



**MINUTES**  
**Town of Atherton**  
**CITY COUNCIL**  
**April 8, 2020**  
**SPECIAL MEETING**

Mayor DeGolia called the meeting to order at 4:00 pm

**4:00PM SPECIAL SESSION MEETING – *Convene as the City Council***

1. **ROLL CALL** - Wiest, Widmer, Lempres, Vice Mayor Lewis, Mayor DeGolia – Present
2. **PUBLIC COMMENT**

Resident Kimberly Wong asked about residential construction as non-essential and stated it should be halted.

Resident Yvonne Nomizu submitted a public comment supporting the Town in continuing construction activity on the Town Center project.

3. **GRANT APPLICATION FOR THE STANFORD RECREATION MITIGATION FUND**

Mayor DeGolia introduce item number 3 for the rest of the Council and he invited Robert Ovadia, Director of Public Works, to provide a presentation to the Council. Mr. Ovadia presented details related to the grant. He noted to support the application, a letter of support is needed from the Mayor and City Manager.

Council discussed the item inquiring about what other projects were considered, the total pool of funding available, and what other regional joint projects had been considered. Council also asked clarifying questions as to how projects and funding is approved.

Mr. Ovadia responded to Council inquires providing background information.

**Motion to by Widmer, Second by Wiest to authorize the Mayor to execute a letter of support for the application to obtain funding from the Stanford Recreation Mitigation Fund.**

**AYES: Widmer, Wiest, Lempres, Lewis, DeGolia**  
**NOES:**  
**ABSTAIN:**  
**ABSENT:**

#### 4. **ATHERTON COVID-19 RESPONSE UPDATES**

City Manager George Rodericks provided a brief update. Mr. Rodericks noted changes related to COVID-19 response measures and offered detail about how the Town and region are addressing challenges.

**Motion to by Widmer, Second by DeGolia to certify the continuing emergency and ratify rules and regulations enacted by the Director of Emergency Services in response to COVID-19.**

**AYES: Widmer, Wiest, Lempres, Lewis, DeGolia**

**NOES:**

**ABSTAIN:**

**ABSENT:**

#### 5. **DETERMINATION OF THE CONTINUATION OF CONSTRUCTION ON THE ADMINISTRATION AND POLICE DEPARTMENT FACILITY AS AN ESSENTIAL GOVERNMENTAL FUNCTION**

City Manager George Rodericks provided a presentation to the Council. Mr. Rodericks highlighted the history of the Shelter-in-Place orders issued by San Mateo County. He noted as part of the orders there are provisions allowing certain infrastructure and public works projects to continue if determined to be as an essential governmental function. Rodericks requested direction from Council on the continuance of construction activity for the Town Center project.

Mr. Rodericks highlighted plans from contractor SJ Amoroso that outlined how the worksite would be managed under COVID-19 social distancing rules.

Councilmember Widmer asked clarifying questions about the proposed plan and impacts of to the project timeline.

Bob Erskine, President of Amoroso, clarified that the presented plan is a fluid working document. He noted the document is still under review especially as it relates to what are suggested guidelines versus mandatory rules.

Council continued to discuss the proposed guidelines, practical oversight the Town and site Project Managers could put in place, what input local health officials had in the preparation of the plan, and potential enforcement or violation measures the Town could impose.

Jennifer Erskine, Amoroso Project Manager, commented that with the project shutdown they are still evaluating impacts on the timeline and schedule.

City Manager Rodericks further clarified, that if there are significant violations the procedures the project will be shut down. City Attorney Ebrahimi also clarified that County Health Officials is allowing law enforcement to cite and/or arrest.

Councilmember Wiest stated his support to move forward with the project as planned.

Councilmember Lempres noted his support to move forward with the guidelines discussed in place and requested Council be notified of any issues related to the project.

Mayor DeGolia noted his support to continue the project as an essential governmental function.

