



PARK GOING'S ON Town of Atherton

PARK & RECREATION COMMITTEE STAFF REPORT

TO: PARK AND RECREATION COMMITTEE

FROM: SALLY BENTZ, PARK MANAGER

DATE: JANUARY 13TH, 2021

SUBJECT: PARK GOINGS ON DECEMBER 2020

REGULAR STAFF

For the month of December, broken down is as follows:

- **Performed regular maintenance tasks;**
 - Pick up litter/trash.
 - Remove trash bags.
 - Blow and pick up tree leaves and debris.
 - Inspect and maintain restrooms. – **Restrooms closed 4/1**
 - Inspect and maintain tennis courts.
 - Inspect and maintain playgrounds. –
 - Inspect and maintain Main House elevator.
 - Control undesirable weeds throughout property.
 - Cut back and remove tree brush and dead vegetation.
 - Apply seasonal fertilizers to turf and plants.
 - Inspect and maintain landscape irrigation.
 - Inspect and maintain landscape irrigation well and filter system.
 - Monitor potable water usage daily.
 - Water non-established trees throughout the park based on the schedule.
 - Blow tennis courts 2 times per week as required.

- Posting day use permits and guidelines
- Continued spreading of mulch around the park
- Spraying of weeds weekly
- Disinfecting playground and par course once a week
- Received playground parts
- Painted Main House door
- Fixed 2 dents in tennis courts
- Put up Christmas light on Water Tower
- MCE provided staff with a new vehicle cart

New and future planned projects:

- Install new statue at Event Garden
- Convert Playground restrooms from well water to potable water to avoid shutdown during irrigation failures.
- Unclog or fix water fountain near tennis courts- still closed
- Repair Corp yard fence
- Repair broken lights around the Park
- Repair the door at the Jennings Pavilions HVAC Room
- Repair the header boards at the Jennings Pavilion
- Fix Jennings Pavilion glass windows
- Fix Jennings Pavilion handle

Tennis Numbers

December Tennis Numbers:

Total Courts hours- 309

Clinics: 0 due to COVID restrictions

Lessons: 259

Events: 2 weekly coaches meeting

Clay Court Bookings: 8 paid hours

Total # of students: 272

Patched the tennis courts



Painted the Main House Door



Christmas light put on the Water Tower



New vehicle cart

