

JUNE 2019 HP PARK EVENTS/BOOKINGS

DATE/TIME	EVENT/SIZE	PARKING	AREA	EVENT CONTACT	STAFF REQUIREMENTS/ISSUES	SEATING SET-UP	CATERING	MUSIC	FEES
June 1, 2019 10:30am-4pm	Lunch 200	Valet	Pavilion	E.Weal 650-269-2507	HPP setup/takedown Staff Present	170 theater style inside	Cielito Lindo	DJ	\$1950.00
June 1, 2019 4pm—12am	Social Gathering 140	NO SPECIAL REQUIREMENTS	Pavilion	L. Murawczyk 917-969-4616	Caterer setup/takedown Staff Present	TBD	Wier	DJ	\$5200.00
June 3, 2019 6:30pm-8:30pm	Foundation Meeting 20	NO SPECIAL REQUIREMENTS	Main House	M. Timpson Committee Member	HPP setup/takedown No Staff Present	U shape for 7 audience for 12	NONE	NONE	NONE
June 5, 2019 6:30pm-8:30pm	Park & Rec Meeting 20	NO SPECIAL REQUIREMENTS	Main House	S. Bentz Ext. 526	HPP setup/takedown No Staff Present	U shape for 7 audience for 12	NONE	NONE	NONE
June 5, 2019 4pm	City Council Meeting 40	NO SPECIAL REQUIREMENTS	Pavilion	Francesca Reyes, Office Specialist Ext. 586	HPP setup/takedown No Staff Present	See Diagram	NONE	NONE	NONE
June 7, 2019 8:00pm	Movie Night in the HP Park	TBD	HP Park	Francesca Reyes, Office Specialist Ext. 586	TBD	Set Up: TBD	TBD	N/A	NONE
June 8, 2019 9am-10:30am	ADAPT Meeting 35	NO SPECIAL REQUIREMENTS	Pavilion	Francesca Reyes, Office Specialist Ext. 586	HPP setup/takedown No Staff Present	8 ft table in front, 4 chairs, audience for 35	NONE	NONE	NONE
June 8, 2019 1:30pm-9:30pm	Wedding 120	NO SPECIAL REQUIREMENTS	Pavilion	M. Mori 415-961-3590	HPP setup/takedown Staff Present	Round and banquet tables on WT Lawn	ABC	DJ	\$3250.00
June 9, 2019 12pm-4pm	Picnic 50	NO SPECIAL REQUIREMENTS	Carriage House	J. Kunihiro 650-924-5308	HPP setup/takedown Staff Present	TBD	On Own	NA	\$520.00
June 11, 2019 6pm	Transportation Meeting	NO SPECIAL REQUIREMENTS	Main House	J. Frew Ext. 503	HPP setup/takedown No Staff Present	U Shape with 9 chairs	NONE	NONE	NONE
June 12, 2019 9am-5pm	Picnic 200	Only 60 cars allowed	Carriage House	M. Kuzmina 408-618-1689	Caterer setup/takedown Staff Present	TBD	Mixing Bowl	NA	\$1430.00
June 12, 2019 7am-9am	Meeting 9	NO SPECIAL REQUIREMENTS	Main House	J. Frew Ext. 503	HPP setup/takedown No Staff Present	U Shape with 9 chairs	NONE	NONE	NONE
June 13, 2019 9:30am-1:30pm	Picnic 75	NO SPECIAL REQUIREMENTS	Carriage House	L. Wilbanks 650-208-3955	Client setup/takedown Staff Present	TBD	NONE	DJ	\$500.00

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June 15, 2019 10am-4pm	Social Gathering 60	NO SPECIAL REQUIREMENTS	Carriage House	J. Olivero 415-859-6161	Caterer setup/takedown Staff Present	TBD	ABC	NONE	\$1040.00
June 15, 2019 2:30pm-6:30pm	Wedding Prep 20	NO SPECIAL REQUIREMENTS	Main House	E. Lash 831-419-1439	NA	NA	NONE	NONE	\$1300.00
June 15, 2019 4pm-12am	Wedding 150	NO SPECIAL REQUIREMENTS	Pavilion	E. Lash 831-419-1439	Caterer setup/takedown Staff Present	Ceremony MH patio, dining Pavilion	Crystal Springs	DJ	\$3250.00
June 19, 2019 7pm	City Council Meeting 40	NO SPECIAL REQUIREMENTS	Pavilion	Francesca Reyes, Office Specialist Ext. 586	HPP setup/takedown No Staff Present	See Diagram	NONE	NONE	NONE
June 20, 2019 1:30pm	EPC Meeting	NO SPECIAL REQUIREMENTS	Main House	N. Delgado Ext. 544	HPP setup/takedown No Staff Present	U Shape with 9 chairs	NONE	NONE	NONE
June 21, 2019 10am-2pm	Picnic 40	NO SPECIAL REQUIREMENTS	Carriage House	K. Fidler 408-505-9052	Caterer setup/takedown Staff Present	Using existing tables	TBD	NONE	\$520.00
June 22, 2019 8am-3pm	Picnic 50	NO SPECIAL REQUIREMENTS	Carriage House	A. Malik 650-245-2387	setup/takedown Staff Present	Using existing tables	NONE	NONE	\$1040.00
June 22, 2019 3pm-12am	Bat Mitzvah 120	NO SPECIAL REQUIREMENTS	Pavilion	S. Avari 650-772-1181	Caterer setup/takedown Staff Present	TBD	Uncle Rays	DJ	\$5200.00
June 23, 2019 9am-5pm	Picnic 75	NO SPECIAL REQUIREMENTS	Pavilion	L.Lee 714-743-6788	Caterer setup/takedown Staff Present	TBD	TBD	TBD	\$5200.00
June 25, 2019 4:30pm	BPAC Meeting	NO SPECIAL REQUIREMENTS	Main House	Francesca Reyes, Office Specialist Ext. 586	HPP setup/takedown No Staff Present	U Shape with 9 chairs	NONE	NONE	NONE
June 27, 2019 6:00pm-8:00pm	Music in the Park	TBD	HP Park	Francesca Reyes, Office Specialist Ext. 586	TBD	Set Up: TBD	TBD	N/A	NONE
June 30, 2019 3pm-11pm	Wedding 120	NO SPECIAL REQUIREMENTS	Pavilion	S. Caplan 650-464-3296	Caterer setup/takedown Staff Present	Ceremony, WT lawn , dining patio	Cheat a Little	DJ	\$3250.00

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<u>CLASS</u>	<u>FACILITY/DAYS USED</u>
A.A MEETINGS	Every Sunday June 2, 9, 16, 23 & 30 CH 8 – 10 am
AYSO	Monday-Friday To be determined
BAY AREA COUNTRY DANCE	(2 nd Tuesday of Each Month) June 11 CH 8 – 10 pm
FOLK DANCE	Wednesdays June 5 & 12 CH 8 – 10 pm
FREDDIE JACKSON – DOG TRNG	Tuesdays & Thursdays June 4, 6, 11, 13, 18, 20, 25 & 27 North Meadow (or Carriage House) 2 – 4 pm
MENLO-ATHERTON LITTLE LEAGUE	June 2 & 7 Field E
MENLO ATHERTON YOUTH LACROSSE	To be determined Fields B & C 3:30pm – 5:30 pm
TENNIS	TENNIS COURTS – DATES/TIMES VARY

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