



Minutes
Town of Atherton
CITY COUNCIL
October 17, 2018
REGULAR MEETING
7:00 P.M.
City Council

Mayor Wiest called the meeting to order at 7:00 p.m.

7:00 REGULAR SESSION

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL Wiest, Widmer, Lewis, DeGolia, Lempres

3. PRESENTATIONS

- **Proclamation to ADAPT** – Chief McCulley

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Chief McCulley read the proclamation for the record. He thanked the members of ADAPT for their hard work and efforts in helping to prepare the Town for a major disaster event.

- **Proclamation to Former Sergeant Sherman Hall** – Chief McCulley

Chief McCulley read the proclamation for the record. He thanked Sgt. Hall for his many years of dedicated service in Atherton.

- **Oath of Office** – Sergeant David Gomez
- **Introduction of the K9 Unit** – Chief McCulley

Chief McCulley gave the Oath of Office to Sergeant Gomez and to the K9 Unit. Sgt. Gomez was pinned by his wife.

- **Presentation by CalWater** – District Manager Dawn Smithson

Moved to a future agenda.

4. PUBLIC COMMENTS

The Goodman's, 99 Reservoir Lane, discussed construction of a new home that abuts their property. They have no ill will toward their neighbors. They indicated that there is an elevation issue that leaves them with a view of 3-4 stories of the new property. They encourages staff to look more into the elevation issues.

5. **REPORT OUT OF CLOSED SESSION - Report out by City Attorney**
6. **CITY MANAGER'S REPORT** – Nothing further from Council.
7. **COMMUNITY ORGANIZATION ROUNDTABLE REPORT**

CONSENT CALENDAR (Items 8-16)

City Manager Rodericks said that staff needs to remove item 12 entirely from the agenda and bring it back at a future meeting.

Council Member Lempres had a question on item 10. He asked if there is any additional update on Tetra Tech as it relates to Hunters Point. Staff had no update.

Council Member Lewis asked if there will be additional language regarding storwater on El Camino Real and whether it would come back to Council.

Rodericks said that language will be added for them to look at collection of water from Redwood City upward to Atherton and going East.

MOTION by Lewis, second by Lempres to approve the consent calendar except item 12 which is removed entirely. The motion passed 4-0-1 – Widmer had to recuse because of items 10 and 11 due to his occupation as a professor at Menlo College.

8. **APPROVAL OF MINUTES**
Report: City Clerk Theresa DellaSanta
Recommendation: Approve minutes for: September 5 and September 19
9. **APPROVAL OF BILLS AND CLAIMS FOR SEPTEMBER 2018 IN THE AMOUNT OF \$ 1,430,673**
Report: Finance Director Robert Barron III
Recommendation: Approve Bills and Claims for September in the total amount of \$1,430,673
10. **AUTHORIZE THE CITY ATTORNEY TO PREPARE AND THE CITY MANAGER TO EXECUTE AN AGREEMENT AMENDMENT WITH TETRA TECH INC. TO PREPARE A PRELIMINARY ENGINEERING CONCEPT DESIGN REPORT FOR A PROPOSED STORMWATER CAPTURE FACILITY PROJECT AT CARTAN FIELD MENLO COLLEGE**
Report:
Recommendation: Authorize the City Attorney to prepare and the City Manager to execute an agreement amendment with Tetra Tech Inc. to prepare a Preliminary Engineering Concept Design report (20% design) for a proposed stormwater capture facility project at Cartan Field Menlo College
Description: *This item involves approval of the attached Scope of Work to develop a 20% Concept Design to explore potential alternatives for a water capture facility at Cartan Field*
11. **SELECT MIG AS THE ENVIRONMENTAL CONSULTANT FOR ENVIRONMENTAL DOCUMENTATION FOR A PROPOSED STORMWATER CAPTURE FACILITY**

PROJECT AT CARTAN FIELD AND AUTHORIZE THE CITY ATTORNEY TO PREPARE AND THE MANAGER TO EXECUTE A PROFESSIONAL SERVICES AGREEMENT

