



Town of Atherton 7c

PARK & RECREATION COMMITTEE STAFF REPORT

TO: PARK AND RECREATION COMMITTEE

FROM: SALLY BENTZ, PARK MANAGER

DATE: NOV 7TH, 2018

SUBJECT: PARK GOINGS ON OCT 2018

REGULAR STAFF

For the month of September, broken down is as follows:

- **Performed regular maintenance tasks;**
 - Pick up litter/trash.
 - Remove trash bags.
 - Blow and pick up tree leaves and debris.
 - Inspect and maintain restrooms.
 - Inspect and maintain tennis courts.
 - Inspect and maintain playgrounds.
 - Inspect and maintain Main House elevator.
 - Control undesirable weeds throughout property.
 - Cut back and remove tree brush and dead vegetation.
 - Apply seasonal fertilizers to turf and plants.
 - Inspect and maintain landscape irrigation.
 - Inspect and maintain landscape irrigation well and filter system.
 - Potable water usage is monitored daily.
 - Water non-established trees throughout the park based on schedule.
 - Blow tennis courts 2 times per week as required.

- Rose bushes were pruned/dead head as required.
- Water drinking fountain by tennis courts was repaired and was cleaned/maintained for public to use.
- New blue recycle garbage cans got installed at tennis courts for guest recycle needs.
- Tree brush has been removed at North Meadow area as per request.
- New irrigation automatic valves have been replaced and improved for efficient performance.
- Broken bollard run over by vehicle was fixed and restored.
- New lighting covers and bulbs got replaced at Jennings Pavilion.
- Gophers are under control with traps set by pest control contractor.
- Lateral leak creating muddy areas got repaired at Ball Field to prevent hazard issues.

- **New and future planned projects;**
 - Finish and complete all wire splicing on all automatic flow valves.
 - Repair wooden cover behind playground restrooms.
 - Repair and restore door at Main House on Water Fountain side.

- Repair and or replace broken equipment at playground structures.
- Purchase light covers at Carriage House fans.
- Install water filter and quick coupler connector for clay court at Tennis Courts area.
- Repair roof hole on shed, South of Tennis Courts.
- Restore wall cover inside playground restrooms.

Tennis Numbers

October

Hours of court usage (# of crts x time) 312 hours

Clinics/Camps: 147

Lessons: 164

Events: 2 weekly coaches meeting

Clay Court Bookings: 12 paid hours – sometimes the coaches may hit on students that is not accounted for

Total # of students: 342

Gopher holes traps set



Broken bollard was fixed



Brush was cleared along pathway corner at North meadow