**Motion by Lempres, Second by DeGolia for the approval of designating the administrative and police portions of the Town Center construction project as Essential Governmental Infrastructure and allowing construction in compliance with the guidelines approved herein, and authorizing staff to immediately enforce and stop activities if violations of guidelines occur.**

**AYES: Wiest, Lempres, Lewis, DeGolia**

**NOES: Widmer**

**ABSTAIN:**

**ABSENT:**

**Councilmember Widmer noted for the record that he is in opposition for continuing construction activity at this time.**

6. **COUNCIL REPORTS/COMMENTS** - None
7. **PUBLIC COMMENTS** - None
8. **ADJOURN**

Mayor DeGolia adjourned the meeting at 6:12 p.m.

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**Anthony Suber**  
**City Clerk**



**MINUTES**  
**Town of Atherton**  
**CITY COUNCIL**  
**April 15, 2020**  
**REGULAR MEETING**

Mayor DeGolia called the meeting to order at 7:00 pm

**4:00PM SPECIAL SESSION MEETING – *Convene as the City Council***

**1. PLEDGE OF ALLEGIANCE**

**2. ROLL CALL** - Wiest, Widmer, Lempres, Vice Mayor Lewis, Mayor DeGolia – Present

**3. PRESENTATIONS**

Mayor DeGolia read proclamation to recognize to the Towns communication personal.

City Clerk Suber read proclamation, on behalf of the City Council, recognizing Janelle Miller, Dispatcher.

**4. PUBLIC COMMENT**

Resident Andrew Preston provided comments about gardening/yardwork and construction requesting Council advocate to the County for an ease of these restrictions.

**5. CITY MANAGER’S WRITTEN REPORT AND CERTIFICATION OF CONTINUING EMERGENCY AND RATIFICATION OF SUCH RULES AND REGULATIONS ENACTED BY THE DIRECTOR OF EMERGENCY SERVICES IN RESPONSE TO COVID-19**

City Manager Rodericks provided an oral report. Mr. Rodericks noted for the Council that there were no changes to the local emergency declaration and details about the construction activity for the Town Center Project. He noted there have been no significant issues reported. Rodericks added that the Town is receiving daily reports about activity at the Town Center Project construction site.

Rodericks clarified for the Council that gardening and landscaping is a County order and stated the Town does have the authority to tighten the restrictions but not loosen them. Rodericks also noted for the Council that, at this time, the County may be considering extending the stay-in-place order, while alleviating other restrictions.

Councilmember Widmer asked staff to provide details on the Town website that highlight how Town Construction Project is different for residential construction projects and activities.

Mayor DeGolia noted that he is in favor of continuing the emergency declaration. As it relates to landscaping, he himself has sent an email to the County Supervisors, which was forward to the Chief Medical Officer with no response.

City Manager Rodericks, suggested that the Town can prepare a letter to County to request that the gardening/yardwork issue be revisited. City Attorney Ebrahimi added that she could also raise this issue during her City Attorney weekly meeting.

Council discussed starting the conversation about how to restart activities after restrictions are lifted.

Mayor DeGolia suggested the creation of an Ad-Hoc subcommittee of two Councilmembers to consider this topic.

**Motion by Wiest, Second by Lempres to certify the continuing emergency and ratify such rules and regulations enacted by the Director of Emergency Services in response to COVID-19, as well as authorize the Mayor to execute a letter from Council to raise the issue of landscaping/gardeners restrictions with the County.**

**AYES: Widmer, Wiest, Lempres, Lewis, DeGolia**

**NOES:**

**ABSTAIN:**

**ABSENT:**

### **CONSENT CALENDAR (Items 6-10)**

- 6. APPROVAL OF MINUTES**
- 7. APPROVAL OF BILLS AND CLAIMS FOR MARCH IN THE AMOUNT OF \$2,713,521**
- 8. ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ATHERTON FOR A DEBT POLICY RELATED TO THE ISSUANCE OF DEBT**
- 9. ADOPT A RESOLUTION APPROVING A PROJECT LIST FOR THE ROAD MAINTENANCE AND REHABILITATION ACT OF 2017 (SB1)**
- 10. ADOPTION OF A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ATHERTON ADOPTING DISCLOSURE POLICIES AND PROCEDURES RELATED TO INITIAL AND CONTINUING DISCLOSURE OBLIGATIONS ENTERED INTO IN CONNECTION WITH THE ISSUANCE OR INCURRENCE OF DEBT**

Council provided amendments to the minutes and shared those with the City Clerk.

