



## Item No. 18 Town of Atherton

### CITY COUNCIL STAFF REPORT – REGULAR AGENDA

**TO:** HONORABLE MAYOR AND CITY COUNCIL  
GEORGE RODERICKS, CITY MANAGER

**THROUGH:** ROBERT OVADIA, PUBLIC WORKS DIRECTOR

**FROM:** MARTY HANNEMAN, INTERWEST CONSULTING GROUP  
PROJECT MANAGER

**DATE:** NOVEMBER 20, 2019

**SUBJECT:** CIVIC CENTER PROJECT UPDATE

### **RECOMMENDATION**

None. This report is informational only.

### **BACKGROUND**

Below is a summary of major items and work-in-progress over the next few weeks.

#### Week of November 18<sup>th</sup>

- Continue install of fire service line to Library
- Continue work on grade beams and rebar for City Hall
- Continue concrete pours for foundations and walls
- Continue underground electrical and plumbing to Library
- Continue installing underground storm drain.

#### Week of November 25<sup>th</sup>

- Continue work on grade beams and rebar for City Hall
- Pour slurry piles for City Hall
- Continue underground electrical and plumbing to Library
- Double-up stem walls and curbs for Ancillary building
- Continue install of Library rammed earth mock-up
- Install vapor barrier wrap for Ancillary building
- Install underground electrical for City Hall and Ancillary building
- Pothole for new chill water system line

# Civic Center Project Monthly Status Report

November 20, 2019

Page 2 of 4

## Week of December 2<sup>nd</sup>

- Continue work on grade beams and rebar for City Hall
- Continue underground electrical for Library, City Hall and Ancillary building
- Begin concrete pours for grade beams for City Hall

## Overall Project Activity

Recent work has focused on completing underground electrical to the buildings, utilities to the City Hall elevator, installation of grade beams and rebar at City Hall, formation of the curbs and stem walls for the Library, and work on the underground plumbing to the Library.

Live [webcams](#) for Library site work and the City Hall/PD site work are active on the Town's website. There is also a project progress [photo gallery](#).



## City Hall/Police Building

The contractor finished and poured the elevator pit walls and began installation of the grade beams and rebar forming the perimeter of the building. Work will also include the pour of slurry piles setting anchor rods and pile caps,

Adjacent to the main City Hall and Police Building is the new Secure Police Parking Lot. Within that lot (between the new building and the Caltrain tracks) is the Police Ancillary Building. The contractor has completed the pouring of the foundation and is installing all the necessary electrical and plumbing.



## Historic Town Hall

Demolition of the interior of the historic Town Hall building is nearly complete. This building will ultimately become a part of the new Library connected via a deck and patio doors that spill out from the side of the building onto the new deck. The front doors of the entry way area are being saved and refinished for reinstallation at the end of the remodel.

# Civic Center Project Monthly Status Report

November 20, 2019

Page 3 of 4

Work on the Town Hall building will be sealed up for the winter season as work continues elsewhere on the project site. Once the interior work begins, work will resume on the historic Town Hall building in the spring of 2020.

## New Library

Work continues on the forms for the foundations, walls and installing the underground plumbing and electrical to the building.

The contractor is also in the process of installing the mock-up of the rammed earth wall. This is expected to be completed by year end.

## Site Work

Site work continues to focus on utilities as the contractor works out issues related to undergrounding of the utilities, the SFPUC water line, water and sewer. Storm drain work is also continuing. Once all this underground work completes, the contractor can seal up the holes and the buildings will begin to go vertical. We expect the foundations to be complete and concrete slabs to be poured by the end of this year. After that, steel will begin its installation as the buildings go vertical.

## Project Change Orders & Payment Requests

Please see Attachment 1 for a summary of the currently approved project change orders and payment requests.

## POLICY ISSUES

There are no significant policy issues associated with this report.

## FISCAL IMPACT

There is no fiscal impact associated with this staff report.



ATHERTON CIVIC CENTER - LIBRARY CEDAR TERRACE VIEW



**Civic Center Project Monthly Status Report**

**November 20, 2019**

**Page 4 of 4**

**PUBLIC NOTICE**

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the project is also disseminated via the Town's electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town's electronic News Flash publications. Subscribers include residents as well as stakeholders – to include, but be not limited to, media outlets, school districts, Menlo Park Fire District, service providers (water, power, and sewer), and regional elected officials. The Town maintains an active and up to date Project Website at <http://ca-atherton.civicplus.com/index.aspx?NID=290>.

**COMMISSION/COMMITTEE FEEDBACK/REFERRAL**

This item \_\_\_ has or X has not been before a Town Committee or Commission.

- \_\_\_ Audit/Finance Committee (meets every other month)
- \_\_\_ Bicycle/Pedestrian Committee (meets as needed)
- \_\_\_ PMC & Civic Center Advisory Committee (meets as needed)
- \_\_\_ Environmental Programs Committee (meets every other month)
- \_\_\_ Park and Recreation Committee (meets each month)
- \_\_\_ Planning Commission (meets each month)
- \_\_\_ Rail Committee (meets every other month)
- \_\_\_ Transportation Committee (meets every other month)

**ATTACHMENT**

Attachment 1: Summary of Town Center Payment Requests and Change Orders