Report: Town Planner Lisa Costa Sanders

Recommendation: Select MIG as the Environmental Consultant to prepare an environmental document for the proposed Stormwater Capture Facility Project at Cartan Field and authorize the City Attorney to prepare and the City Manager to sign a Professional Services Agreement

Description: *This item involves which consultant to select to prepare the environmental document. Ultimately, staff is recommending that the Council authorize the preparation and execution of an agreement with MIG to prepare an Initial Study and Mitigated Negative Declaration for a Stormwater Capture Facility at Cartan Field.*

~~12. **SELECTION OF A “PREFERRED ALTERNATIVE” AND TWO ITERATIONS OF THE ALTERNATIVE FOR ENVIRONMENTAL EVALUATION FOR A PROPOSED STORMWATER CAPTURE FACILITY PROJECT AT CARTAN FIELD**~~

~~**Report:** Town Planner Lisa Costa Sanders~~

~~**Recommendation:** Approve the staff recommendation to select Cartan Field Stormwater Capture Alternative 3 as the “Preferred Alternative” for further environmental evaluation and reporting and authorize staff to develop two additional iterations of Alternative 3 for analysis in the project environmental document~~

~~**Description:** *This item will involve a discussion by the Council on which alternative to select as the “Preferred Alternative” for further environmental evaluation. Ultimately, staff is recommending that the Council select Alternative 3 as the “Preferred Alternative” to be evaluated in an Initial Study and Mitigated Negative Declaration for a Stormwater Capture Facility at Cartan Field.*~~

13. **ADOPTION OF UPDATED ORDINANCE NO. 12.24, AN ORDINANCE OF THE TOWN OF ATHERTON RELATED TO HOLBROOK PALMER (HP) PARK**

Report: Police Chief Steve McCulley

Recommendation: Adoption of updated Ordinance No. 12.24, an Ordinance of the Town of Atherton related to Holbrook Palmer Park

Description: *This item involves revisions to Chapter 12.24 of the Atherton Municipal Code related to the rules and regulations for Holbrook Palmer Park. The proposed revisions deal with adding regulations for the use of drones, the control and leashing of dogs, the consumption or possession of alcohol, and the use of amplified sound. The Town’s leash law and regulations for drones already exist so the adds to the Ordinance are merely an update to current laws already on the books. Alcohol is allowed in the Park only under a Town permit or rental agreement. This is clarified in the update. Amplified sound is also allowed only under a Town permit or rental agreement. This too is clarified. The Council may discuss activities in the Park that they experience and how the Town staff manages or regulates these activities*

14. **AUTHORIZATION TO RELEASE REQUEST FOR PROPOSALS FOR GREEN INFRASTRUCTURE PLAN PREPARATION**

Report: Public Works Director Robert Ovadia

Recommendation: Authorize Staff to release a Request for Proposals (RFP) to qualified consulting firms for the preparation of a Green Infrastructure Plan

Description: *This item involves the release of a Request for Proposals for the preparation of a Green Infrastructure Plan in compliance with the Municipal Regional Stormwater Permit issued Lby the California Regional Water Quality Control Board – San Francisco Bay Region*

15. AWARD A CONTRACT FOR THE RESURFACING OF THREE TENNIS COURTS AND A CONTRACT FOR MAINTENANCE OF THE CLAY COURT AT HOLBROOK PALMER PARK; DIRECT THE CITY ATTORNEY TO PREPARE THE CONTRACT AND AUTHORIZE THE CITY MANAGER TO EXECUTE THE CONTRACT ON BEHALF OF THE TOWN

Report: Public Works Director Robert Ovardia

Recommendation:

- 1) **Award a contract for resurfacing of three tennis courts at Holbrook Palmer Park to the lowest responsive bidder, Saviano Company Inc. of San Jose for \$25,000 and authorize change orders up to \$2,500; direct the City Attorney to prepare the contract; and authorize the City Manager to execute the contract on behalf of the Town.**
- 2) **Award the contract for maintenance of the clay tennis court at Holbrook Palmer Park to Saviano Company Inc. to maintain the clay court once every year for 3 years, at a cost of \$2,500 each year.**

Description: *This item involves the award of a contract to resurface three (3) tennis courts at Holbrook Palmer Park, in the amount of \$25,000, and award of a three (3) year maintenance contract for the clay tennis court at Holbrook Palmer Park, in the amount of \$2,500 per service, to Saviano Company, Inc. of San Jose*

16. AUTHORIZE THE ADVERTISEMENT AND SOLICITATION OF BIDS FOR JANITORIAL MAINTENANCE SERVICES

Report: Public Works Director Robert Ovardia

Recommendation: Authorize staff to advertise and solicit bids for the Town’s Janitorial Maintenance Services Contract

Description: *This item involves the release of a Request for Bids for Janitorial Maintenance Services associated with various Town facilities*

PUBLIC HEARING – None.

