



# Item No. 1 Town of Atherton

## **CITY COUNCIL STAFF REPORT – ACTION ITEM**

**TO:** HONORABLE MAYOR AND CITY COUNCIL  
GEORGE RODERICKS, CITY MANAGER

**THROUGH:** ROBERT OVADIA, PUBLIC WORKS DIRECTOR

**FROM:** MARTY HANNEMAN, INTERWEST CONSULTING GROUP  
PROJECT MANAGER

**DATE:** APRIL 3, 2019

**SUBJECT:** ACCEPTANCE OF WORK, AUTHORIZATION TO RECORD  
NOTICE OF COMPLETION FOR THE LIBRARY DEMOLITION  
AND ABATEMENT PROJECT, PROJECT NUMBER 56087

### **RECOMMENDATION**

Accept work and authorize recording of a Notice of Completion (NOC) for the demolition and abatement of the Library, Project Number 56087.

### **BACKGROUND**

On October 17, 2018 awarded Council awarded a contract for demolition and abatement services for the Library building, Project Number 56087 to the lowest responsive bidder, Central Valley Environmental (CVE) of Fresno, CA for \$276,856 and authorize change orders up to \$50,000 for a total project cost not to exceed \$326,786.

On November 14, 2019, Council authorized the City Manager to execute a contract change order (CCO) No.1 in the amount of \$14,900.00 for the demolition of the Public Works building, abandoned trailer and removal of the generator.

On March 12, 2019 the Town's Chief Building Official closed out Demolition Permit BP18-00158.

### **ANALYSIS**

The original contract price was for \$276,856. The CCO No.1 was for \$14,900, bringing the total contract amount to \$291,756. Council's approved project budget with authorized change orders was \$326,786. Thus, the project was completed under Council's approved budget by \$35,030.

**Library Building Demolition and Abatement Project**  
**Notice of Completion Staff Report**  
**April 3, 2019**  
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**POLICY ISSUES**

There are no policy issues associated with this report.

**FISCAL IMPACT**

This project was funded by the Library funds and Atherton NOW donations portions of the Civic Center project budget.

**PUBLIC NOTICE**

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the project is also disseminated via the Town's electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town's electronic News Flash publications. Subscribers include residents as well as stakeholders – to include, but be not limited to, media outlets, school districts, Menlo Park Fire District, service providers (water, power, and sewer), and regional elected officials. The Town maintains an active and up to date Project Website at <http://ca-atherton.civicplus.com/index.aspx?NID=290>.

**COMMISSION/COMMITTEE FEEDBACK/REFERRAL**

This item \_\_\_ has or \_\_\_ has not been before a Town Committee or Commission.

- \_\_\_ Audit/Finance Committee (meets every other month)
- \_\_\_ Bicycle/Pedestrian Committee (meets as needed)
- \_\_\_ PMC - Civic Center Advisory Committee (meets as needed)
- \_\_\_ Environmental Programs Committee (meets every other month)
- \_\_\_ Park and Recreation Committee (meets each month)
- \_\_\_ Planning Commission (meets each month)
- \_\_\_ Rail Committee (meets every other month)
- \_\_\_ Transportation Committee (meets every other month)

**ATTACHMENTS**

Attachment A.: Notice of Completion

**RECORD REQUESTED BY:**

**TOWN OF ATHERTON**  
**AND WHEN RECORDED MAIL TO:**

**CITY CLERK, TOWN OF ATHERTON**

**91 ASHFIELD ROAD**  
**(Street Address)**  
**ATHERTON, CALIFORNIA 94027**  
**(City, State and Zip Code)**

No fee pursuant to Government Code Section 6103

SPACE ABOVE THIS LINE FOR RECORDER'S USE

**TOWN OF ATHERTON**  
**NOTICE OF COMPLETION**

**LIBRARY DEMOLITION AND ABATEMENT**  
**PROJECT**  
**PROJECT NO. 56087**  
**ATHERTON, CALIFORNIA**

NOTICE IS HEREBY GIVEN THAT Robert Ovadia, City Engineer for the Town of Atherton, County of San Mateo, California, on the 3<sup>rd</sup> day of April, 2019 did file with the City Clerk of said Town a Certificate of Completion for the work described in the demolition contract awarded to CVE Contracting Group, Inc. dba Central Valley Environmental on the 17<sup>th</sup> day of October 2018, said contract being executed on the 23<sup>rd</sup> day of October, 2018.

That said work and improvements were accepted as completed on the 12<sup>th</sup> day of March 2019 and that acceptance for completion of said work was ordered by Motion of the City Council of said Town, adopted on the 3<sup>rd</sup> day of April, 2019, and that the name of the surety on the Contractor's bond for performance, labor and materials on said project is The Travelers Casualty and Surety Company of America USA, 11070 White Rock Road, Suite 130, Rancho Cordova, CA 95670.

That said work included the Demolition and Abatement of Library Building located at 2 Dinkelspiel Station Lane Atherton, CA 94027.

That I, Robert Ovadia, City Engineer of the Town of Atherton, am authorized by said Motion to execute and file this notice with the County Recorder of the County of San Mateo.

BY: \_\_\_\_\_  
Robert Ovadia, City Engineer  
\_\_\_\_\_  
Date

ATTEST: \_\_\_\_\_  
Theresa DellaSanta, City Clerk  
\_\_\_\_\_  
Date

'I declare under penalty of perjury that the foregoing is true and correct.'

\_\_\_\_\_  
Atherton, CA  
(Date and Place)

\_\_\_\_\_  
(Signature) Robert Ovadia, City Engineer

**TOWN OF ATHERTON  
CERTIFICATE OF COMPLETION**

**PROJECT NAME: LIBRARY DEMOLITION AND ABATEMENT PROJECT**

**PROJECT NO. 56087**

**LOCATION: 2 DINKELSPIEL STATION LANE, ATHERTON, CA**

**NOTICE IS HEREBY GIVEN:**

1. That on March 12, 2019, the Public Works project known as **LIBRARY DEMOLITION AND ABATEMENT PROJECT, PROJECT NUMBER 56087** was completed in accordance with the plans and specifications as required by the Town of Atherton.
  
2. That the name and address of the party filling this notice is:  

Town of Atherton  
91 Ashfield Road  
Atherton, California 94027
  
3. That the name and address of the Contractor responsible for the construction of the project is:  

CVE Contracting Group, Inc. dba  
Central Valley Environmental  
4263 N. Selland Ave.  
Fresno, CA 93722
  
4. That the name and address of the Contractor's surety is:  

Travelers Causality and Surety Company of America 11070  
White Rock Road, Suite 130  
Rancho Cordova, CA 95670
  
5. That the project is described as:

The Demolition and Abatement of Library Building located at 2 Dinkelspiel Station Lane Atherton, CA 94027 were done per the Town's standard specifications and special provisions approved by the City Council of the Town of Atherton pursuant to Motion, adopted the 5<sup>th</sup> day of September, 2018.

**BY:**

\_\_\_\_\_  
**Robert Ovadia, P.E.**  
**City Engineer**

\_\_\_\_\_  
**Date**

**ATTEST:**

\_\_\_\_\_  
**Theresa DellaSanta**  
**City Clerk**

\_\_\_\_\_  
**Date**

