

MARCH 2019 HP PARK EVENTS/BOOKINGS

DATE/TIME	EVENT/SIZE	PARKING	AREA	EVENT CONTACT	STAFF REQUIREMENTS/ISSUES	SEATING SET-UP	CATERING	MUSIC	FEES
March 4, 2019 12:00-1:00	Foundation 15-20 Attendees	NO SPECIAL REQUIREMENTS	Main House	Marylue Timpson, Committee member	Set up/take down No staff present	U-shape for 7, audience for 12	NONE	NONE	NONE
March 6, 2019 12:00-1:30	Luncheon 24 Attendees	NO SPECIAL REQUIREMENTS	Pavilion	J. Larson 650-245-8955	Set up/take down No staff present	4 round tables with 6 chairs ea. 2 – 8 Ft in back	?	NONE	NONE
March 6, 2019 6:30-8:30	Park & Rec 10-20 Attendees	NO SPECIAL REQUIREMENTS	Main House	S. Bentz X 526	Set up/take down No staff present	U-shape for 12, audience for 12	NONE	NONE	NONE
March 10, 2019 9:00am-6:00pm	Wedding 40 Attendees	NO SPECIAL REQUIREMENTS	Main House	D. DeNola 650-387-2034	Set up/take down Staff present	5 round table/40 chairs + ceremony chairs	Cheat a Little	DJ	\$1950.00
March 12, 2019 10am-1pm	Meeting 20 Attendees	NO SPECIAL REQUIREMENTS	Pavilion	Officer Smiler	Set up/take down No staff present	Large rectangle for 20	NONE	NONE	NONE
March 21, 2019 3:30pm-7:30pm	Egg Stuffing 15-20 Attendees	NO SPECIAL REQUIREMENTS	Main House	A Bukowsky 650-213-6251	Set up/take down No staff present	3 long tables 15 chairs	NONE	NONE	NONE
March 31, 2019 10:30am-2:30pm	Birthday Party 70 Attendees	NO SPECIAL REQUIREMENTS	Carriage House	M. Parsons 650-839-5055	Set up/take down Staff present	Using tables at North Meadow	Girl & Her Dragon Pizza	NONE	\$520.00

** Staff member to open and close facility.

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<u>CLASS</u>	<u>FACILITY/DAYS USED</u>
A.A MEETINGS	Every Sunday March 3, 10, 17, 24 & 31 CH 8 – 10 am
AYSO	Monday-Friday To be determined
BAY AREA COUNTRY DANCE	(2 nd Tuesday of Each Month) March 12 CH 8 – 10 pm
FOLK DANCE	Wednesdays March 6, 13, 20 & 27 CH 8 – 10 pm
FREDDIE JACKSON – DOG TRNG	Tuesdays & Thursdays March 5, 7, 12, 14, 19, 21, 26 & 28 North Meadow (or Carriage House) 2 – 4 pm
MENLO-ATHERTON LITTLE LEAGUE	To be determined
MENLO ATHERTON YOUTH LACROSSE	March 1 Fields B & C 3:30pm – 5:30 pm
TENNIS	TENNIS COURTS – DATES/TIMES VARY

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