REGULAR AGENDA – (Items 17-19)

17. REVIEW AND APPROVE AN E-CITATION SOLUTION FOR THE POLICE DEPARTMENT BY EXECUTING A CONTRACT WITH TYLER TECHNOLOGIES FOR THE PROVISION OF SOFTWARE, EQUIPMENT, TRAINING AND SERVICES

Report: Police Chief Steve McCulley

Recommendation: Authorize the City Manager to execute a contract with Tyler Technologies, the publisher of Brazos e-Citation software, to provide the Atherton Police Department with the software, equipment, training and service necessary to implement and operate their e-Citation solution

Description: This item will involve the discussion by the Council on the proposed contract with Tyler Technologies for the implementation of E-Citation technology for use by patrol and traffic officers when issuing traffic and other citations. Ultimately, staff is recommending that the Council authorized the execution of the contract with Tyler Technologies

Police Chief McCulley summarized his staff report.

Lempres asked if there were any downsides to this technology. McCulley said there were none that he was aware of. If the devices break down, officers will just revert back to paper citations.

Mayor Wiest asked what the life span of the technology is. McCulley predicted it would be a few years similar to other technologies. Wiest asked if it is wireless. McCulley said yes.

There was discussion about maintenance and annual costs.

Council Member Lempres asked if it follows the Town's records retention policies. Conners said yes.

Vice Mayor Widmer was not ready to approve this because he felt that starting off with three devices and expanding it doesn't provide the true cost of the program. He's not in favor of the "creeping" procurement. He would like to see the whole cost and prioritize it.

Chief McCulley said the Department would prefer six, but felt that three is good to beta test and then, if efficient, move forward with purchase of up to three more.

Mayor Wiest was in favor because he felt the industry was changing and it makes the department more productive.

Council Member DeGolia felt that staff should return to Council when they are ready to purchase more devices and provide a status report on how they are working.

MOTION by Lempres, second by Lewis to authorize the City Manager to execute a contract with Tyler Technologies, the publisher of Brazos e-Citation software, to provide the Atherton Police Department with the software, equipment, training and service necessary to implement and operate their e-Citation solution. The motion passed 4-1, Widmer opposed.

Item 19 was taken up next since Council Member Lempres had to recuse himself for 18.

**19. ORDINANCE OF THE COUNCIL OF THE TOWN OF ATHERTON
AUTHORIZING AN AMENDMENT TO THE CONTRACT BETWEEN THE TOWN OF
ATHERTON AND THE BOARD OF ADMINISTRATION OF THE CALIFORNIA
PUBLIC EMPLOYEES' RETIREMENT SYSTEM**

Report: City Manager George Rodericks

Recommendation: Approval an Ordinance of the City Council of the Town of Atherton authorizing an Amendment to the contract between the Town and the Board of Administration of the California Public Employees' Retirement System

Description: *For this item, the Council will discuss authorizing an amendment to the contract with California Public Employees Retirement System to add additional pension cost share provisions for Atherton Police Officers' Association members. The provisions under this Ordinance are already in force through the collective bargaining process and the resultant negotiated Memorandum of Understanding between the Town and the Atherton Police Officers Association.*

MOTION by Widmer, second by DeGolia to an Ordinance of the City Council of the Town of Atherton authorizing an Amendment to the contract between the Town and the Board of Administration of the California Public Employees' Retirement System. The motion passed unanimously.