**Motion by Lewis, Second by Wiest to approve the consent calendar, as amended and stated by City Manager George Rodericks.**

**AYES: Widmer, Wiest, Lempres, Lewis, DeGolia**

**NOES:**

**ABSTAIN:**

**ABSENT:**

## **PUBLIC HEARING**

### **11. CONDUCT THE PUBLIC HEARING ON RECOMMENDED AMENDMENT TO AUTHORITY TO EXECUTE CONTRACTS; AND, IF APPROPRIATE, INTRODUCE FOR FIRST READING THE PROPOSED AMENDMENT TO CHAPTER 2, AUTHORIZING THE CITY MANAGER AND OTHER DESIGNATED TOWN OFFICIALS TO EXECUTE CONTRACTS**

Finance Director Barron introduced the item. He also read the recommendation to the Council, for a first reading of the proposed amendment Chapter 2 of the ordinance authorizing the City Manager and other designated Town officials to execute contracts. Mr. Barron reviewed the highlighted that this does not change current practices or policies and this would work in concert with the Towns other purchasing policies.

City Manager Rodericks noted that there is no specific ordinance that allows staff to execute contracts. He continued it is a required measure as we move forward with the issuance of COP.

**Motion by Weist, Second by Lewis to introduce for first reading an Ordinance of the City Council of the Town of Atherton Amending Title 2, adding chapter 2.61 relating to authority to execute contracts, authorizing the City Manager and other designated Town officials to execute contracts.**

**AYES: Widmer, Wiest, Lempres, Lewis, DeGolia**

**NOES:**

**ABSTAIN:**

**ABSENT:**

### **12. PUBLIC HEARING TO CONSIDER ADOPTING A MITIGATED NEGATIVE DECLARATION AND MITIGATION MONITORING AND REPORTING PROGRAM, APPROVING A CONDITIONAL USE PERMIT AND DIRECT STAFF TO NEGOTIATION WITH MENLO SCHOOL AND MENLO COLLEGE FOR USE OF THE PROPERTY FOR THE CARTAN FIELD STORMWATER CAPTURE PROJECT, 30 ALEJANDRA AVENUE (APN 070-250-190)**

**Councilmember Widmer recused himself from the item due to his employment with Menlo College**

Town Planner Costas introduced this item. Public Works Director Ovadia provided an overview of the project. He added that a study in 2015 was performed and the results indicated the need

for a large-scale storm water facility to reduce flooding. Mr. Ovadia noted that Tetra Tech was retained to help the town design the stormwater facility.

Ovadia continued that the recommendation before Council is only to approve the Initial Study and Mitigated Negative Declaration, Mitigation Monitoring and Reporting Program and Conditional Use Permit.

Council held a discussion about the schedule of the project, heritage tree impacts, and what systems would be in place to address potential pollutants.

Ovadia clarified the timeline and noted it depends on negotiations to use the property. At this, time the development agreement has not been initiated and staff hopes to begin construction by Spring/Summer 2021. He added this would be an 18-month construction schedule.

Costas continued to review the environmental process. She noted there was early discussion with Fish and Wildlife and Corps of Engineers agencies. Additionally, she stated that community outreach was done and notice of this project was provided to owners within 500 ft of the site, and the Town made available the CEQA documents. As of today, no comments have been received.

Councilmember Lempres raised concerns about the tree component and asked what was being done to protect the impacted trees. Barbara Beard, Tetra Tech Consultant, clarified that the arborist report was prepared for the entire channel and surrounding area. She continued that staff will work within the heritage tree ordinance.

Council introduced two motions.

