



Item No. 22 Town of Atherton

CITY COUNCIL STAFF REPORT – REGULAR AGENDA

TO: HONORABLE MAYOR AND CITY COUNCIL
GEORGE RODERICKS, CITY MANAGER

THROUGH: ROBERT OVADIA, PUBLIC WORKS DIRECTOR

FROM: MARTY HANNEMAN, INTERWEST CONSULTING GROUP
PROJECT MANAGER

DATE: SEPTEMBER 18, 2019

SUBJECT: CIVIC CENTER PROJECT UPDATE

RECOMMENDATION

None. This report is informational only.

BACKGROUND

Below is a brief summary of major items and work-in-progress over the next four (4) weeks.

Week of Sept 9th

- *Secure Police parking area and ingress/egress to Fair Oaks (installing gates/fencing)*
- *Finish sanitary sewer line lateral work*
- *Continue install of water line between Fair Oaks and Maple*
- *Finish drilling of piers for the Library*
- *Begin drilling of piers for Admin/PD Building*
- *Begin storm drain installation throughout project area*
- *Excavate for grade beams for Library*

Week of Sept 16th

- *Complete water line between Fair Oaks and Maple*
- *Begin storm drain installation throughout project area*
- *Form and pour pile Caps for Library*
- *Excavation of elevator pit for Admin/PD Building*
- *Begin installing under slab plumbing and electrical for Library*

Week of Sept 23rd

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- *Excavation of elevator pit and pit walls*
- *Layout and excavate grade beams for Admin/PD Building*
- *Install rebar and anchor bolts for Library*
- *Finish drilling piers for Admin/PD Building*

Week of Sept 30th

- *Install grade beams for PD/Admin Building*
- *Install rebar for Admin/PD Building*
- *Continue installing storm drains for site*
- *Install elevator drain line*
- *Embed steel plates on concrete for Library*

Overall Project Activity

Recent work has focused on finishing the new sewer line and laterals, continued work on the new water line, installation of the final paving for the temporary roadway from Fair Oaks into the Police Department parking area and drilling of the piers for the new Library.

Live [webcams](#) for Library site work and the City Hall/PD site work are active on the Town's website. There is also a project progress [photo gallery](#).

City Hall/Police Building

S.J. Amoroso has finalized the roadway – future Ashfield Road from Fair Oaks Lane into the secure Police Parking lot. Parking relocation for the Police Department was required to work on the new Admin/PD building.

S.J. Amoroso also completed finish grading for the new building pad. Once the finish grade was certified, S.J. Amoroso began installation and layout of batter boards and will begin drilling for the building piers. There are 105 drilled piers for the Admin/PD building. Once the piers are drilled and installed, S.J. Amoroso will begin excavation of the elevator pit and layout and excavation of the grade beams for the building.

Adjacent to the main City Hall and Police Building is the new Secure Police Parking Lot. Within that lot (between the new building and the Caltrain tracks) is the Police Ancillary Building. After finalizing the main building pad, S.J. Amoroso will finalize the pad and layout for the Ancillary Building.

Historic Town Hall

Demolition of the interior of the historic Town Hall building is nearing completion. This building will ultimately become a part of the new Library connected via a deck and patio doors that spill out from the side of the building onto the new deck. The front doors of the entry way area are being saved and refinished for reinstallation at the end of the remodel.

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Work on the Town Hall building will be sealed up for the winter season as work continues elsewhere on the project site. Once the interior work begins, work will resume on the historic Town Hall building in the spring of 2020.

New Library

Work this week continued with drilling and installing the piers for the new building. There are 64 piers, with varying depths for this building. There were several issues encountered that have caused a slight delay in moving forward. These were quickly remedied.

Once the piers are complete, work will begin on layout and excavation of the grade beams and installation of the rebar. At this point, the layout of the new building is taking shape.

Site Work

Overall site work has focused on utilities. The new ten-inch sewer line work has been completed by S.J. Amoroso's, subcontractor – JDB & Sons. Cal Water had their contractor West Valley construction complete the installation of the new eight-inch main water line from Fair Oaks Land to Maple Ave.

Construction Project Change Orders

Net Approved Change Orders to Date		\$69,868
<i>Town Portion</i>		<i>\$27,021</i>
<i>Library Portion</i>		<i>\$42,847</i>
CO#1 – DG Pathway	Library Funds	\$16,334
CO#1.5 – VE/Partnering Meeting	N/A	\$0
CO#2 – Webcam #2	Library Funds	\$26,513
CO#3 – PD Automatic Gate/Secure Parking	Town Funds	\$27,021

Payment Requests and Project Cost Summary

Payment Request	Period	Town Share	Library Share	Total Project
Payment Request #1	June 2019	\$983,533.46	\$538,622.09	\$1,522,155.55
Payment Request #2	July 2019	\$540,673.34	\$587,037.46	\$1,127,710.80
Payment Request #3	August 2019	\$605,478.32	\$972,753.77	\$1,578,232.09
Totals		\$2,129,685.12	\$2,098,413.32	\$4,228,098.44
Initial Project Bid		\$28,701,034	\$18,375,966	\$47,077,000
Net Change Orders		\$27,021	\$42,847	\$69,868
Updated Project Cost		\$28,728,055	\$18,418,813	\$47,146,868

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Percent Complete (based on \$)	7.4%	11.4%	9%
Target Based on 24-Month Schedule			12.5%

POLICY ISSUES

There are no significant policy issues associated with this report.

FISCAL IMPACT

There is no fiscal impact associated with this staff report. Attachment 1 is a summary of Atherton Now Funds. We are processing Payment Request No. 3 and will submit an invoice for 66% of the Town's obligation to Atherton Now (Town obligation = \$605,478.32 and AN share = \$399,615.69). At this rate of expenditure, staff projects that Atherton Now's funds will be depleted by the end of the calendar year. That also assumes they collect on their outstanding pledges of just over \$1 million. The City Manager sent an email to Atherton Now representatives requesting their attendance at this Council Meeting. They advised that they are unable to attend but will send an email with an update on their finances.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the project is also disseminated via the Town's electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town's electronic News Flash publications. Subscribers include residents as well as stakeholders – to include, but be not limited to, media outlets, school districts, Menlo Park Fire District, service providers (water, power, and sewer), and regional elected officials. The Town maintains an active and up to date Project Website at <http://ca-atherton.civicplus.com/index.aspx?NID=290>.

COMMISSION/COMMITTEE FEEDBACK/REFERRAL

This item ____ has or X has not been before a Town Committee or Commission.

- Audit/Finance Committee (meets every other month)
- Bicycle/Pedestrian Committee (meets as needed)
- PMC & Civic Center Advisory Committee (meets as needed)
- Environmental Programs Committee (meets every other month)
- Park and Recreation Committee (meets each month)
- Planning Commission (meets each month)
- Rail Committee (meets every other month)
- Transportation Committee (meets every other month)

ATTACHMENT

1. Attachment 1 - Atherton Now Report