



Item No. 13 Town of Atherton

CITY COUNCIL STAFF REPORT – PUBLIC HEARING

**TO: HONORABLE MAYOR AND CITY COUNCIL
GEORGE RODERICKS, CITY MANAGER**

FROM: ROBERT BARRON III, FINANCE DIRECTOR

DATE: OCTOBER 16, 2019

**SUBJECT: CONDUCT A PUBLIC HEARING AND, IF APPROPRIATE,
ADOPT A FEE RESOLUTION AMENDING VARIOUS FEES AND
CHARGES ON THE TOWN MASTER FEE SCHEDULE**

RECOMMENDATION

Conduct a Public Hearing and, if appropriate, adopt the attached fee resolution amending various fees and charges on the Town Master Fee Schedule.

BACKGROUND

At its September 18, City Council meeting, staff presented possible revisions to the various fees and charges on the Town Master Fee schedule. The Town last performed a Master Fee Study in 2013 and it was during this time the Town had its last major increase. The study was a detailed review that included a cost allocation plan, hourly rate calculation, and user fee study. The Master Fee Study entailed all fees charged by all Town Departments and a detailed cost analysis of user fees. The objectives were to ensure that Town was using comprehensive overhead rates and to accurately account for the true cost of providing Town's various services.

The 2013 Study recommended that a complete review of fees be conducted every three to five years. The Study recommended the Town also consider a regular escalator based on a local Consumer Price Index in the periods between adoption of the fee resolution and the next comprehensive fee review. That recommendation was not adopted; instead, the Council opted to return the fee resolution to the Council for consideration as needed.

Fees studies provide detailed cost analyses on which to base new fees. Fees for *at market rental* of public spaces may be adjusted independent of a cost analysis. Staff recommends that the Town conduct another complete fee study once the Civic Center is complete and there is sufficient data related to administrative overhead.

Adopt Fee Resolution Amending Various Fee and charges to Town Master Fee Schedule

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ANALYSIS

At the September 18, City Council meeting, staff recommended that the current fee schedule follow a cost escalator based on a local Consumer Price Index (CPI). The fee schedule includes the fully loaded hourly rate for staff. It was suggested that the escalator be based on the labor cost adjustments since the last Master Fee Study. Staff recommendation was to adjust the fees based on increases in labor costs. For example, if labor costs for the Town increased by 3%, then adjust each fee by 3%. This is a simplest and most common method for adjusting fees. Staff contacted Capital Accounting Partners (conducted the last fee study) to validate this methodology to adjust the fees and they concurred with this fee escalator approach. Capital Accounting Partners also advised that it was timely for the Town to consider a full fee study.

Since 2013, the documented cumulative increase in Town labor costs is 19.5%. Planning services are largely outsourced to a consulting firm. Since 2013, these fees have increased by 5%. However, an additional increase is pending for January 2020.

As per discussion with the City Council, the attached Resolution adjusts fees as follows in the Master Fee Schedule:

- Fees on the Master Fee Schedule that have a labor component be increased by 19.5%.
- A 5% adjustment to Planning fees followed by a subsequent adjustment in January 2020 once that amount is determined.
- No changes have been made to valuation-driven fees at this time until a new cost study is performed.

Valuation-driven fees, such as Building Permit fees and Plan Check fees, have remained consistent with the market since 2013. These fees will be reviewed when the Town conducts its next comprehensive Master Fee Study and *are not adjusted* by the labor component increase of 19.5%.

The Master Fee Schedule sets the fees for Planning, Building, Engineering, Public Works, Administrative, Police, and Parks and Facility Rentals. Fees that have been adjusted by 19.5% or 5% have been highlighted in Attachment A.

Most fees are set at full cost recovery; however, some fees, such as those for planning applications, are set below full cost recovery to encourage compliance and to account for customer service hours provided to applicants as part of the process. Fees that are not set for full cost recovery are highlighted in the table below. Also included is the number of applications received for each type of permit in 2017 and 2018.