**Councilmember Widmer was recused from voting on either motion.**

**Motion by Wiest, Second by Lempres to approve the Resolution.**

**AYES: Wiest, Lempres, Lewis, DeGolia**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**Motion by Wiest, Second by Lempres to a authorize the City Manager to sign and continue negotiations with Menlo School and Menlo College.**

**AYES: Wiest, Lempres, Lewis, DeGolia**

**NOES:**

**ABSTAIN:**

**ABSENT:**

## **REGULAR AGENDA**

### **13. REVIEW AND DISCUSSION OF POTENTIAL REVENUE AND EXPENDITURE IMPACTS DUE TO COVID-19 FOR FISCAL YEAR 2019/20 AND 2020/21**

**Councilmember Widmer rejoined the meeting to participate.**

Finance Director Barron introduced the item reviewing financial data including County Property Taxes and VLF payments. Barron highlighted ERAF funds and trends, projected Sales and Use Tax revenue, and figures related to charges for building, planning, and public works.

Council discussion ensued regarding ERAF funds and possible reductions and reductions in other revenue sources.

City Manager Rodericks noted that it is known ERAF funds will go away at some point.

Councilmember Lempres asked if there is a concern that the State would come to take money from Atherton due to their shortfalls. Barron responded indicating that was a possibility for VLF and ERAF funds.

Councilmember Widmer asked about Senate Bill 1 and how that might be impacted. City Manager Rodericks stated that Proposition 1A provides protections, however if the State does take money it must be paid back.

**No action was taken. This item will appear on future meeting.**

**14. COUNCIL REPORTS/COMMENTS - None**

**15. PUBLIC COMMENTS - None**

**16. ADJOURN**

Mayor DeGolia adjourned the meeting at 8:58 p.m.

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**Anthony Suber**  
**City Clerk**



**MINUTES**  
**Town of Atherton**  
**City Council**  
**April 17, 2020**  
**SPECIAL MEETING**  
**Atherton Virtual Town Hall**

Mayor DeGolia called the meeting to order at 4:00 pm

**4:00 PM SPECIAL SESSION** – *Convene as the City Council*

1. **ROLL CALL**- Wiest (Absent), Widmer (Absent), Lempres, Lewis, Mayor DeGolia
2. **PUBLIC COMMENTS** – None
3. **ATHERTON VIRTUAL TOWN HALL**

Mayor DeGolia delivered opening remarks and introduced each panelist that included City Manager Rodericks, Police Chief McCulley, Menlo Park Fire Protection District Chief Schapelhouman, Associate Director of Stanford Express Care Clinics Dr. Linda Barman, Stanford Physician Dr. Paul Jamelian, A.D.A.P.T. Vice President Norma Folgelberg, A.D.A.P.T. President Tom Prussing and Congresswoman Anna Eshoo.

Mayor DeGolia engaged each panelist related to their area of expertise. Panelist addressed responses related to COVID-19 including law enforcement, fire and first responder services, healthcare management and testing, government aid and support, and emergency and disaster services.

Congresswoman Eshoo provided a perspective on the circumstances surrounding available testing and the need to increase testing and tracing efforts. She added that congress and the Federal Government was in the process of negotiating additional funding to support small businesses.

4. **PUBLIC COMMENTS**

Public Comments were received related to the following:

- Allowance of landscaping, gardening, pool cleaning, and exterminator services
- Allowance of housekeeping services
- Requirement of face coverings when in public
- Resumption of construction activities
- Concerns with the lack of available testing for COVID-19
- Concerns about social/civil unrest
- Available funding for small business owners
- Impacts of climate change

- COVID-19 testing and contact tracing processes

5. **ADJOURN**

Mayor DeGolia adjourned the meeting at 5:35 p.m.

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**Anthony Suber**  
**City Clerk**



**MINUTES**  
**Town of Atherton**  
**City Council**  
**April 22, 2020**  
**SPECIAL MEETING**

Mayor DeGolia called the meeting to order 4:00 p.m.

**4:00 PM SPECIAL SESSION** – *Convene as the City Council*

1. **ROLL CALL** - Wiest, Widmer, Lempres, Vice Mayor Lewis, Mayor DeGolia

2. **PUBLIC COMMENTS**

Resident Belinda Bivaggioli submitted comments requesting that Council consider options to allow gardening.

