



**Town of Atherton**  
**PARK AND RECREATION COMMISSION MINUTES**  
**April 7th, 2021**  
**Regular Meeting 6:30 pm Zoom Meeting**

Meeting started at 6:33 pm

**1. ROLL CALL**

Committee Members: Matt Baker, Alicia Bakowski (absent), Alex Keh (Chair), Frank Merrill, Julianna Robertson, Marylue Timpson  
Councilmember Liaisons: Rick DeGolia  
Staff: Sally Bentz-Dalton

**2. PUBLIC COMMENTS – none**

**3. APPROVAL OF MINUTES – March Minutes – the Committee approved the minutes as submitted 5-0.**

**4. PRESENTATIONS –None**

**5. REGULAR AGENDA**

5a. Input on design details provided by Verde Design for the Circulation project  
Robert Ovadia and staff presented the material boards Verde Design provided for the Circulation project. The Committee discussed the items and below is what was decided:

- Fencing -
  - Style: traditional look – one of the majestic, not ornate – no adornments; Majestic style preferred by some; Ideal (Carolina model) preferred by one.
  - Color – Black; they also mentioned brown as an option, but definitely not white.
- Picnic Tables
  - Style – Natural – like Belson
  - May want some moveable benches
  - They did not like the Dumor (Table 464)
  - They want them to be easy access (i.e. one leg vs two, one leg easier access)
  - They want durable materials
  - It was mentioned that we come back with refinements/options on the Dumors and Belson (not Dumor Table 464)
- Concrete –
  - Color - Dark grey
- Brick
  - Traditional style – similar to Calstone Mission
  - Color – red/brown family
  - Herringbone pattern preferred
- Bike Racks – did not really like options presented
  - They wanted to see pics of existing racks in the park

- Lighting – RAB ALED3T78N

5b. Give update and discuss the prioritized park projects and goals

Alex Keh the Chair went through each of the projects. For the Carriage House bathroom remodel staff stated they would set up a meeting with the ADA expert. Marylue Timpson and Matt Baker on the Ad Hoc Bathroom Committee stated that each bathroom should be unisex and in the current women's bathroom they felt the toilet can be moved to the larger area out of the small room and the small room could be a changing room. There were no updates on the Circulation plan. Staff gave an update on the Park Management staffing. The RFP for Events Management is out and only one party has shown interest. That group went on a tour of the facilities.

**6. DISCUSSION ITEMS – None**

**7. COMMITTEE AND STAFF MEMBER COMMENTS**

7a. Foundation report: Frank Merrill stated the Foundation has had only 1 meeting in 5 months. Their next meeting will be April 12<sup>th</sup>. He will remind the Foundation that the Park & Rec Committee needs another member from the Foundation.

7c. Park goes on reports and Q&A: Staff opened item to the Committee for questions and discussion.

7c. Park Events Report: Staff opened item to the Committee for questions.

7d. Individual Committee Member Comments: Alex Keh mentioned the Landscape walk through and how we can conduct it. Staff said they would check in on the walk through and in person meetings. Keh mentioned to add the Community Garden project as an agenda item on the next meeting. Lastly, that we should discuss the tree walk brochure at the next meeting.

**8. SET/CONFIRM NEXT MEETING**

May 5th, 2021 at 6:30 PM. Zoom.

Tentative topics: Community Garden, Design elements

**9. ADJOURN** - Alex Keh adjourned meeting at 7:52 pm with a motion by Matt Baker and 2nd by Julie Robertson – 5-0.