- 18. AWARD A CONTRACT TO CENTRAL VALLEY ENVIRONMENTAL TO PROVIDE DEMOLITION AND ABATEMENT SERVICES FOR THE LIBRARY BUILDING; AUTHORIZE THE CITY ATTORNEY TO PREPARE AND CITY MANAGER TO EXECUTE A CONTRACT WITH CENTRAL VALLEY ENVIRONMENTAL TO PROVIDE DEMOLITION AND ABATEMENT SERVICES FOR THE LIBRARY BUILDING; APPROVE A TASK ORDER AMENDMENT WITH INTERWEST CONSULTING GROUP FOR CONTINUED CIVIC CENTER PROJECT MANAGEMENT SERVICES AND AUTHORIZE THE CITY MANAGER TO EXECUTE A TASK ORDER AMENDMENT WITH INTERWEST CONSULTING GROUP FOR CONTINUED CIVIC CENTER PROJECT MANAGEMENT SERVICES**

Report: Public Works Director Robert Ovadia

Recommendation:

1. Award a contract for demolition and abatement services for the Library building, Project Number 56087 to the lowest responsive bidder, Central Valley Environmental (CVE) of Fresno, CA for \$276,856 and authorize change orders up to \$50,000 for a total project cost not to exceed \$326,786; direct the City Attorney to prepare the contract; and authorize the City Manager to execute the contract on behalf of the Town.

2. Approve Task Order Amendment No. 2 with Interwest Consulting Group (ICG) for continued Civic Center project management services for \$76,800 and authorize the City Manager to execute this Task Order Amendment No. 2.

Description: *This item will involve a discussion of the award of construction to demolition the existing library. Additionally, staff is asking the Council to provide authorization to execute a task order with Interwest Consulting to continue to provide Project Management services for the civic center through the new bid award expected in March 2019.*

Council Member Lempres recused himself due to the proximity of his home in relation to this project. Lempres left the meeting since this was the last item.

Norma Fogelberg, Atherton resident asked why the library is being demolished before bids for the building are received.

The Council discussed issues related to the engineering estimate for the project, construction/demolition bids, market timing, tiles on the old building, and next steps.

MOTION by Lewis, second by Widmer to award a contract for demolition and abatement services for the Library building, Project Number 56087 to the lowest responsive bidder, Central Valley Environmental (CVE) of Fresno, CA for \$276,856 and authorize change orders up to \$50,000 for a total project cost not to exceed \$326,786; direct the City Attorney to prepare the contract; and authorize the City Manager to execute the contract on behalf of the Town; and to approve Task Order Amendment No. 2 with Interwest Consulting Group (ICG) for continued Civic Center project management services for \$76,800 and authorize the City Manager to execute this Task Order Amendment No. 2. The Motion passed 4-0 (Lempres absent).

20. **COUNCIL REPORTS/COMMENTS** – None.

21. **FUTURE AGENDA ITEMS** - None.

22. **PUBLIC COMMENTS** – None.

23. **ADJOURN**

Mayor Wiest adjourned the meeting at 8:06 p.m.

Respectfully submitted,

Theresa N. DellaSanta, City Clerk



Minutes
Town of Atherton
CITY COUNCIL
November 14, 2018
SPECIAL MEETING
7:00 P.M.
City Council

Mayor Wiest called the meeting to order at 7:00 p.m.

7:00 REGULAR SESSION

1. PLEDGE OF ALLEGIANCE

2. ROLL CALL Wiest, Widmer, Lewis, DeGolia, Lempres

Council Member Lewis will be teleconferencing from the following location:
Park Hyatt Melbourne
1 Parliament Square (off Parliament Place)
Melbourne, Victoria 3002

3. PRESENTATIONS

- **Presentation by San Mateo County Library** - Atherton Library Manager Francisco Vargas

Francisco Vargas, Library Manager, reported out on the Library's annual report. Attendance went up 3,000 people from the previous year. A new library in Half Moon Bay was opened up. Go-Pros are available for check out for up to 21 days. Circulation for books have gone down but e-books and online streaming have gone up 70% since last year. The temporary location for the Atherton library is working well. Lastly, starting in January the library is moving towards completely "fine" free for everybody.

