



Item No. 5a Town of Atherton

PARK AND RECREATION COMMITTEE – REGULAR AGENDA

TO: PARKS AND RECREATION COMMITTEE

FROM: SALLY BENTZ-DALTON – PARK MANAGER

DATE: JUNE 3RD, 2020

**SUBJECT: COMPILE, REVIEW AND DISCUSS THE COMMITTEE MEMBERS COMPLETED
LANDSCAPE WALK THROUGH SHEETS**

DISCUSSION

Committee members received the Landscape Walk Through sheet (below) prior to the meeting. Committee members are to walk around the park prior to the meeting and fill out the Landscape Walk Through sheet. The Committee will discuss the outcome and make a list of items to be addressed. Staff will then prioritize the list and have the items completed as time and resources allow.

5b. Landscape Walk Through

6/3/2020

Page 2 of 3

**TOWN OF ATHERTON – PARK AND RECREATION COMMITTEE
LANDSCAPE MAINTENANCE AND IMPROVEMENT LIST
PARK AND RECREATION COMMITTEES
VISUAL LANDSCAPE REVIEW OF HOLBROOK-PALMER PARK**

(COMPLETED BY PARK AND REC. COMMITTEE AND TOWN STAFF IN APRIL OF EACH YEAR)

ITEM/AREA REVIEWED	DATE REVIEWED	CORRECTIVE ACTION RECOMMENDED AS APPLICABLE
ENTRY GATES WATKINS AVENUE		
FOUNTAIN AREA/FRONT LAWN		
CEDAR ALLEE		
CITY MANAGERS HOUSE		
NORTH MEADOW		
PARKING AREA – MAIN HOUSE		
MAIN HOUSE – EXTERIOR		
MAIN HOUSE – PATIO		
EVENT GARDEN		
CARRIAGE HOUSE – EXTERIOR		
WATER TOWER - EXTERIOR		
CORPORATION YARD - EXTERIOR		

5b. Landscape Walk Through

6/3/2020

Page 3 of 3

ITEM/REVIEWED	DATE REVIEWED	CORRECTIVE ACTION RECOMMENDED AS APPLICABLE
PLAYSCHOOL EXTERIOR		
PAVILION AND PATIO AREA		
ELM FOREST		
TENNIS COURTS		
GREAT LAWN		
LITTLE LEAGUE FIELD		
PICNIC AREA NEAR PLAYGROUND		
CHILDRENS PLAYGROUND		
WALKING/FITNESS PATHS/FITNESS STATIONS		
OVERALL CONDITION TREES & SHRUBS		
OTHER		

SIGNATURE OF CITY MANAGER
OR HIS/HER DESIGNEE: _____

DATE: _____

SIGNATURE OF CHAIR OF PARK
& RECREATION COMMITTEE OR
HIS/HER DESIGNEE: _____

DATE: _____

- COPY TO:
- 1) Town of Atherton city clerk/files
 - 2) Park & Recreation Committee file