Planning Fees	Full Cost	New Fee	2017	2018
Conditional Use Permit/Special Structure Fee	\$3,777	\$2,730	1	1
Variance	\$3,777	\$2,730	1	2
Heritage Tree Removal Permit	\$2,135	\$2,100	14	10

Adopt Fee Resolution Amending Various Fee and charges to Town Master Fee Schedule

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Planning Fees	Full Cost	New Fee	2017	2018
Lot Line Re-designation	\$3,624	\$2,730	3	2
Appeal	\$2,216	\$788	0	0
School Master Plan	\$1,038	\$788	0	0
Zoning Review for Home Occupation Business	\$119	\$95	0	0
Initial Review:				
a. Fence	\$220	\$168	76	66
b. Accessory Structures (includes pools)	\$469	\$473	126	96
c. Accessory Buildings	\$965	\$998	77	84

Park Revenue

Staff discussed that fees for at market rental of public spaces may be adjusted independent of a cost analysis. The labor cost incorporated into any rental fees have been adjusted accordingly.

The Council directed that the Park and Recreation Committee review and prepare a recommendation for consideration by the Council for modification of the large group and Carriage House/North Meadow rentals. This will be placed on an upcoming Agenda for the Committee.

Penalties for Working without a permit

The Council also reviewed the penalties for working without a permit. The Town's Municipal Code and Fee Schedule are silent regarding penalties imposed for construction work without a building permit. However, the Building Code provides that a penalty of 2x the permit cost may be applied. The California Building Code also advises that the violations of Building Codes, which includes "working without permits", will be subject to penalties as prescribed by law. Specific jurisdiction falls to local Ordinance or Resolution.

Staff recommended and City Council agreed that a penalty with an escalator for successive violations would be a good approach. However, upon further thought, since the responsibility for the permit rests with the property owner, the escalated penalty may not be directed at the correct party. For example, a contractor may work at Property A without a permit and be caught. The property owner of Property A, not the contractor, is obligated to pay 2x the cost of the building permit. A year later, that same contractor is working without a permit at Property B. The property owner of Property B, not the contractor, could be obligated to pay 3x the cost of the building permit. While the property owner may attempt to pass the cost over to the contractor, there is no guarantee of that occurring and the owner of Property B may be unwittingly bearing the burden of hiring that particular contractor.

Staff recommends retaining a penalty of 2x the cost of the building permit and incorporating that penalty into the Town's Fee Schedule. Staff will investigate further ways to address the proper party in the transaction for the penalty.

Adopt Fee Resolution Amending Various Fee and charges to Town Master Fee Schedule

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POLICY ISSUES

The City Council's policy discussion should revolve around discussion of setting fees for the areas described above. As a part of managing the expectations of the community and business that perform work within the community staff recommends any policy changes consider a community information notice of offered to local builders or developers in an effort broadly distribute the Town's plans and intentions.

FISCAL IMPACT

Assuming revenue is static to current year budget, the estimated revenue increase due to recommended adjustment in fees is approximately \$180,000 to \$210,000 in revenue.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the project is also disseminated via the Town's electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town's electronic News Flash publications. Subscribers include residents as well as stakeholders – to include, but be not limited to, media outlets, school districts, Menlo Park Fire District, service providers (water, power, and sewer), and regional elected officials. The Town maintains an active and up to date Project Website at <http://ca-atherton.civicplus.com/index.aspx?NID=290>.

ATTACHMENTS

1. Town Master Fee Schedule
2. Resolution Master Fee Schedule

Appendix C: Building Fees

Town of Atherton

Town of Atherton - Building Fees

		Unit Cost Summary	
Fee Name	Unit	Fee	
Flat Fees			
			0.00%
			0.00%
			0.00%
			0.00%
Permitted Value of Construction			
New Habitable Construction	Valuation base: per SF	\$	350
Remodeled Habitable Construction	Valuation base: per SF	\$	300
New or Remodeled Non-Habitable Construction	Valuation base: per SF	\$	125
Valuation - non defined project	Valuation base	\$	1
Non-habitable construction: i.e. Patio covers & gazebos (> 1000 Sq Ft or attached to new construction)	Valuation base: per SF	\$	100
Flat Fees**			
Swimming pools (first 1000 sf)	Plan check and inspection	\$	1,095
Swimming pools (Over 1000 sf)	Plan check and inspection	\$	1,313
Patio covers & gazebos (up to 1000 Sq Ft)	Plan check and inspection	\$	813
Drive way gates	Plan check and inspection	\$	661
Non Habitable new pool house including cabanas (up to and including 1500 sf)	Plan check and inspection	\$	1,336
Other Building (Flat) Fees			
Plumbing, Mechanical, Electrical (MP&E) Permit (single inspection)		\$	143
MP&E each additional inspection		\$	97
MP&E plan check (min .5 hour)		\$	88
Demolition Permit Fee		\$	286
Landscape Screening Permit Fee		\$	389
Water Well Permit Fee		\$	397
Solar Panels Permit Fee *		\$	500
Heritage Tree Removal - Staff Level (First Tree)		\$	261
Heritage Tree Removal - Staff Level (Each Additional Tree)		\$	103
Dead Tree Permit Refunded if ONLY identified and approved by the Town Arborist			
Excavation Permit			
Plan check revision Fee (1 hour min)	Hourly	\$	198.00
Address Change		\$	275.00
Property Search (plus photocopying and/or printing posts and excludes public records searches)	Hourly	\$	92.00
Reactivation of an Expired Permit (Up to One-Half the Amount Required for a New Permit for Such Work)			(Up to One-Half the Amount Required for a New Permit for Such Work)

