



**Town of Atherton
PARK AND RECREATION COMMISSION
MINUTES
January 13th, 2021
Zoom Meeting
7:00 PM**

Meeting started at 6:33 pm

1. ROLL CALL

Committee Members: Matt Baker, Alicia Bakowski, Alex Keh (Chair), Frank Merrill, Julianna Robertson, Marylue Timpson
Councilmember Liaisons: Rick DeGolia
Staff: Sally Bentz-Dalton

2. PUBLIC COMMENTS – none

3. APPROVAL OF MINUTES – December Minutes – the Committee approved the minutes as is 5-0.

4. PRESENTATIONS – None

5. REGULAR AGENDA

5a. Vote for new Vice-Chair

Matt Baker nominated Marylue Timpson. Marylue Timpson nominated Matt Baker. 2nd by Julianna Robertson and voted 5-0. Matt Baker is now the Vice-Chair.

5b. Presentation of Holbrook-Palmer Park, Park Maintenance and Park Programs 2020-2021 budget

Staff reviewed the 2020-2021 Budget and the December Ledger with the P&R. Matt Baker and the Committee requested cleaner copies emailed to them so they can review and ask questions at the next meeting. The Committee would like to be involved in the 21-22 budget process.

6. DISCUSSION ITEMS –

6a. Discussion of the rental pricing

Staff showed the Committee the fee schedule for the rentals. The Committee thought the numbers should be rounded up. Alex Keh mentioned a fee change and to consider maximizing market, to maximize margin or not to overrun the market. The Committee recommended Event Staff talk about the rental fees at the next meeting.

6b. Park Projects discussion

Staff discussed the following park projects:

Turnaround- Interwest will update drawing

Lights- Needs to get 3 quotes

Circulation- Will start next fiscal year

Bathroom Remodel – Need to go out for bid

Window- chosen a company and made a deposit

Pathway – staff needs to review scope and get quotes

7. COMMITTEE AND STAFF MEMBER COMMENTS

7a. Foundation report: **Frank Merrill stated there hasn't been a meeting since Covid. They haven't found a welder yet. He stated if anyone has information of a welder please send to him. Staff will also send him a contact.**

7c. Park goings on reports and Q&A: **Staff opened item to the Committee for questions and discussion.**

7c. Park Events Report: **Staff opened item to the Committee for questions.**

7d. Individual Committee Member Comments: **Alex Keh brought up shopping carts and debris at dumpsters should be discarded. Also, that the fence is broken at the small playground.**

8. SET/CONFIRM NEXT MEETING

February 3rd, 2021 at 6:30 PM. Zoom.

Tentative topics: **Event Staff presentation, rental goals discussion, opening of bathrooms, budget discussion, bathroom committee**

9. **ADJOURN - Alex Keh adjourned meeting at 8:25 pm with a motion by Julianna Roberts and 2nd by Matt Baker – 4-0.**