



Item No. 8 Town of Atherton

CITY COUNCIL STAFF REPORT - CONSENT AGENDA

**TO: HONORABLE MAYOR AND CITY COUNCIL
GEORGE RODERICKS, CITY MANAGER**

THROUGH: ROBERT OVADIA, PUBLIC WORKS DIRECTOR

FROM: DAVID HUYNH, PW MAINTENANCE MANAGER/SR. ENGINEER

DATE: JULY 15, 2020

**SUBJECT: ACCEPTANCE OF WORK, AUTHORIZATION TO RECORD NOTICE
OF COMPLETION FOR THE 2019 ADA RAMP MAINTENANCE
PROJECT, PROJECT NUMBER 56091**

RECOMMENDATION

Accept work and authorize recording of a Notice of Completion for the 2019 ADA Maintenance Project, Project Number 56091.

BACKGROUND

The Council awarded a construction contract on October 20, 2019 to Reflex Engineering, Inc. for \$49,740 and authorize change orders up to \$5,000 for a total amount of \$54,740. The 2019 ADA Ramp Maintenance Project is included in the FY 19-20 Capital Improvement Program.

The project consisted of constructing ten (10) curb access ramps in the Lloyd Park Neighborhood. The Lloyd Park Neighborhood is the only neighborhood in Atherton that has curbs and sidewalks. In order to provide pavement maintenance in this neighborhood ADA ramp installation and upgrades are needed prior to or in conjunction with roadway maintenance efforts. Crack sealing and micro-surfacing is planned on streets within the Lloyd Park neighborhood and it is desired to address some of the accessibility needs in advance of the pavement maintenance project.

ANALYSIS

The original contract price was for \$49,740. There were no change orders issued associated with the project. The total contract cost was \$49,740.

POLICY ISSUES

There are no significant policy issues related to this item. The item is consistent with the Town's adopted 5-Year Capital Improvement Program.

FISCAL IMPACT

The project was funded with Measure M Funds in the amount of \$50,000.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the item is also disseminated via the Town's electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town's electronic News Flash publications. Subscribers include residents as well as stakeholders – to include, but be not limited to, media outlets, school districts, Menlo Park Fire District, service providers (water, power, and sewer), and regional elected officials.

COMMISSION/COMMITTEE FEEDBACK/REFERRAL

This item ___ has or X has not been before a Town Committee or Commission.

- Audit/Finance Committee (meets every other month)
- Bicycle/Pedestrian Committee (meets as needed)
- Civic Center Advisory Committee (meets as needed)
- Environmental Programs Committee (meets every other month)
- Park and Recreation Committee (meets each month)
- Planning Commission (meets each month)
- Rail Committee (meets every other month)
- Transportation Committee (meets every other month)
- Tree Committee (meets each month)

ATTACHMENT

Attachment 1. Notice of Completion

RECORD REQUESTED BY:

TOWN OF ATHERTON
AND WHEN RECORDED MAIL TO:

CITY CLERK, TOWN OF ATHERTON

91 ASHFIELD ROAD
(Street Address)
ATHERTON, CALIFORNIA 94027
(City, State and Zip Code)

No fee pursuant to Government Code Section 6103

SPACE ABOVE THIS LINE FOR RECORDER'S USE

TOWN OF ATHERTON
NOTICE OF COMPLETION

2019 ADA RAMP MAINTENANCE PROJECT
PROJECT NO. 56091
ATHERTON, CALIFORNIA

NOTICE IS HEREBY GIVEN THAT Robert Ovadia, Engineer of Work for the Town of Atherton, County of San Mateo, California, on the 15TH day of July 2020 did file with the City Clerk of said Town a Certificate of Completion for the work described in the construction contract awarded to Reflex Engineering, Inc. on the 20th day of October 2019, said contract being executed on the 21st day of January 2020.

That said work and improvements were accepted as completed on the 14th day of February, 2020 and that acceptance for completion of said work was ordered by Motion of the City Council of said Town, adopted on the 15TH day of July, 2020, and that the name of the surety on the Contractor's bond for performance, labor and materials on said project is The Ohio Casualty Insurance Company 62 Maple Avenue, Keene, NH 03431

That said work and improvements consisted removal of existing ADA ramps and install new ADA ramps with truncated domes per Town specifications on VARIOUS STREETS in Atherton, which includes notifications, traffic control, preparation work, removal of existing concrete ramps, and installation of new concrete ramps as described in the plans and specifications.

That I, Robert Ovadia, City Engineer of the Town of Atherton, am authorized by said Motion to execute and file this notice with the County Recorder of the County of San Mateo.

BY: _____
Robert Ovadia, City Engineer

Date

ATTEST: _____
Anthony Suber, City Clerk

Date

'I declare under penalty of perjury that the foregoing is true and correct.'

Atherton, CA
(Date and Place) (Signature) Robert Ovadia, City Engineer