- **Presentation by ADAPT** – Tom Prussing

Tom Prussing, ADAPT President, asked Council to spread the word about the monthly meetings on the first Saturday of every month at 9am in the Chambers. Prussing reviewed the accomplishments and what was learned from the September exercise. He thanked the Council for their support.

- **Presentation by CalWater** – District Manager Dawn Smithson

This item was moved to a future agenda.

4. PUBLIC COMMENTS

5. REPORT OUT OF CLOSED SESSION - Report out by City Attorney

6. CITY MANAGER'S REPORT

City Manager Rodericks requested adding an urgency item to authorize the City Manager to execute a Change Order to CVE to demolish the metal Public Works Building at an amount not to exceed \$14,900. Rodericks mentioned that it would need a 4/5 vote to add to the agenda.

MOTION by DeGolia, second by Widmer to add item to the agenda. Motion passed unanimously.

7. COMMUNITY ORGANIZATION ROUNDTABLE REPORT

CONSENT CALENDAR (Items 8-11)

DeGolia had questions on item 11.

Widmer had questions on item 10.

MOTION by DeGolia, second by Lempres to approve the consent calendar excluding item 10 which was taken up separately. The Motion passed unanimously.

8. APPROVAL OF MINUTES

Report: City Clerk Theresa DellaSanta

Recommendation: Approve minutes for: October 3 and October 10, 2018

9. APPROVAL OF BILLS AND CLAIMS FOR OCTOBER 2018 IN THE AMOUNT OF \$ 1,061,847

Report: Finance Director Robert Barron III

Recommendation: Approve Bills and Claims for October in the total amount of \$1,061,847

11. ADOPT THE ATTACHED RESOLUTION OF THE TOWN OF ATHERTON AUTHORIZING EXAMINATION OF SALES, USE AND TRANSACTION TAX RECORDS BY HINDERLITER DE LLAMAS (HDL) CONSULTANTS

Report: Finance Director Robert Barron III

Recommendation: Adopt the attached Resolution of the Town of Atherton authorizing examination of sales, use and transactions tax records by Hinderliter de Llamas and Associates (HDL) consultants.

Description: *This item involves the examination of the sales, use and tax transactions records within the Department of Tax and Fee Administration. The report includes information on revenue alternative options, sales tax, business tax, other potential revenues and updates to the Town General Fund. The resolution would authorize HDL to review the possibility of a situs Base Tax program in Atherton*

DeGolia asked for clarification on whether this enable HDL to look into what sales tax may be available. Rodericks affirmed that this gives HDL permission to do just that.

10. ADOPT THE ATTACHED RESOLUTION OF THE TOWN OF ATHERTON AUTHORIZING ADOPTION OF THE SECTION 115 POST EMPLOYMENT BENEFITS TRUST ADMINISTERED BY PARS FOR PENSION BENEFITS

Report: Finance Director Robert Barron III

Recommendation: Adopt the attached Resolution of the Town of Atherton authorizing adoption of the Section 115 Post-Employment Benefits Trust Administered by PARS for Pension Benefits

Description: *This item involves adoption of the Section 115 Post-Employment Benefits Trust Administered by PARS for Pension Benefits. The report includes information about long term liabilities of OPEB (Other Post-Employment Benefits) retiree health care costs and pension costs for employees. The Council is being asked to adopt a resolution that will establish an Irrevocable Supplemental Trust to mitigate pension liabilities by creating a pension rate stabilization trust similar to OEPB. Adoption would not signify immediate contributions for pension rate stabilization account*

Widmer suggested that this might be premature since it is not currently being funded. Rodericks explained that the Finance Committee recommended it and it will take time to establish the fund and that it provides a benefit should there ever be a need for a bond rating. He said it won't be funded until Council desires to do so.

Lewis felt that it is a good planning tool so we're not left scrambling to get something together if it becomes necessary.

MOTION by Lewis, second by DeGolia to adopt a Resolution of the Town of Atherton authorizing adoption of the Section 115 Post-Employment Benefits Trust Administered by PARS for Pension Benefits. The motion passed 4-0-1 (Widmer abstained because he felt it was premature).