Town of Atherton

Town of Atherton - Building Fees

		Unit Cost Summary	
Fee Name	Unit		Fee
Code Enforcement - Administrative (Penalty)	Hourly		
Second Utility Deposit (Ordinance 15.04.040)		\$	5,000
Landscape Screening Deposit (Ordinance 17.50.060)		\$	5,000
Temporary Occupancy Deposit:		\$	5,000
		\$	176
Administrative Fee (TOC)		\$	176
Excavation Road Deposit (Ordinance 15.04.045)		\$	5,000
Recycled Deposit		\$1000 Min & \$500 Min for reroof permits	
Reinspection and additional inspections exceeding the normal number of inspections	T&M	\$	120
Unusual custom projects not reflected in the fee schedule	T&M		
Technology surcharge (to fund updates and new acquisition of permit systems and digital storage of plans) (3.3% of fee)			3.30%
Storm water compliance review/inspection	T&M	\$	500
Tree protection verification (deposit) + COP	T&M	\$	2,500
Tree protection administration for flat fee permits (initial inspection)		\$	274
Tree protection administration for flat fee permits (full inspection)		\$	685
Surcharge for General Plan Maintenance and Update (2.0%)			2.39%
Reroofing < 5000SF	Per app	\$	328
Reroofing > 5000SF	Per app	\$	458
Reroofing requiring additional inspections	Per insp.	\$	130
Reroofing requiring plan check (min one hour)	Per PC	\$	176
SMIP Fee (State Mandate)		Residential: valuation amount X 0.00013 Commercial: valuation Amount X 0.00028	
Building Standards Administration Special Revolving Fund (Senate Bill No. 1473 State Mandate)		Permit Valuation: \$1-25,000 = \$1; \$25,001-50,000 = \$2; \$50,001 - 75,000 = \$3; \$75,001 - 100,000 = \$4; Every \$25,000 or fraction thereof above \$100,000 = Add \$1	

* State mandated limit of \$500

** Current fee = comparable average current valuation based fee

POSITION HOURLY RATES			
Chief Building Official	Hourly	\$	194
Building Inspector	Hourly	\$	127
Building Plans Reviewer	Hourly	\$	172
Building Technician	Hourly	\$	89
Town Arborist	Hourly	\$	81
Code Enforcement	Hourly	\$	65

Table for 10.43% increase

Total Valuation	Building Permit Fee	Plan Review Fee
\$1.00 to \$500	\$24.70	65% of Building Permit Fee
\$501 to \$2,000	\$25.95 for the first \$2,000, plus \$3.37 for each additional \$1,000, or fraction thereof, to and including \$2,000	65% of Building Permit Fee
\$2,001 to \$25,000	\$76.47 for the first \$2,000, plus \$15.46 for each additional \$1,000, or fraction thereof, to and including \$25,000	65% of Building Permit Fee
\$25,001 to \$50,000	\$432.06 for the first \$25,000, plus \$11.15 for each additional \$1,000, or fraction thereof, to and including \$50,000	65% of Building Permit Fee
\$50,001 to \$100,000	\$710.89 for the first \$50,000, plus \$7.73 for each additional \$1,000, or fraction thereof, to and including \$100,000	65% of Building Permit Fee
\$100,001 to \$500,000	\$1,097.40 for the first \$100,000, plus \$6.18 for each additional \$1,000, or fraction thereof, to and including \$500,000	65% of Building Permit Fee
\$500,001 to \$1,000,000	\$3571.03 for the first \$500,000, plus \$5.25 for each additional \$1,000, or fraction thereof, to and including \$1,000,000	45% of Building Permit Fee
1,000,001 and up	\$6,193.74 for the first \$1,000,000, plus \$4.03 for each additional \$1,000, or fraction thereof.	45% of Building Permit Fee

