



Item No. 11 Town of Atherton

CITY COUNCIL STAFF REPORT - CONSENT AGENDA

**TO: HONORABLE MAYOR AND CITY COUNCIL
GEORGE RODERICKS, CITY MANAGER**

THROUGH: ROBERT OVADIA, PUBLIC WORKS DIRECTOR

FROM: MARTY HANNEMAN, PROJECT MANAGER

DATE: MAY 16, 2018

**SUBJECT: ACCEPTANCE OF WORK, AUTHORIZATION TO RECORD NOTICE
OF COMPLETION FOR SITE IMPROVEMENTS FOR TEMPORARY
LIBRARY MODULAR BUILDINGS**

RECOMMENDATION

Accept work and authorize recording of a Notice of Completion for Site Improvements for Temporary Library Modular Buildings, Project Number 54015.

BACKGROUND

The Council awarded a construction contract on February 21, 2018 to Redgwick Construction Company for \$93,200 and authorized change orders up to \$18,000 for a total amount of \$111,200. This project consisted of the furnishing of all labor, equipment and materials to perform all work necessary and incidental to construct site improvements at the civic center at the corner of Maple Avenue and Dinkelspiel Station Lane to accommodate temporary library modular buildings for the Atherton Town Center Project. Work under the contract has been completed.

ANALYSIS

The original contract price was for \$93,200. There was one construction change order increase of \$17,948.19, bringing the total contract to \$111,148.19. The contract changes were as follows:

1. Original Contract	\$ 93,200.00
2. CO#1 Increases	\$ 17,948.19
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TOTAL	\$ 111,148.19

POLICY ISSUES

There are no significant policy issues related to this item. The item is consistent with the Town’s adopted 5-Year Capital Improvement Program.

FISCAL IMPACT

The cost for site improvements for the temporary library trailers was contemplated to be approximately \$130,000 in FY 2017-18 and is part of the Owner Cost total of \$828,800 in the Atherton Town Center Project Cost Model Manager. The final cost of this work is \$140,332.94.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the item is also disseminated via the Town’s electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town’s electronic News Flash publications. Subscribers include residents as well as stakeholders – to include, but be not limited to, media outlets, school districts, Menlo Park Fire District, service providers (water, power, and sewer), and regional elected officials.

COMMISSION/COMMITTEE FEEDBACK/REFERRAL

This item ___ has or X has not been before a Town Committee or Commission.

- ___ Audit/Finance Committee (meets every other month)
- ___ Bicycle/Pedestrian Committee (meets as needed)
- ___ Civic Center Advisory Committee (meets as needed)
- ___ Environmental Programs Committee (meets every other month)
- ___ Park and Recreation Committee (meets each month)
- ___ Planning Commission (meets each month)
- ___ Rail Committee (meets every other month)
- ___ Transportation Committee (meets every other month)
- ___ Tree Committee (meets each month)

ATTACHMENT

Notice of Completion

RECORD REQUESTED BY:

TOWN OF ATHERTON
AND WHEN RECORDED MAIL TO:

CITY CLERK, TOWN OF ATHERTON

91 ASHFIELD ROAD
(Street Address)
ATHERTON, CALIFORNIA 94027
(City, State and Zip Code)

No fee pursuant to Government Code Section 6103

SPACE ABOVE THIS LINE FOR RECORDER'S USE

TOWN OF ATHERTON
NOTICE OF COMPLETION

SITE IMPROVEMENTS FOR TEMPORARY LIBRARY MODULAR BUILDINGS
PROJECT NO. 54015
ATHERTON, CALIFORNIA

NOTICE IS HEREBY GIVEN THAT Robert Ovadia, Engineer of Work for the Town of Atherton, County of San Mateo, California, on the 16st day of May, 2018 did file with the City Clerk of said Town a Certificate of Completion for the work described in the construction contract awarded to Redgwick Construction Company on the 21st day of February 2018, said contract being executed on the 13th day of March, 2018.

That said work and improvements were accepted as completed on the 27th day of April, 2018 and that acceptance for completion of said work was ordered by Motion of the City Council of said Town, adopted on the 16th day of May, 2018, and that the name of the surety on the Contractor's bond for performance, labor and materials on said project is The Ohio Casualty Insurance Company, 71 Stevenson Street, San Francisco, CA 94105.

That said work and improvements consisted of site improvements at the civic center at the corner of Maple Avenue and Dinkelspiel Station Lane to accommodate temporary library modular buildings for the Atherton Town Center Project as described in the plans and specifications approved by the City Council of the Town of Atherton pursuant to motion, adopted the 21st day of February, 2018.

That I, Robert Ovadia, City Engineer of the Town of Atherton, am authorized by said Motion to execute and file this notice with the County Recorder of the County of San Mateo.

BY: _____
Robert Ovadia, City Engineer

Date

ATTEST: _____
Theresa DellaSanta, City Clerk

Date

'I declare under penalty of perjury that the foregoing is true and correct.'

Atherton, CA
(Date and Place) (Signature) Robert Ovadia, City Engineer