PUBLIC HEARING – None

REGULAR AGENDA – (Items 12-13)

12. APPOINTMENT TO THE PARK & RECREATION COMMITTEE AND TO THE BICYCLE PEDESTRIAN ADVISORY COMMITTEE

Report: City Manager George Rodericks

Recommendation: Consider appointments to the Park & recreation Committee and to the Bicycle Pedestrian Advisory Committees

Description: *This item will involve a discussion by the Council about the applications received for each opening on the committees listed above. The applicants have been notified of the meeting and invited to attend (not mandatory). The Council may call the applicants individually for questions regarding their applications and qualifications. Staff is recommending that Council appoint one application for each of the listed committees to fill the remaining portion of each term.*

Motion by DeGolia, second by Widmer to appoint Marylue Timpson to the Park & Recreation Committee. Motion passed unanimously.

Motion by DeGolia, second by Widmer to appoint Thea Henry-Hamilton to the Bicycle Pedestrian Advisory Committee. Motion passed unanimously.

Council Member Lempres recused himself at 7:32 p.m. for the remainder of the meeting due to his location to the civic center project.

13. RECEIVE AND FILE PROJECT SCHEDULE; RECEIVE AND FILE UPDATE ON LIBRARY DEMOLITION AND ABATEMENT PROJECT AND OUTREACH EFFORTS; REVIEW, DISCUSS, AND PROVIDE DIRECTION ON A POTENTIAL POWER PURCHASE AGREEMENT; REVIEW AND APPROVE A SCOPE OF WORK CHANGE FOR WRNS STUDIOS AUTHORIZING THE CITY ATTORNEY TO PREPARE AND CITY MANAGER TO EXECUTE AN AMENDMENT TO REMOVE THE PHOTOVOLTAIC PANELS FROM THE LIBRARY DESIGN; AND REVIEW, DISCUSS AND CONFIRM STAFF'S UNDERSTANDING OF DIRECTION FOR THE CIVIC CENTER PROJECT FUNDING, AS IT STANDS TODAY

Report: Marty Hanneman, Project Manager

Recommendation:

1. Receive and File Project schedule;
2. Receive and File an update on the Library demolition and abatement project and community outreach efforts;
3. Review, discuss and provide direction on a potential power purchase agreement (PPA);
4. Review and approve a Scope of Work Change for WRNS Studios authorizing the City Attorney to Prepare and City Manager to Execute an Amendment to Remove the Photovoltaic Panels from the Library Design; and
5. Review, discuss and confirm staff's understanding of direction for the Civic Center project funding, as it stands today.

Description: *This item will involve a discussion about the library abatement and demolition project; power purchase agreements as it relates to the civic center project and confirmation from council on next steps; scope of work change for WRNS Studios to remove the photovoltaic panels from the library design; and Council confirmation of staff's understanding of direction for the Civic Center project funding, as it stands today. The Council may discuss issues related to the project timing, bid packet schedule, benefits of a PPA, and opportunities for funding of the project, to include fundraising.*

URGENCY ITEM – taken up next and connect to item 2 of the staff report.

AUTHORIZATION TO AWARD A CHANGE ORDER TO CENTRAL VALLEY ENVIRONMENTAL (CVE) TO DEMOLITION THE PUBLIC WORKS BUILDING FOR \$14,900

Rodericks noted that CVE to demolish the metal PW building for \$14,900. The Mack5 estimate was \$50K. Additionally, staff believes the generator attached to the building could sell for between \$4,000 to \$7,000. This would offset the cost of the demolition.

Widmer asked where the equipment for the Emergency Operations Center will be stored. Rodericks noted that plans are underway for storage at the park.

MOTION by DeGolia, second by Widmer to award the change order to Central Valley Environmental to demolish the public works building for \$14,900. The motion passed 4-0 (Lempres absent/recused).

Lewis left the meeting 7:37 p.m.

Item 4- Review and approve a Scope of Work Change for WRNS Studios authorizing the City Attorney to Prepare and City Manager to Execute an Amendment to Remove the Photovoltaic Panels from the Library Design.

Council discussed the removal of photovoltaic panels from the Library Project so that they could become a part of a future Power Purchase Agreement for the overall project; and the various options to meet project funding needs once bid results are known.