Appendix B: Planning Fees

Town of Atherton

Town of Atherton Planning Fees

Unit Cost Summary

Fee Name	Unit	Fee
PLANNING FEES		
Conditional Use Permit/Special Structure Permit		\$ 2,730
Variance		\$ 2,730
Heritage Tree Removal Permit		\$ 2,100
Exception Review		
Excessive Height		
Lot Line Redesignation		\$ 2,730
Lot Line Adjustment		\$ 1,575
Tentative Parcel Map		\$ 2,730
Final Parcel Map		\$ 2,730
Appeal		\$ 788
School Master Plan		\$ 788
Initial Review/Negative Declaration		\$ 2,100
Zoning Ordinance Amendment		\$ 5,250
General Plan Amendment		\$ 5,250
Zoning Review for Home Occupation Business		\$ 100
Pre-Application Review		\$ 48
Street Easement Vacation		\$ -
Code Enforcement - Administrative (Penalty)		\$ 996
Initial Review (2 reviews for fee amount; additional reviews billed hourly):		
a. Fence	Per app	\$ 168
b. Accessory Structures (includes pools)	Per app	\$ 473
c. Accessory Buildings	Per app	\$ 998
d. Additions	Per app	\$ 1,024
e. New Construction	Per app	\$ 1,470
Revisions to Previously Approved Plans		
Technology Surcharge (upgrade and maintain development technology) (3.24% of fee)		3.40%
POSITION HOURLY RATES		
Town Planner:	Hourly	\$ 236
Deputy Town Planner:	Hourly	\$ 186
Senior Planner:	Hourly	\$ 176
Associate Planner:	Hourly	\$ 142
Administrative Staff:	Hourly	\$ 125
Composite Rate for Fee Setting:	Hourly	\$ 169

Appendix D: Engineering Fees

Town of Atherton

Town of Atherton Engineering Fees

Unit Cost Summary		
Fee Name	Unit	Fee
Encroachment Permits		
Class A - One Inspection Required:	Per app	
Driveway Connection to Street:	Per app	\$ 252
Additional Plan Check	Per app	\$ 57
Additional Inspection	Per app	\$ 85
	Per app	
Class B - Two Inspections Required:	Per app	
Driveway Connection to Street:	Per app	\$ 336
Additional Plan Check	Per app	\$ 57
Additional Inspection	Per app	\$ 85
	Per app	
Class C - Three or More Inspections Required:	Per app	
Driveway Connection to Street - Asphalt/Pavers:	Per app	
Without Driveway Culvert (up to 3 inspections)	Per app	\$ 421
Additional Plan Check	Per app	\$ 57
Additional Inspection	Per app	\$ 85
	Per app	
With Driveway Culvert (up to 4 inspections)	Per app	\$ 523
Additional Plan Check	Per app	\$ 75
Additional Inspection	Per app	\$ 85
	Per app	
Driveway Connection to Street - Concrete:	Per app	
Without Driveway Culvert (up to 4 inspections)	Per app	\$ 523
Additional Plan Check	Per app	\$ 75
Additional Inspection	Per app	\$ 85
	Per app	
With Driveway Culvert (up to 5 inspections)	Per app	\$ 608
Additional Plan Check	Per app	\$ 75
Additional Inspection	Per app	\$ 85
	Per app	
Class D - Public Right of Way	Per app	
Right-of-Way Landscaping, Fence, Etc. - Minor Construction (up to 2 inspections)	Per app	\$ 339
Additional Plan Check	Per app	\$ 114
Additional Inspection	Per app	\$ 115
	Per app	
Right-of-Way Landscaping, Fence, Etc. - Standard (up to 2 inspections)	Per app	\$ 453
Additional Plan Check	Per app	\$ 115
Additional Inspection	Per app	\$ 115
	Per app	
Connection to Storm Drain or Atherton Channel:	Per app	
a. In Pavement	Per app	\$ 563
Additional Plan Check	Per app	\$ 115
Additional Inspection	Per app	\$ 85
	Per app	
b. Outside Pavement	Per app	\$ 478
Additional Plan Check	Per app	\$ 115
Additional Inspection	Per app	\$ 85
	Per app	

