



Item No. 7 Town of Atherton

CITY COUNCIL STAFF REPORT – CONSENT AGENDA

TO: HONORABLE MAYOR AND CITY COUNCIL

FROM: GEORGE RODERICKS, CITY MANAGER

DATE: JANUARY 20, 2021

**SUBJECT: ADOPTION OF RESOLUTION SETTING CITY COUNCIL MEETING
START TIMES DURING COVID-19**

RECOMMENDATION

Adopt the attached Resolution setting the start time for City Council meetings during COVID-19 to 6 pm.

BACKGROUND | ANALYSIS

Based on City Council direction at the January 13 Study Session, the attached Resolution sets the start time of City Council meetings during the period of COVID-19 protocols.

FISCAL IMPACT

None.

POLICY FOCUS

There are no significant policy issues related to this item.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the project is also disseminated via the Town's electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town's electronic News Flash publications. Subscribers include residents as well as stakeholders – to include, but be not limited to, media outlets, school districts, Menlo Park Fire District, service providers (water, power, and sewer), and regional elected officials.

COMMISSION/COMMITTEE FEEDBACK/REFERRAL

This item ___ has or X has not been before a Town Committee or Commission.

- Audit/Finance Committee (meets every other month)
- Bicycle/Pedestrian Committee (meets as needed)
- Environmental Programs Committee (meets every other month)
- Park and Recreation Committee (meets each month)
- Planning Commission (meets each month)
- Rail Committee (meets every other month)
- Transportation Committee (meets every other month)

ATTACHMENTS

1. Resolution City Council Meeting Start Times

RESOLUTION NO. 21-XX

**A RESOLUTION OF THE CITY COUNCIL OF THE TOWN OF ATHERTON
SETTING THE START TIMES FOR CITY COUNCIL REGULAR MEETINGS
DURING COVID-19**

The City Council of the Town of Atherton hereby resolves as follows:

WHEREAS, Chapter 2.04 of the Atherton Municipal Code prescribes that the City Council set the regular City Council meeting time and day by Resolution; and,

WHEREAS, the City Council desires to set the start time for regular City Council meetings to be 6 pm on the 3rd Wednesday of each month; and,

WHEREAS, the City Council desires to set the above start during the period for COVID-19 when the Town is engaged in remote-access meetings; and,

WHEREAS, the City Council will review and reconsider the start time upon return to regular, in-person meetings;

NOW, THEREFORE, BE IT RESOLVED, by the City Council of the Town of Atherton set the start time for regular meetings of the City Council at 6 pm.

* * * * *

I hereby certify that the foregoing Resolution was duly and regularly passed and adopted by the City Council of the Town of Atherton at a regular meeting thereof held on the 20th day of January 2021, by the following vote:

*AYES: COUNCILMEMBERS:
NOES: COUNCILMEMBERS:
ABSENT: COUNCILMEMBERS:
ABSTAIN: COUNCILMEMBERS:*

Elizabeth Lewis, Mayor
Town of Atherton

ATTEST:

Anthony Suber, City Clerk

APPROVED AS TO FORM:

Mona Ebrahimi, City Attorney