



# Item No. 7 Town of Atherton

## CITY COUNCIL STAFF REPORT – CONSENT AGENDA

**TO:** HONORABLE MAYOR AND CITY COUNCIL

**FROM:** GEORGE RODERICKS, CITY MANAGER

**DATE:** DECEMBER 16, 2020

**SUBJECT:** CERTIFICATION OF CONTINUING EMERGENCY AND RATIFICATION OF SUCH RULES AND REGULATIONS ENACTED BY THE DIRECTOR OF EMERGENCY SERVICES IN RESPONSE TO COVID-19

### RECOMMENDATION

It is recommended that the Council certify the continuing emergency and ratify such rules and regulations enacted by the Director of Emergency Services in response to COVID-19.

### BACKGROUND | ANALYSIS

The City Council last met on November 18, 2020 and certified the continuing emergency and ratified such rules and regulations enacted by the Director of Emergency Services in response to COVID-19.

Since that time, there were minor adjustments in Town operations or services to address the County’s move back to *Widespread* from *Substantial*. While there was limited change to operations, the move to *Widespread* does require that individuals be at home by 10 pm and stay there until 5 am the next day, with limited exceptions (effective November 21, 2020).

County risk level	Adjusted case rate* 7-day average of daily COVID-19 cases per 100K with 7-day lag, adjusted for number of tests performed	Positivity rate** 7-day average of all COVID-19 tests performed that are positive	
		Entire county	Healthy equity quartile
<b>WIDESPREAD</b> Many non-essential indoor business operations are closed	<b>More than 7.0</b> Daily new cases (per 100k)	<b>More than 8.0%</b> Positive tests	
<b>SUBSTANTIAL</b> Some non-essential indoor business operations are closed	<b>4.0 – 7.0</b> Daily new cases (per 100k)	<b>5.0 – 8.0%</b> Positive tests	<b>5.3 – 8.0%</b> Positive tests
<b>MODERATE</b> Some indoor business operations are open with modifications	<b>1.0 – 3.9</b> Daily new cases (per 100k)	<b>2.0 – 4.9%</b> Positive tests	<b>2.2 – 5.2%</b> Positive tests
<b>MINIMAL</b> Most indoor business operations are open with modifications	<b>Less than 1.0</b> Daily new cases (per 100k)	<b>Less than 2.0%</b> Positive tests	<b>Less than 2.2%</b> Positive tests

As the Council is aware, the Governor also issued a new Regional Stay-at-Home Order, based on Intensive Care Unit (ICU) capacities. The Order goes into effect at 11:59 pm the day *after* a region has been announced to have less than 15% ICU availability. Under the Order, the State has been

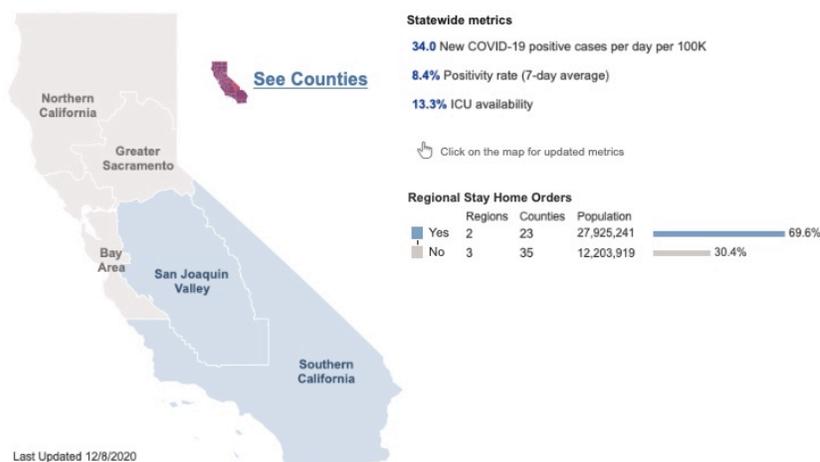
# Certification of Continuing Emergency

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divided into 5 regions: Northern California, Bay Area, Greater Sacramento, San Joaquin Valley, and Southern California. San Mateo County is part of the Bay Area Region. At the present time, only the San Joaquin Valley and Southern California Regions are under the Governor's new Order.

It is anticipated that the Bay Area will reach the metrics outlined in the Governor's Order and be placed under the Order's restrictions in mid- to late-December. As of the writing of this Report, the County is *not under* the State's Order. However, several counties in the Bay Area have elected to enact the proposed restrictions early for their County. San Mateo has not done so.



If/when San Mateo County moves to be under the State's Regional Stay-at-Home Order restrictions, additional modifications to activities and business operations will be enacted. The Stay-at-Home Order instructs Californians to stay at home as much as possible and to stop mixing between households. It allows access to critical services and allows outdoor activities but imposes further safety precautions.