Resident Edith Bergstrom submitted comments requesting Council consider options to allow gardening.

Resident Ike and Jeanette Goodman submitted comments requesting Council consider options to allow gardening

3. **ATHERTON COVID-19 RESPONSE UPDATES**

City Manager Rodericks introduced the item and noted minor updates to the Health Order including the requirement of face coverings has been communicated to residents.

Council discussed the rules related to face coverings.

Mayor DeGolia commented on attendance and success of the Virtual Town Hall held on April 17<sup>th</sup>.

**MOTION by Wiest, Second by Lewis to certify the continuing emergency and ratify rules and regulations enacted by the Director of Emergency Services in response to COVID-19.**

**AYES: Widmer, Wiest, Lempres, Lewis, DeGolia**

**NOES:**

**ABSTAIN:**

**ABSENT:**

4. **ADOPT RESOLUTION AND AUTHORIZE THE CITY MANAGER TO EXECUTE A SIDE LETTER AGREEMENT WITH THE ATHERTON POLICE OFFICERS**

**ASSOCIATION (APOA) TEMPORARILY LIFTING THE VACATION CAP AS OUTLINED IN RESOLUTION 19-10 APOA MOU SECTION 15, VACATION, IN RESPONSE TO THE COVID-19 PANDEMIC.**

City Manager Rodericks introduced the item briefly and noted the limit on vacations or non-emergency time off for the Police Department. Rodericks noted that there will be no financial impact as a result of this agreement.

Council discussed the item in detail to gain clarity on the need and how the policy will be managed.

**MOTION by Lewis, Second by Widmer to adopt the Resolution and authorize the City Manager to execute a side letter agreement with the APOA temporarily lifting the vacation cap outlined in Resolution 19-10 APOA MOU, expiring with the Shelter-in-Place order on May 3, 2020.**

**AYES: Widmer, Wiest, Lempres, Lewis, DeGolia**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**5. DISCUSSION OF LANDSCAPE AND GARDENING ACTIVITY; AND REVIEW AND APPROVAL OF CORRESPONDENCE TO THE COUNTY OF SAN MATEO REGARDING THE CONTINUATION OF LANDSCAPING AND GARDENING ACTIVITY**

City Manager Rodericks presented the item and outlined a background for Council consideration. He shared the draft letter that was prepared in advance of the meeting.

Resident Cherry Lorenzini commented on the item noting ADA rules that may be impacted.

Council held a discussion related to the content in the letter and potential suggestive protocols if activities are allowed to resume.

City Attorney Ebrahimi added she learned on the County conference calls for City Attorneys that some relief of these prohibitions may be in the works.

**Council provided staff direction to prepare and send a letter to San Mateo County leadership advocating for relief of prohibitions on gardening and landscaping activities.**

**6. CITY COUNCIL RESTART SUBCOMMITTEE REPORT**

**Councilmember Lempres noted there was nothing to report at this time. This item was an information only item.**

**7. TOWN CENTER ACTIVITY REPORT**

City Manager Rodericks introduced the item and provided a brief update on the Town Center Activity.

**There was no action taken, this was an information only item.**

**8. COUNCIL REPORTS/COMMENTS – None**

**9. PUBLIC COMMENTS – None**

Resident Steve Wood commented on the scarcity of personal protective equipment.

City Attorney Ebrahimi responded to a public comment received by City Clerk Suber via phone from resident Greg Conlon. She shared details that she receives on the weekly City Attorney conference calls with the County.

**10. ADJOURN**

Mayor DeGolia adjourned the meeting at 5:43 p.m.

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**Anthony Suber**  
**City Clerk**



**MINUTES**  
**Town of Atherton**  
**City Council**  
**April 29, 2020**  
**SPECIAL MEETING**

Mayor DeGolia called the meeting to order 4:00 p.m.

