

NOVEMBER 2018 HP PARK EVENTS/BOOKINGS

DATE/TIME	EVENT/SIZE	PARKING	AREA	EVENT CONTACT	STAFF REQUIREMENTS/ISSUES	SEATING SET-UP	CATERING	MUSIC	FEES
November 2, 2018 8:00am-2:30pm	Meeting 70	NO SPECIAL REQUIREMENTS	Pavilion	M. Timpson 650-330-0333	Set up/take down Staff present	TBD	Carvery	NONE	\$1035.00
November 3, 2018 11:00am-7:00pm	Social Event 80	NO SPECIAL REQUIREMENTS	Pavilion	S. Ashwarya 650-656-7971	Set up/take down Staff present	TBD	TBD	NONE	\$3250.00
November 5, 2018 6:30pm-8:30pm	Meeting 20	NO SPECIAL REQUIREMENTS	Main House	M. Timpson	Set up/take down No staff present	U Shape for 10	NONE	NONE	NONE
November 7, 2018 6:30pm-8:00pm	Park & Rec Committee Meeting 15-20 Attendees	NO SPECIAL REQUIREMENTS	Main House	Sally Bentz-Dalton, Town Arborist/Park Manager**	Set up/take down No staff present	U Shape seating for 12	NONE	NONE	NONE
November 16, 2018 12:00pm-4:00pm	Meeting 50	NO SPECIAL REQUIREMENTS	Carriage House	T. Bransen 650-269-9770	Set up/take down Staff present	NONE	NONE	NONE	\$520.00
November 16, 2018 3:00pm-12:00am	Wedding 150	NO SPECIAL REQUIREMENTS	Pavilion	L. Bautista 510-909-4086	Set up/take down Staff present	TBD	On Own	DJ	\$1560.00
November 19, 2018 7:00am-12:00pm	Meeting 10	NO SPECIAL REQUIREMENTS	Main House	Jennifer Frew, Asst. to the Chief / Trng. Mngr. Ext # 503	Set up/take down No staff present	U Shape seating for 10	NONE	NONE	NONE
November 29, 2018 7:30am-11:30am	Meeting 70	NO SPECIAL REQUIREMENTS	Pavilion/ Main House	Wellspring 650-400-4505	Set up/take down Staff present	TBD	On Own	NONE	\$1265.00

CLASS	FACILITY/DAYS USED
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** Staff member to open and close facility.

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A.A MEETINGS	Every Sunday November 4, 11, 18 & 25 CH 8 – 10 am
AYSO	Monday-Friday November 1, 2, 5, 6, 7, 8 & 9
BAY AREA COUNTRY DANCE	(2 nd Tuesday of Each Month) November 13 CH 8 – 10 pm
FOLK DANCE	Wednesdays November 7, 14 & 28 CH 8 – 10 pm
FREDDIE JACKSON – DOG TRNG	Tuesdays & Thursdays November 1, 6, 8, 13, 15, 20 & 27 North Meadow(or Carriage House) 2 – 4 pm
MENLO-ATHERTON LITTLE LEAGUE	Field use
MENLO-ATHERTON YOUTH LACROSSE	To be determined
TENNIS	TENNIS COURTS – DATES/TIMES VARY

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