



Item No. 5 Town of Atherton

CITY COUNCIL STAFF REPORT – STUDY SESSION

TO: HONORABLE MAYOR AND CITY COUNCIL

THROUGH: GEORGE RODERICKS, CITY MANAGER

FROM: THERESA N. DELLASANTA, CITY CLERK

DATE: APRIL 3, 2019

SUBJECT: REVIEW AND DISCUSS TERM LENGTHS WITHIN THE COMMISSION/COMMITTEE RESOLUTION AND PROVIDE STAFF WITH DIRECTION REGARDING ANY PROPOSED CHANGES OR PROCESS

RECOMMENDATION

Review and discuss the Commission/Committee term lengths and provide staff with direction regarding any proposed changes or process.

BACKGROUND

At the March 17 City Council Meeting, the Council requested an opportunity to have a discussion of the Commission/Committee term lengths.

The current committee/commission resolution sets out term lengths for all members as follows:

Audit/Finance – Five, 4-year terms
Bike, Pedestrian – Five, 4-year terms
Environmental Programs – Five, 4-year terms
Planning Commission – Five, 4-year terms
Park & Recreation – Five, 4-year terms; Two, 2-year terms
Transportation – Five, 4-year terms

The Civic Center Advisory Committee (CCAC) and the Rail Committee do not have term limits.

ANALYSIS

The Town has staggered terms for its committee and commission members. A staggered term is a governance practice in which only a fraction of the members of the committee's term will expire each June. However some of the Committees, particularly the Bike/Pedestrian and the Transportation Committee are not staggered in a way that allows only a fraction of its members

terms to expire at one time. Staff believes that over time, the filling of unexpected vacancies may have skewed some of the terms. Thus, staff recommends that going forward, when filling a vacancy due to a resignation we fill for the unexpired portion of the vacant position. A member who is appointed to fill a vacant position would be eligible to serve for two, full, 4-year terms before terming out. Adopting this practice would retain the committees/commissions terms as intentionally staggered.

Staff has attached a spreadsheet that illustrates all of its committees and commission and their current term expiration dates.

FISCAL IMPACT

None at this time.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the project is also disseminated via the Town's electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town's electronic News Flash publications. Subscribers include residents as well as stakeholders – to include, but be not limited to, media outlets, school districts, Menlo Park Fire District, service providers (water, power, and sewer), and regional elected officials.

COMMISSION/COMMITTEE FEEDBACK/REFERRAL

This item has or has not been before a Town Committee or Commission.

- Audit/Finance Committee (meets every other month)
- Bicycle/Pedestrian Committee (meets as needed)
- Civic Center Advisory Committee (meets as needed)
- Environmental Programs Committee (meets every other month)
- Park and Recreation Committee (meets each month)
- Planning Commission (meets each month)
- Rail Committee (meets every other month)
- Transportation Committee (meets every other month)

ATTACHMENT

Commission/Committee Roster

First	Last	Committee	Appointed	Term Length	Current Term Expires	Notes
Yogesh	Amle	Audit/Finance (6/18 - all terms ext. to 4-yrs)	06/16	4 years	2020	Serving 1st 4-year term
Jeffrey	Lee	Audit/Finance	06/14	4 years	2022	Serving 2nd 4-year term
Devinka	Patil	Audit/Finance	06/17	4 years	2021	Serving 1st 4-year term
Bob	Polito	Audit/Finance	09/12	4 years	2020	Serving 2nd 4-year term
Ann Yvonne	Walker	Audit/Finance	06/17	4 years	2021	Serving 1st 4-year term
						
Marylue	Timpson	Bike Pedestrian	06/15	4 years	2019	Serving 1st 4-year term
Peter	Buhl	Bike Pedestrian	06/15	4 years	2019	Serving 1st 4-year term
John	Langbein	Bike Pedestrian	06/15	4 years	2019	Serving 1st 4-year term
John	Lillie	Bike Pedestrian	06/15	4 years	2019	Serving 1st 4-year term
Thea	Henry-Hamilton	Bike Pedestrian	11/18	4 years	2019	To fill remaining term of vacated seat (McCarthy)
						
Valerie	Gardner	EPC	06/15	4 years	2019	Serving 1st 4-year term
Holly	Joseph	EPC	06/15	4 years	2021	Vacated seat/2015; re-appointed 4-year term
Janet	Larson	EPC	06/15	4 years	2019	Serving 1st 4-year term
Jasenska	Rakas	EPC	06/15	4 years	2019	Serving 1st 4-year term
William	Grove	EPC	06/18	4 years	2022	Serving 1st 4-year term
						
John	Davey	Park & Rec	06/15	4 years	2019	Serving 1st 4-year term
Christine	David	Park & Rec	06/17	4 years	2021	Serving 1st 4-year term
Frank	Merrill	Park & Rec (Foundation)	06/14	2 years	2020	Foundation 2-Year Appointment
Marylue	Timpson	Park & Rec	11/18	2 years	2019	To fill remaining term of vacated seat (Kupperman)
Perry	Narancic	Park & Rec	06/15	4 years	2019	Serving 1st 4-year term
Bob	Roeser	Park & Rec	08/12	4 years	2020	Serving 2nd 4-year term
Vacancy		Park & Rec (Friends)	06/18	4 years	2020	Seat vacated April, 2019 (Bakowski)
						
JoAnn	Sokolov	Planning	06/15	4 years	2019	Serving 1st 4-year term
Randy	Lamb	Planning	06/15	4 years	2019	Serving 1st 4-year term
Eric	Lane	Planning	09/12	4 years	2020	Serving 2nd 4-year term
Nancy	Lerner	Planning	06/16	4 years	2020	Serving 1st 4-year term
Paul	Tonelli	Planning	06/13	4 years	2021	Serving 2nd 4-year term
						
Joseph	Davis	Transportation	06/16	4 years	2020	Serving 1st 4-year term
Sriram	Iyer	Transportation	06/16	4 years	2020	Serving 1st 4-year term
Gary	Lauder	Transportation	06/12	4 years	2020	Serving 2nd 4-year term
Vacancy		Transportation	06/16	4 years	2019	Seat vacated January, 2019 (McLaughlin)
Carol	Collins	Transportation	6/18	4 years	2020	Seat vacated, filling unexpired term
						
Greg	Conlon	Rail Committee	02/04	None	n/a	
Nerissa	Dexter	Rail Committee	06/14	None	n/a	

First	Last	Committee	Appointed	Term Length	Current Term Expires	Notes
Malcolm	Dudley	Rail Committee	12/03	None	n/a	
Ellen	Jamason	Rail Committee	02/15	None	n/a	
Jim	Janz	Rail Committee	04/09	None	n/a	
Paul	Jones	Rail Committee	07/09	None	n/a	
Alex	Keh	Rail Committee	06/16	None	n/a	
Scott	Lane	Rail Committee	08/12	None	n/a	
Jack	Ringham	Rail Committee	12/03	None	n/a	
Anthony	Wynne	Rail Committee	07/17	None	n/a	
Didi	Fisher	CCAC	04/13	None	n/a	
Rose	Hau	CCAC	04/13	None	n/a	
Steve	Dostart	CCAC	04/13	None	n/a	
Paul	Tonelli	CCAC	04/13	None	n/a	
Christine	David	CCAC	04/14	None	n/a	
Gary	Dillabough	CCAC	06/15	None	n/a	