



# Town of Atherton

## Menlo School Special Event Request

City Council  
December 2, 2020

# Location

- Menlo School is located at 50 Valparaiso. The School would like to utilize temporary lights at Cartan Field, located at the corner of El Camino Real and Alejandra Avenue.
- School is located within the Public Facilities and Schools (PFS) zoning district

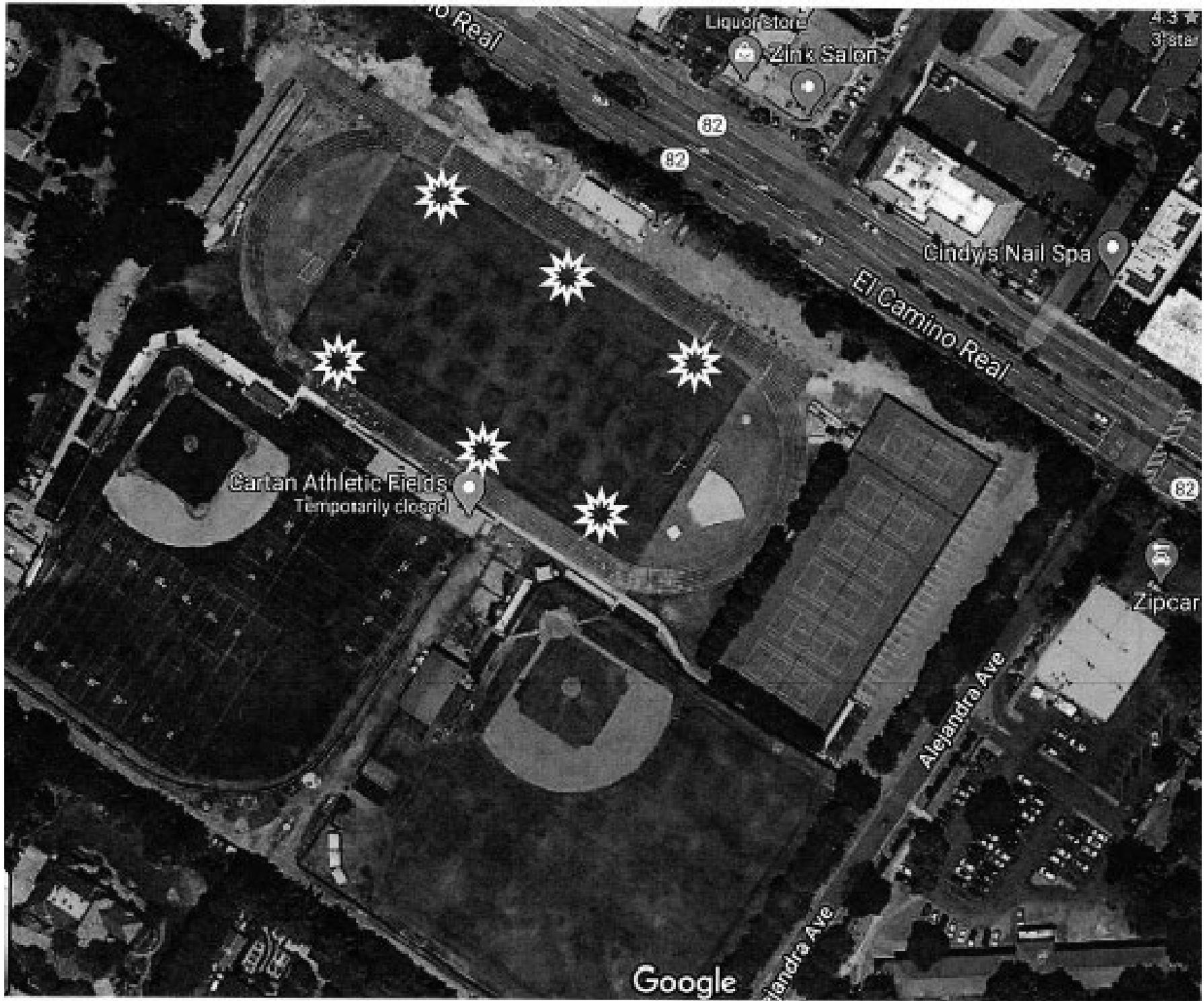
# Request

Special Event Permit request to allow temporary field lights to accommodate athletic activities during the COVID-19 pandemic.

Dates: January 4-March 12, 2021 - weekdays

Times: 3:45 pm until 6:15 pm

Location: Cartan Field and Wunderlich Field as needed





Wunderlich Field



Cartan football Field



# Special Event Permit

- The Special Event Permit request is limited to temporary lights for a limited duration due to the COVID-19 pandemic.
- The School is required to comply with any County and State COVID-19 regulations for the activities that will occur on the field.
- All other Town regulations remain in effect, including compliance with the Town's noise ordinance.



# Public Notice & Community Outreach

- The School sent a letter to neighbors informing them of the proposed project.
- The Town mailed notice of this public hearing to all property owners within 500' of the site on November 20, 2020 and published the notice in the Almanac on November 20, 2020.

# Public Comments

- Adjacent neighbors submitted comment letters expressing concern with proposal due to: impacts with increased noise; concern with precedent setting; and risk of increased COVID infections due to the activities.
- Town has also received several letters of support.

# Formal Motion

I move that the City Council approve the Special Event Permit to allow temporary lights at Menlo School for athletic practice from January 4, 2021 through March 14, 2021 until 6:15 pm on weekdays at Cartan Field and Wunderlich Field as needed.