



**Item No 5b.  
Town of Atherton**

**PARK AND RECREATION COMMITTEE – REGULAR AGENDA**

**TO: PARKS AND RECREATION COMMITTEE**  
**FROM: SALLY BENTZ DALTON – PARK MANAGER**  
**DATE: JULY 1ST, 2018**  
**SUBJECT: ANNUAL PARK CALENDAR APPROVAL**

**DISCUSSION**

Staff requests the Park and Recreation Committees approval of the annual park calendar for the 2020-21 fiscal year.

Some considerations:

- Does P&R wish to follow the City Councils lead of a “dark month” for August (no planned meeting)?
- Does P&R wish to have the January 21 meeting on January 13<sup>th</sup> instead of the 6<sup>th</sup>? With the holidays in the previous week and potential Town closure it will be difficult for staff to prepare the agenda packet.
- Are there other presentations from stakeholders that P&R would like to consider for next year?
- Other items?

Attachments: 2020-21 Park Calendar



# PARK AND RECREATION

## 2020-2021 Fiscal Year Agenda Advisor



July	August	September	October
<b>7/1:</b> 6:30pm, ZOOM meeting	<b>8/1:</b> 6:30pm, meeting at HP Park Main House	<b>9/2:</b> 6:30pm, meeting at HP Park Main House	<b>10/7:</b> 6:30pm, meeting at HP Park Main House
	<b>Discuss upcoming field closures</b>	<b>Tennis update with Park Tennis professional</b>	<b>Park Walkthrough - Facilities</b>
	<b>AYSO Soccer review</b>		
	<b>Elect committee officials</b>		
November	December	January	February
<b>11/4:</b> 6:30pm, meeting at HP Park Main House	<b>12/2:</b> 6:30pm, meeting at HP Park Main House	<b>1/13:</b> 6:30pm, meeting at HP Park Main House	<b>2/3:</b> 6:30pm, meeting at HP Park Main House
<b>Mid-year budget adjustments</b>	<b>MCE update with MCE staff</b>	<b>Park project development for CIP</b>	<b>Budget approval</b>
<b>Knox playschool update</b>		<b>Preliminary budget forecast for park operations</b>	<b>Park Event staff update</b>
		<b>Staff to provide cost estimates for park projects</b>	
March	April	May	June
<b>3/3:</b> 6:30pm, meeting at HP Park Main House	<b>4/7:</b> 6:30pm, meeting at HP Park Main House	<b>5/5:</b> 6:30pm, meeting at HP Park Main House	<b>6/2:</b> 6:30pm, meeting at HP Park Main House
<b>Final CIP recommendations</b>	<b>Park Walk through - Landscape</b>	<b>LL Review</b>	<b>Approve 21/22 Calendar</b>