**4:00 PM SPECIAL SESSION** – *Convene as the City Council*

1. **ROLL CALL** - Wiest, Widmer, Lempres, Vice Mayor Lewis, Mayor DeGolia
2. **PUBLIC COMMENTS** – None
3. **RATIFICATION OF SUCH RULES AND REGULATIONS ENACTED BY THE DIRECTOR OF EMERGENCY SERVICES IN RESPONSE TO COVID-19 AND REVIEW AND APPROVE FUNDING FOR THE SMC STRONG FUND**

City Manager Rodericks presented the item and introduced Rosanne Foust, President and CEO from San Mateo County Economic Development Association (SAMCEDA) who provided an overview of the SMC Strong program.

Council asked clarification on the total dollar amount of the grant, how funds are allocated, and what funding is available to business owners not eligible for Small Business Grants.

Rosanne Foust confirmed that the grant is up to \$10,000 and the funding donated by Atherton would be allocated to Atherton based businesses.

**MOTION by Widmer, Second by Wiest to certify the continuing emergency and ratify rules and regulations enacted by the Director of Emergency Services in response to COVID-19 and approve fifteen thousand dollar (\$15,000) in funding for the SMC Strong Fund requesting those funds be targeted for Atherton based applicants.**

**AYES: Widmer, Wiest, Lempres, Lewis, DeGolia**

**NOES:**

**ABSTAIN:**

**ABSENT:**

4. **KNOX PLAYSCHOOL RENT WAIVER REQUEST DUE TO COVID-19 SHELTER IN PLACE ORDERS AND RELATED SCHOOL CLOSURE**

Public Works Directed Ovadia presented the item and introduced Susan Knox and her waiver request.

Council discussed the item asking questions to Susan Knox related to what alternative funding sources she has considered and what plans she has in place for continuing operations.

Susan Knox responded to Council inquires related to what measures she has taken to sustain her business, what alternative funding options she had sought, and her plans for continuing services for summer camp.

Council agreed to reevaluate this item for additional relief in June.

Resident Greg Conlon commented on the item.

**MOTION by DeGolia, Second by Wiest to approve waiver of rent for Knox Playschools for the months of May with a condition that if the Knox Playschool is successful in receiving grant funding they will pay the May rent.**

**AYES: Widmer, Wiest, Lempres, Lewis, DeGolia**

**NOES:**

**ABSTAIN:**

**ABSENT:**

**5. AD HOC SUBCOMMITTEE – RESTART ACTIVITY/COVID-19**

City Manager Rodericks introduced the report and noted that the Subcommittee of Councilmember Lempres and Widmer met to discuss restart options.

Councilmember Lempres and Widmer added that the primary goal of the committee was to identify a list of economic activity to consider resumption and recreation activity.

City Attorney Ebrahimi provided some insight to what recreational activities are allowed under the County health order.

Council continued a discussion related to managing the resumption of activities such as gardening/landscaping and construction.

**There was no action taken, this was an information only item.**

**6. TOWN CENTER ACTIVITY REPORT**

City Manager Rodericks introduced the item sharing an update on Town Center activity.

**There was no action taken, this was an information only item.**

**7. COUNCIL REPORTS/COMMENTS - None**

**8. PUBLIC COMMENTS – None**

9. **ADJOURN**

Mayor DeGolia adjourned the meeting at 5:31 p.m.

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**Anthony Suber**  
**City Clerk**



**MINUTES**  
**Town of Atherton**  
**City Council**  
**May 6, 2020**  
**STUDY SESSION**

Mayor DeGolia called the meeting to order 4:00 p.m.

**4:00 PM REGULAR AGENDA** – *Convene as the City Council*

1. **ROLL CALL** - Wiest, Widmer, Lempres, Vice Mayor Lewis, Mayor DeGolia (All Present)
2. **PUBLIC COMMENTS** – None
3. **RATIFICATION OF SUCH RULES AND REGULATIONS ENACTED BY THE DIRECTOR OF EMERGENCY SERVICES IN RESPONSE TO COVID-19**

City Manager Rodericks reported no significant changes to operations for Town business except for the Building division permitting construction activity. Rodericks informed the Council of the Health Order extension to May 31<sup>st</sup>. He added that the Town plans to gradually restart certain services to the public adhering social distancing protocols.

Council held a brief discussion regarding allowable outdoor activities.

