and supported pavement management system.

## **FISCAL IMPACT**

SB1, Measure M, Measure A and Special Parcel Tax Funds in the amount of \$400,000 are budgeted for this project in FY 2017-18. The Engineer's Estimate for the 2018 Overlay Project is \$384,000.

## **PUBLIC NOTICE**

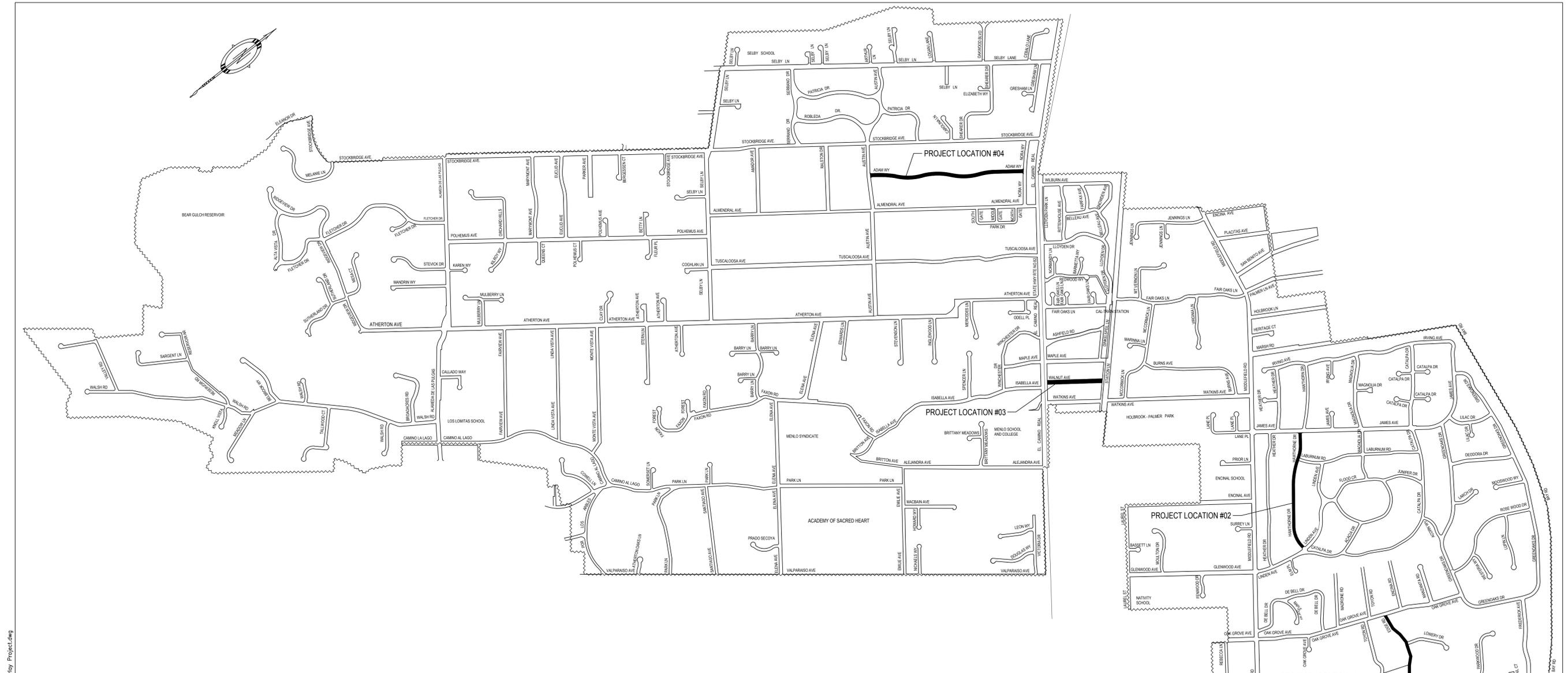
Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the project is also disseminated via the Town's electronic News Flash and Atherton

Online. There are approximately 1,200 subscribers to the Town's electronic News Flash publications. Subscribers include residents as well as stakeholders – to include, but be not limited to, media outlets, school districts, Menlo Park Fire District, service providers (water, power, and sewer), and regional elected officials.

### **ATTACHMENTS**

Map of project locations

DWG File: S:\Projects\FY 17-18 Maintenance Projects\2018 Overlay Project - 56085\CAD\01 - Title Sheet - Overlay Project.dwg



# TOWN OF ATHERTON

## 2018 OVERLAY PROJECT

### PROJECT # 56085

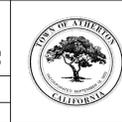
NO.	DATE	DESCRIPTION	BY
0		PLANS FOR BID	DGH

REGISTERED CIVIL ENGINEER	DATE
PLANS APPROVAL DATE	
TOWN OF ATHERTON DEPARTMENT OF PUBLIC WORKS 91 ASHFIELD ROAD ATHERTON, CA 94027	

THIS PLAN WAS PREPARED UNDER MY DIRECTION		DRAWN	By D. HUYNH	Checked R. OVADIA
APPROVED BY:		DESIGN	By D. HUYNH	Checked R. OVADIA
ROBERT OVADIA R.C.E. 52664		QUANTITIES	By	Checked
DIRECTOR OF PUBLIC WORKS		SCALE: HORIZONTAL: NTS	VERTICAL: NTS	

**TOWN OF ATHERTON**  
DEPARTMENT OF PUBLIC WORKS

0 1 2 3 4  
ORIGINAL SCALE IS IN INCHES FOR REDUCED PLANS



2018 OVERLAY PROJECT			
PROJECT LOCATION MAP			
DISREGARD PRINTS BEARING EARLIER PLOT DATES	DATE PLOTTED	SHEET	OF
	02/14/18	1	1