MOTION by Widmer, second by DeGolia to approve the Scope of Work for the Project Architect to remove the Photovoltaic Panels from the Library portion of the Project. The motion passed 3-0 (Lempres absent/recused, Lewis absent).

Item 1- Receive and File Project schedule.

Marty Hanneman explained that the schedule has been updated and staff will return to Council in December with final bid documents.

Item 3 - Review, discuss and provide direction on a potential power purchase agreement (PPA).

The Council discussed the priority and timing of a future Power Purchase Agreement and directed staff to return in the coming months with a Report and Proposal from a potential vendor for discussion of next steps.

Item 5 - Review, discuss and confirm staff's understanding of direction for the Civic Center project funding, as it stands today.

The Council confirmed staff's understanding of direction with respect to project funding expectations and provided further feedback on the use of Town reserves should the need arise

14. **COUNCIL REPORTS/COMMENTS** – Nothing.

15. **FUTURE AGENDA ITEMS** – None.

16. **PUBLIC COMMENTS** – None.

17. **ADJOURN**

MOTION by DeGolia, second by Widmer to adjourn the meeting. Mayor Wiest adjourned the meeting at 8:04 p.m.

Respectfully Submitted,

Theresa N. DellaSanta
City Clerk



Minutes
Town of Atherton
City Council
December 6, 2018
5:00 P.M.
Holbrook-Palmer Park
Main House
150 Watkins Road
Atherton, California
Special Meeting

Mayor Wiest called the meeting to order at 5:00 p.m.

ROLL CALL

Lewis, DeGolia, Lempres, Vice Mayor Widmer, Mayor Wiest

PUBLIC COMMENT – None.

SPECIAL SESSION AGENDA

COUNCIL REORGANIZATION

a) Message from Outgoing Mayor – *Mayor*

Mayor Wiest thanked volunteers, staff and fellow councilmembers for a fantastic year. He noted that the town is still working hard on the civic center project and while doing so has addressed resident concerns regarding poles for Caltrain electrification, preserving heritage tree with the civic center layout, civic center value engineering, water retention facility, and fire services review. Additionally, negotiating refuse agreement, heritage tree ordinance, general plan, website redesign, a town wide traffic study and ongoing drainage issues.

Further, the Town held its first ever “active shooter exercise” at Menlo School. Mayor Wiest publicly thanked George Rodericks for an exceptional job managing day-to-day operations; Marty Hanneman for project managing the civic center project; and Stephanie Davis and Sally Bentz for their work related to the Heritage Tree Ordinance.

b) Selection of Mayor and Vice Mayor – *Administered by the City Clerk*

MOTION by Wiest, second by Widmer to nominate Bill Widmer for Mayor. The motion passed 5-0.

MOTION by Wiest, second by Lempres to nominate Rick DeGolia for Vice Mayor. The motion passed 5-0.

c) Oath of Office -New Mayor and Vice Mayor – *Administered by the City Clerk*

Mayor Widmer and Vice Mayor DeGolia were administered the oath of office.

Town of Atherton Minutes, Special Meeting December 6, 2018

d) Message from Incoming Mayor – *Mayor*

Mayor Widmer thanked former Mayor Wiest for a fantastic year.

Over the past few years we've been blessed to maintain a collaborative and respectful council along with great mayors who led great meetings and maintained a productive environment as we address many important issues. I look forward to continuing in the same manner.

Mayor Widmer thanked George Rodericks for his responsiveness in our community. He also thanked the City Attorney's office. Lastly he thanked the hard working community volunteers.

Mayor Widmer said that the plan is to address the challenges with the upcoming civic center project with high priority with a balanced long range view while maintaining fiscal responsibility, and what is best for the community. Widmer was hopeful in finding a suitable location for the drainage facility; and in establishing a collaborative relationship with the new elected director of the Menlo Park Fire District. Lastly, he wishes to continue in discussion with neighboring jurisdictions regarding development and traffic issues.

He thanked staff and all residents for their work in this town.

ADJOURN

MOTION by Lempres, second by Wiest to adjourn the meeting. Mayor Widmer adjourned the meeting at 5:11 p.m.

Respectfully Submitted,

Theresa N. DellaSanta
City Clerk