



Item No. 16 Town of Atherton

CITY COUNCIL STAFF REPORT – REGULAR AGENDA

**TO: HONORABLE MAYOR AND CITY COUNCIL
GEORGE RODERICKS, CITY MANAGER**

FROM: ANTHONY SUBER, CITY CLERK

DATE: NOVEMBER 18, 2020

**SUBJECT: CONSIDERATION OF AND APPOINTMENT TO ENVIRONMENTAL
PROGRAMS COMMITTEE**

RECOMMENDATION

Review and consider the application for the Town Environmental Programs Committee to fill a term expiring on June 30, 2024.

BACKGROUND

A recruitment was conducted for Town Committees and Commission that expired on June 5, 2020. After the June 17, 2020 Council appointments there were vacancies remaining on a few committees. All Town committees have since been filled with the exception of the Environmental Programs Committee (EPC) with one (1) vacant seat for a term expiring on June 30, 2024 and the Rail Committee which recently received a resignation for a term expiring on June 30, 2022.

The Town received an application on November 6, 2020 from Jennifer Carrico to serve on the EPC. If appointed this will be her first term, which has been staggered to a 4-year appointment.

Staff recommends that Council make a motion to appoint the candidate, City Clerk Suber will conduct a roll call vote.

POLICY FOCUS

The Council is not obligated to appoint this candidate and may choose to extend the candidate recruitment process as it deems necessary. The Council reserves complete discretion in appointments.

Town Commissions and Committees represent a key component of civic engagement within the community. The participation of the members is a vital part of the Town's public engagement and review process. These groups have the ability to gather public input on an issue and provide feedback and recommendations to the City Council for consideration.

When evaluating applicants for Commissions and Committees, the City Council should consider the role of the committee, the amount of oversight needed, cost effectiveness, efficiency in decision-making, and the desire of the City Council for direct policy involvement on particular issues.

FISCAL IMPACT

None.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the project is also disseminated via the Town’s electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town’s electronic News Flash publications. Subscribers include residents as well as stakeholders – to include, but be not limited to, media outlets, school districts, Menlo Park Fire District, service provides (water, power, and sewer), and regional elected officials.

COMMISSION/COMMITTEE FEEDBACK/REFERRAL

This item ___ has or X has not been before a Town Committee or Commission.

- Audit/Finance Committee (meets every other month)
- Bicycle/Pedestrian Committee (meets as needed)
- Civic Center Advisory Committee (meets as needed)
- Environmental Programs Committee (meets every other month)
- Park and Recreation Committee (meets each month)
- Planning Commission (meets each month)
- Rail Committee (meets every other month)
- Transportation Committee (meets every other month)

ATTACHMENTS

1. Committee Applicant
2. Commission and Committee Roster
3. Resolution No 20-26 Governing Committees

From: noreply@civicplus.com
To: [Anthony Suber](#); [Francesca Reyes](#)
Subject: Online Form Submittal: Application for Town Committee/Commission
Date: Friday, November 6, 2020 10:54:35 AM

[The e-mail below is from an external source. Please do not open attachments or click links from an unknown or suspicious origin.]

If you are having problems viewing this HTML email, click to view a [Text version](#).

Application for Town Committee/Commission

Name*

Address*

Phone Number*

Email Address*

Commission/Committee of Interest*

Education

List your civic affiliations and community activities, including service on other commissions and committees?*

Describe your understanding of the responsibilities of the commission or committee that you are applying for and how your personal, community or professional experience relate to these responsibilities?*

Describe why you want to serve on this commission and what you hope to accomplish as a member?*

Additional Information you would like to add?*

* indicates required fields.

View any uploaded files by [signing in](#) and then proceeding to the link below:
<http://www.ci.atherton.ca.us/Admin/FormHistory.aspx?SID=1237>

The following form was submitted via your website: Application for Town Committee/Commission

Name: Jennifer Carrico

Address: [REDACTED]

Phone Number: [REDACTED]

Email Address [REDACTED]

Commission/Committee of Interest: Environmental Programs Committee

Education: B.S.B.A Finance; JD (special emphasis securities regulation); certificate of proficiency Mandarin Chinese

List your civic affiliations and community activities, including service on other commissions and committees?: For the last 12 years I have raised two children. I have a career in public service with the following roles of note: (1) U.S. Senate Judiciary, Legal Fellow and Bipartisan Liaison, Washington, D.C.; (2) Counsel and Legislative Assistant, U.S. Senate, Washington D.C.; (3) Assistant Attorney General, KY; (4) Student Body President, University of Louisville, KY; (4) Trustee, University of Louisville Board of Trustees, KY.

