



Town of Atherton 7c

PARK & RECREATION COMMITTEE STAFF REPORT

TO: PARK AND RECREATION COMMITTEE

FROM: SALLY BENTZ, PARK MANAGER

DATE: OCT 3RD, 2018

SUBJECT: PARK GOINGS ON SEP 2018

REGULAR STAFF

For the month of September, broken down is as follows:

- **Performed regular maintenance tasks;**
 - Pick litter/trash.
 - Remove trash bags.
 - Blow and pick up tree leaves and debris.
 - Inspect and maintain restrooms.
 - Inspect and maintain tennis courts.
 - Inspect and maintain playgrounds.
 - Inspect and maintain Main House elevator.
 - Control undesirable weeds throughout property.
 - Cut back and remove tree brush and dead vegetation.
 - Apply seasonal fertilizers to turf and plants.
 - Inspect and maintain landscape irrigation.
 - Inspect and maintain landscape irrigation well and filter system.
 - Potable water usage is monitored daily.
 - Water non-established trees throughout the park based on schedule.
 - Blow tennis courts 2 times per week as required.

- Wooden gates at HP park corp-yard got fixed and restored.
- New signs got installed at Art Room.
- New tennis court equipment got installed due to broken, damaged or wear/torn.
- Rose bushes are in process of getting pruned.
- Bushes along Jennings pavilion parking lot got cut back from light poles.
- New flush valves were set below grade.
- Wiring at newly installed valves in the ball field completed.
- Little League cyclone cages gates and fences got fixed and restored.
- All Trash cans throughout the property got all washed off and cleaned for better appearance.
- Dead Elm trees at Playground and picnic area got removed by West Coast Arborists.
- Cobwebs got dusted throughout the property.
- All surveillance cameras got dusted and cleaned.

- **New and future planned projects;**
 - Repair water drinking fountain at tennis court area.
 - Continue repairs and improve irrigation throughout property.
 - Complete wire splicing on all automatic flow valves.
 - Repair wooden cover behind playground restrooms.
 - Repair door at Main House on Fountain side.

Tennis Numbers

September

Hours of court usage (# of crts x time) 330 hours

Clinics/Camps: 172

Lessons: 161

Events: 2 weekly coaches meeting

Total # of students: 367

New Art Sign



New tennis nets installed



Pruning around lighting



Dying Elm trees and stump from playground removed



Little league cages fixed