Under the Order, the following sectors are allowed to remain open with safety precautions:

- Critical infrastructure (this includes construction)
- Schools
- Non-urgent medical and dental care
- Childcare and pre-K

Following is a listing of impact under the Order; however, in Atherton, the only impact will be limitations on permitting private events at the Park and permitting for private special events on private property. The following sectors will have additional modifications in addition to 100% masking and physical distancing:

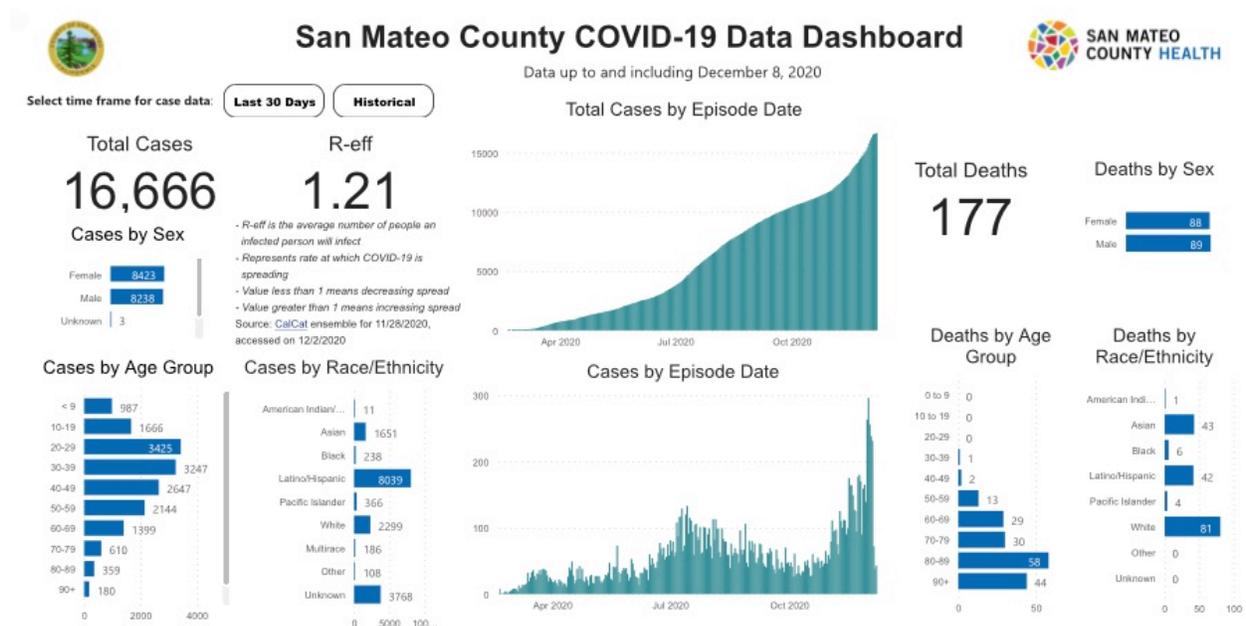
- Outdoor recreational facilities
- Indoor Gyms
- Retail – Allow indoor operation at 20% capacity and 35% capacity for standalone grocery stores
- Shopping Centers – Allow indoor access at 20% capacity
- Hotels & Lodging – Allow for COVID-19 mitigation and containment measures, accommodation for essential workers or housing solutions for homeless populations
- Restaurants – allow take out or delivery only
- Offices – allow remote only except for critical infrastructure sectors
- Places of worship and political expression

- Entertainment production – content for broadcast without live audience

The following sectors or operations must be closed:

- Hair salons and barbershops
- Personal Care Services
- Museums, Zoos, and Aquariums
- Movie Theaters (except Drive-In)
- Wineries, bars, breweries and distilleries
- Family Entertainment Centers
- Cardrooms and Satellite wagering
- Live Audience Sports
- Amusement Parks

Below is a County Data Dashboard that reflects the total cases as of December 8, 2020.



The County has also provided information on how to handle gatherings over the holidays. This information can be found at the following link:

<https://www.smchealth.org/health-officer-updates/recommendations-staying-safe-covid-19-during-holidays>

Town operations continue to follow COVID-19 Protocols and staff continues to operate on an A-Team/B-Team approach to limit the number of staff in the office at any given time. Staff alternate their time in the office with remote work plans. Plans are in place to ensure that the Post Office continues operation through the holiday period with appropriate COVID-19 protocols.

**FISCAL IMPACT**

Rental activity at the Park has been significantly impacted. Rental revenue is minimal. Staff does not anticipate a return to full rental revenue and/or activities in the current fiscal year. Building, Planning and Public Works activity are at normal levels.

The FY 2020/2021 Budget projected Park Program Revenue at approximately 80% of normal (\$166,740). Based on the State and County re-opening guidelines, staff anticipates that that revenue target is high and that actual revenues from park rental activity will be less. Exactly how much less is not predictable at this time.

**POLICY FOCUS**

Policy issues are limited to the continuing emergency.

**PUBLIC NOTICE**

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the project is also disseminated via the Town's electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town's electronic News Flash publications. Subscribers include residents as well as stakeholders – to include, but be not limited to, media outlets, school districts, Menlo Park Fire District, service providers (water, power, and sewer), and regional elected officials.

**COMMISSION/COMMITTEE FEEDBACK/REFERRAL**

This item \_\_\_ has or X has not been before a Town Committee or Commission.

- \_\_\_ Audit/Finance Committee (meets every other month)
- \_\_\_ Bicycle/Pedestrian Committee (meets as needed)
- \_\_\_ Environmental Programs Committee (meets every other month)
- \_\_\_ Park and Recreation Committee (meets each month)
- \_\_\_ Planning Commission (meets each month)
- \_\_\_ Rail Committee (meets every other month)
- \_\_\_ Transportation Committee (meets every other month)

**ATTACHMENTS**

None.