



## **PARK GOING'S ON Town of Atherton**

### **PARK & RECREATION COMMITTEE STAFF REPORT**

**TO: PARK AND RECREATION COMMITTEE**

**FROM: SALLY BENTZ, PARK MANAGER**

**DATE: NOVEMBER 4TH, 2020**

**SUBJECT: PARK GOINGS ON OCTOBER 2020**

#### **REGULAR STAFF**

For the month of October, broken down is as follows:

- **Performed regular maintenance tasks;**
  - Pick up litter/trash.
  - Remove trash bags.
  - Blow and pick up tree leaves and debris.
  - Inspect and maintain restrooms. – **Restrooms closed 4/1**
  - Inspect and maintain tennis courts.
  - Inspect and maintain playgrounds. – **Playgrounds closed 4/1**
  - Inspect and maintain Main House elevator.
  - Control undesirable weeds throughout property.
  - Cut back and remove tree brush and dead vegetation.
  - Apply seasonal fertilizers to turf and plants.
  - Inspect and maintain landscape irrigation.
  - Inspect and maintain landscape irrigation well and filter system.
  - Monitor potable water usage daily.
  - Water non-established trees throughout the park based on the schedule.
  - Blow tennis courts 2 times per week as required.

- Prepared drains for rain
- Put up insect traps and bee traps in problem areas
- Posting day use permits and guidelines
- Inspected playground equipment for reopening
- Aerated turf
- Renewed elevator permit
- Daily monitoring of closed areas and re-closing with tape
- New plants are continually being planted in the Event Garden
- Continued spreading of mulch around the park
- Spraying of weeds weekly

**New and future planned projects:**

- Prepare stand and install new statue at tennis courts
- Convert Playground restrooms from well water to potable water to avoid shutdown during irrigation failures.
- Paint Main House door
- Unclog or fix water fountain near tennis courts- still closed
- Repair Corp yard fence
- Repair broken lights around the Park
- Repair the door at the Jennings Pavilions HVAC Room
- Repair the header boards at the Jennings Pavilion
- Paint Main House door
- Remove dead plants around the park
- Fix metal headers in two areas
- Fix Jennings Pavilion glass windows
- Fix Jennings Pavilion handle

## **Tennis Numbers**

October Tennis Numbers:

Total Courts hours- 327

Clinics: 0 due to COVID restrictions

Lessons: 295

Events: 2 weekly coaches meeting

Clay Court Bookings: 1 paid hour

Total # of students: 272

**Prepared drains for rain**



**Put up insect and bee traps in problem areas**



Aerated the turf