City Attorney Ebrahimi reviewed language within the latest San Mateo County Health order including requirements for face coverings and compliance with social distancing protocols.

Council discussed challenges ahead, plans for reopening by the San Mateo County leadership and the status of available COVID-19 testing options.

**MOTION by Lewis, Second by Lempres to certify the continuing emergency and ratify rules and regulations enacted by the Director of Emergency Services in response to COVID-19.**

**AYES: Widmer, Wiest, Lempres, Lewis, DeGolia**

**NOES:**

**ABSTAIN:**

**ABSENT:**

### **STUDY SESSION (Items 3.5-7)**

#### **3.5. DISCUSSION AND DIRECTION REGARDING CERTIFICATES OF PARTICIPATION FOR THE TOWN CENTER PROJECT**

Mayor DeGolia stated that Town staff and consultants recommended to the Finance Subcommittee a Private Placement option and that a Term Sheet was available for review. He added that the Subcommittee agreed with the recommendation and wanted to ensure the full Council had an opportunity to consider the recommendation.

Finance Director, Robert Barron III introduced Wing-See Fox, Financial Consultant from Urban Futures who presented to Council.

Council held a detailed conversation including if there are options for renegotiations after signing the Term Sheet and flexibility with the final amount financed.

Finance subcommittee member Bob Polito added that 20 banks were solicited for the Private Placement and the Town received three (3) responses.

**MOTION by Widmer, Second by Lewis to authorize the City Manager to submit the proposed term sheet for the Private Placement in the amount of \$7,000,000 to \$9,000,000, with the final amount to be determined at the May 20, 2020 meeting.**

**AYES: Widmer, Wiest, Lempres, Lewis, DeGolia**

**NOES:**

**ABSTAIN:**

**ABSENT:**

#### **4. DISCUSSION AND DIRECTION ON THE PURCHASE OF ADDITIONAL FLOCK AUTOMATED LICENSE PLATE READERS (ALPRs)**

Chief McCulley and Commander Wade presented the item to Council item.

Resident Greg Conlon asked about the night capability of the cameras and the financial commitment planned.

Council discussion ensued related to the locations of cameras and signage, a need to maintain current with developments in the technology and uses of the data collected.

Ebrahimi informed Council on governing rules for data storage and privacy expectations in public spaces.

Council requested staff provide the most recent policy related to data storage and auditing. Council also requested a map with specific locations for cameras and signage.

**No action was taken, this item will appear on future meeting.**

**5. FY 2020/21 GENERAL FUND/OPERATIONS BUDGET**

Finance Director, Robert Barron III, presented the item.

Councilmember Widmer questioned the increase in tree maintenance. Barron informed Council that it is due to the necessary tree maintenance in the park and street.

Council raised concerns about the donated pickup truck appropriating the use by the Police Department and to determine if funds could be used towards other priorities.

McCulley informed Council that the donation was meant for general equipment use.

Resident Bob Polito asked about other vehicle options available to the Police Department.

McCulley informed Council that the purchase of the pickup truck is meant to replace a vehicle.

Resident Bob Polito commented that the use of reserve funds would have an impact on the private placement Council is considering.

Resident Greg Conlon asked if there will be deficit in the budget, Rodericks responded that there will not be.

**No action was taken, this was an information item only. This will be presented for action at a future meeting.**

**6. REVIEW OF THE FY 2020/21 SPECIAL REVENUE, INTERNAL SERVICE FUNDS AND CAPITAL IMPROVEMENT PROGRAM**

Finance Director, Robert Barron III, presented item.

Public Works Director, Robert Ovadia, presented the draft Capital Improvement Program detailing some of the proposed projects.

**No action was taken, this was an information item only. This will be presented for action at a future meeting.**

**7. CITY COUNCIL AD HOC SUBCOMMITTEE REPORTS**

**This item was postponed to a future meeting.**

**8. COUNCIL REPORTS/COMMENTS – None**

**9. PUBLIC COMMENTS – None**

**10. ADJOURN**

Mayor DeGolia adjourned the meeting at 7:01 p.m.

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**Anthony Suber**  
**City Clerk**