



**Item No. 12
Town of Atherton**

CITY COUNCIL STAFF REPORT - CONSENT AGENDA

**TO: HONORABLE MAYOR AND CITY COUNCIL
GEORGE RODERICKS, CITY MANAGER**

THROUGH: ROBERT OVADIA, PUBLIC WORKS DIRECTOR

FROM: DAVID HUYNH, PW MAINTENANCE MANAGER/SR. ENGINEER

DATE: SEPTEMBER 19, 2018

**SUBJECT: ACCEPTANCE OF WORK, AUTHORIZATION TO RECORD NOTICE
OF COMPLETION FOR THE 2018 OVERLAY PROJECT, PROJECT
NUMBER 56085**

RECOMMENDATION

Accept work and authorize recording of a Notice of Completion for the 2018 Overlay Project, Number 56085.

BACKGROUND

The Council awarded a construction contract on April 18, 2018, to G. Bortolotto & Company for \$340,000 and authorized change orders up to \$35,000 for a total amount of \$375,000. This project consisted of milling 2" of asphalt, grinding and replacing pavement failures, performing crack sealing and repaving asphalt per Town specifications. Work under the contract has been completed.

ANALYSIS

The original contract price was for \$340,000. There were quantity increases of \$10,639 and contract change order amount of \$10,045, bringing the total contract to \$161,102. The contract changes were as follows:

- | | |
|--|------------|
| 1. Original Contract | \$ 340,000 |
| 2. Quantity Increases | \$ 10,639 |
| 3. Contract Change Order 1 – additional striping on Watkins Ave.,
Oak Grove Ave., and Atherton Ave. | \$ 10,045 |

TOTAL \$ 360,684

POLICY ISSUES

There are no significant policy issues related to this item. The item is consistent with the Town’s adopted 5-Year Capital Improvement Program.

FISCAL IMPACT

Special Parcel Tax Funds in the amount of \$400,000 were budgeted for this project in FY 2017-18. The final cost of this segment of work is \$360,684.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the item is also disseminated via the Town’s electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town’s electronic News Flash publications. Subscribers include residents as well as stakeholders – to include, but be not limited to, media outlets, school districts, Menlo Park Fire District, service provides (water, power, and sewer), and regional elected officials.

COMMISSION/COMMITTEE FEEDBACK/REFERRAL

This item ___ has or X has not been before a Town Committee or Commission.

- Audit/Finance Committee (meets every other month)
- Bicycle/Pedestrian Committee (meets as needed)
- Civic Center Advisory Committee (meets as needed)
- Environmental Programs Committee (meets every other month)
- Park and Recreation Committee (meets each month)
- Planning Commission (meets each month)
- Rail Committee (meets every other month)
- Transportation Committee (meets every other month)
- Tree Committee (meets each month)

ATTACHMENT

Attachment A - Notice of Completion

RECORD REQUESTED BY:

TOWN OF ATHERTON
AND WHEN RECORDED MAIL TO:

CITY CLERK, TOWN OF ATHERTON

91 ASHFIELD ROAD
(Street Address)
ATHERTON, CALIFORNIA 94027
(City, State and Zip Code)

No fee pursuant to Government Code Section 6103

SPACE ABOVE THIS LINE FOR RECORDER'S USE

TOWN OF ATHERTON
NOTICE OF COMPLETION

2018 OVERLAY PROJECT
PROJECT NO. 56085
ATHERTON, CALIFORNIA

NOTICE IS HEREBY GIVEN THAT Robert Ovadia, City Engineer for the Town of Atherton, County of San Mateo, California, on the 19th day of September, 2018 did file with the City Clerk of said Town a Certificate of Completion for the work described in the construction contract awarded to G. Bortolotto & Company on the 18th day of April 2018, said contract being executed on the 1st day of May, 2018.

That said work and improvements were accepted as completed on the 8th day of June, 2018 and that acceptance for completion of said work was ordered by Motion of the City Council of said Town, adopted on the 19th day of September, 2018, and that the name of the surety on the Contractor's bond for performance, labor and materials on said project is The Guarantee Company of North America USA, 1800 Sutter St., Suite 880, Concord, CA 94520

That said work and improvements consisted of milling 2" of asphalt, grinding and replacing pavement failures, performing crack sealing, repaving asphalt and re-striping/pavement markings (as needed) per Town standard specifications and special provisions.

That I, Robert Ovadia, City Engineer of the Town of Atherton, am authorized by said Motion to execute and file this notice with the County Recorder of the County of San Mateo.

BY: _____
Robert Ovadia, City Engineer

Date

ATTEST: _____
Theresa DellaSanta, City Clerk

Date

'I declare under penalty of perjury that the foregoing is true and correct.'

Atherton, CA
(Date and Place)

(Signature) Robert Ovadia, City Engineer