Describe your understanding of the responsibilities of the commission or committee that you are applying for and how your personal, community or professional experience relate to these responsibilities?: I understand that the EPC is responsible for making programmatic and legislative recommendations regarding the town's natural and built environment and regional responsibilities in the Bay Area. I have also learned of the committee's responsibility to create a proactive engagement program for residents. While I have extensive programming experience as a mother and for major events (fundraisers and civic involvement gatherings), I also have worked at the intersection of the job of a public servant and the needs of the community. As a KY AAG, I was responsible for interacting with community members and interest groups to ensure that the public work of the Attorney General was consistent with his public charge and directly answerable to the community.

Describe why you want to serve on this commission and what you hope to accomplish as a member?: While I am new to the Committee, I would hope to participate as a citizen in the mission and agenda of the Atherton City Council, to take responsibility for ensuring that community needs and interests are represented and considered, and to assist the Committee and Council in the diligent work of responsive governance.

Additional Information you would like to add?: I am really looking forward to be of some assistance to all of you who have worked so hard in the past for me and my neighbors. I'm thrilled to be at a point in my career as a full time mom where I can hope to contribute to and support your important work.

Additional Information:

Form submitted on: 11/6/2020 10:54:29 AM

[REDACTED]

Referrer Page: No Referrer - Direct Link

Form Address: <http://www.ci.atherton.ca.us/Forms.aspx?FID=90>

Commissions & Committees Roster 2019- 2020

Audit and Finance Committee

Name	Appointment	Expiration
Walter Sleeth	6/2020	6/2023
Jeffrey Lee	6/2018	6/2022
Devika Patil	6/2018	6/2021
Kate Scolnick	6/2020	6/2024
Ann Yvonne Walker	6/2018	6/2021

Bicycle and Pedestrian Committee

Name	Appointment	Expiration
Thea Henry-Hamilton	6/2019	6/30/2023
Hilary Keller	6/2019	6/30/2021
John Langbein	6/2019	6/30/2022
Jerome Leugers	6/2019	6/30/2023
David Jones	6/2020	6/30/2024

Environmental Programs Committee - 1 Vacancy

Name	Appointment	Expiration
Holly Joseph	6/2015	6/30/2021
Emily Conn	6/2018	6/30/2022
Kelly Davis	6/2019	6/30/2023
Diana Manuelian	6/2019	6/30/2023
VACANT		6/30/2024

Park and Recreation Committee

Name	Appointment	Expiration
Alicia Bakowski	5/2020	6/30/2022
Marylue Timpson	2/2019	6/30/2021
Alex Keh	6/2019	6/30/2023
Julianna Robertson	6/2019	6/30/2023
Matt Baker	6/2020	6/30/2024

FOUNDATION APPOINTMENT

Frank Merrill	6/2020	6/30/2022
Kathryn Klaus	5/2020	6/30/2021

Planning Commission

Name	Appointment	Expiration
Randy Lamb	6/2019	6/30/2023
Eric Lane	6/2020	6/30/2022
Nancy Lerner	6/2020	6/30/2024
Perry Narancic	6/2019	6/30/2023
Paul Tonelli	6/2017	6/30/2021

Rail Committee - 1 Vacancy

Name	Appointment	Expiration
Greg Conlon	6/2019	6/30/2021
VACANT		6/30/2022
Malcolm Dudley	6/2019	6/30/2021
John Maulbetsch	6/2019	6/30/2022
Jim Janz	6/2020	6/30/2024
Paul Jones	6/2019	6/30/2023
Alex Keh	6/2019	6/30/2023
Jack Ringham	6/2020	6/30/2024
Jim Massey	2/2020	6/30/2021

Transportation Committee

Name	Appointment	Expiration
Joseph Davis	7/2020	6/30/2021
Carol Collins	7/2018	6/30/2022
Tom Owen	6/2020	6/30/2024
Sriram Lyer	6/2020	6/30/2024
Steve Meller	6/2019	6/30/2023