Town of Atherton

Town of Atherton Engineering Fees

Unit Cost Summary		
Fee Name	Unit	Fee
Encroachment Permits		
Utility - Minor (One Inspection Required):	Per app	\$ 310
Additional Plan Check	Per app	\$ 57
Additional Inspection	Per app	\$ 85
	Per app	
Utility Connect/Disconnect:	Per app	
a. In Pavement	Per app	\$ 421
Additional Plan Check	Per app	\$ 57
Additional Inspection	Per app	\$ 85
	Per app	
b. Outside Pavement	Per app	\$ 336
Additional Plan Check	Per app	\$ 57
Additional Inspection	Per app	\$ 85
	Per app	
Utility Main:	Per app	
a. In Pavement	Per app	\$ 563
Additional Plan Check	Per app	\$ 115
Additional Inspection	Per app	\$ 85
	Per app	
b. Outside Pavement	Per app	\$ 478
Additional Plan Check	Per app	\$ 115
Additional Inspection	Per app	\$ 85
	Per app	
Telecommunication and Utilities Installation Permit (25 ft or less):	Per app	
i. Without Trenching	Per app	\$ 2,101
ii. With Trenching	Per app	\$ 2,186
iii With Trenching > 25 LF (per 100 LF or fraction thereof)	Per app	\$ 398
Property Improvement Permits and Reviews	Per app	
Grading and Drainage:	Per app	
a. Without Detention System	Hourly/min	\$ 1,520
b. With Detention System	Hourly/min	\$ 1,520
c. With Multiple Detention Systems	Hourly/min	\$ 2,027
	Per app	
Detention System Annual Report Filing	Per app	\$ 507
Detention System Annual Report - Submittals Out of Compliance	Per app	\$ 507
StormWater Permit Compliance Review/Inspection Deposit	Hourly	\$ 598
StormWater Permit Compliance Review/Inspection	Hourly	
Stop Work Order (Penalty)	50% of permit	
Code Enforcement - Administrative (Penalty)	Hourly	
	Per app	
Public Works application fee	Per app	\$ 140
Oversized load permit (outside of right of way)	Per app	\$ 398
Technology Surcharge (upgrade and maintain development technology) (1.9% of fee)	Per app	2.22%
Additional work not reflected above - at cost	Hourly	

Town of Atherton
Town of Atherton Engineering Fees

Unit Cost Summary		
Fee Name	Unit	Fee
Encroachment Permits		
PW Staff Hourly Rates		
Public Works Superintendent	Houly	\$ 159
Ast/Assoc Engineer	Houly	\$ 159
Eng Tech	Houly	\$ 159
Office Specialist	Houly	\$ 110
PW Director/Engineer		\$ 159

Appendix F: Parks and Facility Rental Fees

Town of Atherton
Town of Atherton Park

Unit Cost Summary

Fee Name	Unit	Fee
Park Rental Fees		
The Main House		
(Monday - Thursday afternoon)		
Half day		\$ 478
Full day (until 4:00PM)		\$ 837
Evenings (5:00 PM to midnight)		\$ 837
Friday evening (5:00 PM to midnight)		\$ 837
Saturday & Sunday day use (full day)		\$ 1,793
Saturday & Sunday day use (per Hour) 2-hr. min.	Per hour	\$ 299
Saturday & Sunday evenings (5:00 PM - midnight)		\$ 1,793
Carriage House		
(Monday - Thursday afternoon)		
Half day		\$ 478
Half day (OVER 100 People)		\$ 956
Full day (until 4:00PM)		\$ 837
Full day (until 4:00PM; OVER 100 people)		\$ 1,315
Evenings (5:00 PM to midnight)		\$ 837
Friday evening (5:00 PM to midnight)		\$ 837
Saturday & Sunday day use (half day)		\$ 478
Half day (OVER 100 People)		\$ 956
Saturday & Sunday day use (full day)		\$ 837
Saturday & Sunday day use (full day; OVER 100 people)		\$ 1,315
Saturday & Sunday evenings (5:00 PM - midnight)		\$ 837
Jennings Pavilion		
(Monday - Thursday afternoon)		
Half day		\$ 956
Full day (until 4:00PM)		\$ 1,434
Evenings (4:00 PM to midnight)		\$ 1,434
Friday (until 4 pm)		\$ 1,793
Friday evening (4:00 PM to midnight)		\$ 4,780
Saturday & Sunday day use (half day until 4 PM)		\$ 2,689
Saturday & Sunday day use (full day)		\$ 4,780

Saturday & Sunday evenings (4:00 PM - midnight)		\$	4,780
Security Deposit			
Main House and Carriage House		\$	598
Jennings Pavilion		\$	1,195
Tennis Courts			
Key Purchases:			
1 Standard Key	Resident	\$	60
1 Clay Key **	Resident	\$	60
**Resident Clay Court Access included in Clay Court Key Charge			
1 Standard Key	Non-Resident	\$	239
Clay Court Access	Non-Resident	\$	36
Baseball Field (Per Hour)		\$	36
Other Fields		\$	30
Staff labor rates			
Facility maintenance staff for services related to facility maintenance and preparation (Before & After Events)		\$	120
Facility attendant staff for services related to on-site availability during event		\$	60
Drone Application Fee/Day		\$	179
CLASSES: INDOOR	Per hour	\$	30
CLASSES: OUTDOOR	Per hour	\$	48

Administration Percentage Disclaimer Fee

30% Administration fee will be added at time of booking,
Town of Atherton Residents will have a 15% administration fee added at time of booking

Day Use Permit Fees Holbrook-Palmer Park			
13-25 people	Residents	\$	90
13-25 people	Non-Residents	\$	120
26-50 people	Residents	\$	180
26-50 people	Non-Residents	\$	239
Penalty fee for failure to obtain Day Use Permit		\$	120

Appendix E: Police Fees

Town of Atherton

Town of Atherton - Police Fees

Fee Name	Unit	Fee
Copy of Police Report:		
Without Photos or Tape Copies		\$ 0
With Photos or Tape Copies	Hourly	\$ 60
Vehicle Releases		\$ 78
Vehicle Repossession Fee		\$ 18
Initial Alarm Registration		\$ 120
Alarm Annual Permit Fee		\$ 60
Alarm Alert Signs		\$ 48
Garage Sale/Estate Sale Permits		\$ 25
Fingerprints (plus DOJ processing of \$53)		\$ 90
Solicitor Permit (Valid for six months; business license required)		\$ 37
After Hours Emergency Construction Permits		\$ 74
Special Service Request:		\$ 25
Administrative Fee		\$ -
On-Site Personnel Fee	Hourly (2 Hr min)	\$ 310
Clearance Letter		\$ 25
Microfilmed Reports	Hourly	\$ 74
Civilian Subpoena APD witness		\$ 275
Code Enforcement - Administrative (Penalty)	Hourly	\$ -
False Alarms: (up to 3 false alarms annually)		
4th false alarm		\$ 239
5th false alarm		\$ 360
Each additional false alarm after 5		\$ 478
Records/Communications Staff:	Hourly	\$ 127
Patrol/Investigations Staff:	Hourly	\$ 169
Requires Town ordinance		

RESOLUTION NO.

**A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ATHERTON
UPDATE OF FEES TO THE TOWN MASTER FEE SCHEDULE**

WHEREAS, the City Council established a Master Fee Schedule for the Town in September, 2013;

WHEREAS, it is proposed that the Master Fee Schedule be updated to include increase in fees with a labor component escalator based on cumulative labor costs of 19.5% since 2013. The following increase in charges within the Engineering, Park and Facility, and Police Departments Fees; and

WHEREAS, also the proposed 5% adjustment to Planning fees followed by a subsequent adjustment in January 2020 once that amount is determined; and

WHEREAS, there are no changes to the valuation driven fees at this time until a new cost study is performed; and

WHEREAS, the City Council must take action to adjust fees based on simple cumulative labor costs escalator to the Town approved Master Fee Schedule.

* * * * *

NOW, THEREFORE, BE IT RESOLVED that the City Council of the Town of Atherton passed and adopted the fees in Exhibit A. I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the Town of Atherton at a regular meeting thereof held on this 16th day of October, 2019, by the following vote:

- AYES:*
- NOES:*
- ABSENT:*
- ABSTAIN:*

Bill Widmer, Mayor

ATTEST:

Anthony Suber, City Clerk

APPROVED AS TO FORM:

William Conners, City Attorney

EXHIBIT A

Proposed increases are adjusted to the Town Master Fee Schedule