



## Item No. 4 Town of Atherton

### **CITY COUNCIL STAFF REPORT – STUDY SESSION**

**TO: HONORABLE MAYOR AND CITY COUNCIL**

**FROM: GEORGE RODERICKS, CITY MANAGER**

**DATE: JUNE 2, 2021**

**SUBJECT: CITY COUNCIL AD HOC SUBCOMMITTEE AND LIAISON  
REPORTS – BRIEF REPORTS AND COUNCIL FEEDBACK**

### **RECOMMENDATION**

It is recommended that the City Council hear Reports of Activity from the various City Council Ad Hoc Subcommittees and Liaisons and provided feedback where appropriate.

### **BACKGROUND**

The City Council has established a number of Ad Hoc Subcommittees and appointments as Liaisons to various internal and external groups. Each year, the Council has requested that an agenda item be presented to allow reports by the various Subcommittees and Liaisons as to recent activity such that the Council may provide general feedback. No decisions are made.

While various items and issues percolate up to the City Council on a regular basis based on activity of the Subcommittees, City Council established Committees, or outside agencies, this agenda item is designed to provide an opportunity for overarching policy direction and consistency.

This agenda opportunity for feedback occurs at the 1<sup>st</sup> Study Session in June of each year.

### **ANALYSIS**

Pursuant to the Brown Act, *Ad Hoc Subcommittees* are temporary committees appointed by the Mayor. Such committees are created for a defined task and limited duration. Once the charged work has been completed, Ad Hoc Subcommittees are typically disbanded. With limited exceptions, Ad Hoc Subcommittees are not considered legislative bodies under the Brown Act.

*Standing Subcommittees* are committees created by the Mayor and approved by the City Council for the purpose of studying specific issues in more detail and reporting back to the City Council with data and recommendations. Members of Ad Hoc or Standing Subcommittees work together to address their charge.

City Council *Liaisons* are assigned by the Mayor to various Town Committees and external bodies or agencies. When assigned to a Town Committee, Liaisons provide general guidance to a Town Committee on the policy perspective of the City Council with respect to the Committee's work and helps ensure that the Committee complies with the Brown Act. When assigned to an external agency or body, Liaisons serve as representatives of the Town and, at times, may serve as a voting member of that agency's governing board. Members appointed as Liaisons serve independently but may have an alternate appointed by the Mayor to serve should they be unable to do so.

The currently established Ad Hoc Subcommittees, Standing Subcommittees and appointed liaisons follow below.

*Ad Hoc Subcommittees*

- Renovation of the Historic Train Station (DeGolia/Hawkins-Manuelian)
- Sea Level Rise (Lewis/Hawkins-Manuelian)
- IT Subcommittee (DeGolia/Widmer)
- Multi-Jurisdictional Stanford Working Group (Lewis/Hawkins-Manuelian)
- COVID-19 Restart (Widmer/Lempres)
- Surf Air (Lempres/Widmer)
- Naming/Donor Recognition (DeGolia/Widmer)
- Refuse Services (Widmer/DeGolia)
- Fountain Selection (Lewis/Hawkins-Manuelian)

*City Council Town Committee Assignments (Liaisons/Alternates)*

- Audit/Finance Committee (Lewis/Lempres)
- Bike/Ped Committee (Widmer/DeGolia)
- Environmental Programs Committee (Hawkins-Manuelian/Lewis)
- Parks & Recreation Committee (DeGolia/Lewis)
- Rail Committee (Lempres/Hawkins-Manuelian)
- Transportation Committee (Lempres/Widmer)

*Regional Agencies and Board Assignments (Liaison/Alternates)*

- ABAG (Hawkins-Manuelian/Lewis)
- Cal/Mod Local Agency Policy Maker Group (Lempres/Widmer)
- City/County Association of Governments (C/CAG) (Lewis/Lempres)
- Grand Boulevard Task Force (Lempres/Lewis)
- Holbrook-Palmer Park Foundation (Widmer/DeGolia)
- League of California Cities (Hawkins-Manuelian/Widmer)
- Library JPA Governing Board (DeGolia/Lewis)
- Menlo Park Fire Protection District (DeGolia/Hawkins-Manuelian)
- Peninsula Cities Consortium (HSR) (Lempres/Widmer)
- Peninsula Clean Energy (DeGolia/Hawkins-Manuelian)
- Peninsula Traffic Congestion Relief Alliance (Commute.org) (Lempres/Hawkins-Manuelian)
- San Francisco Airport Roundtable (Widmer/Lempres)
- San Mateo County Sub-Regional Housing Policy Advisory (Lewis/Widmer)

- San Mateo County Emergency Services Council (Widmer/Hawkins-Manuelian)

**POLICY FOCUS**

The City Council discussion should focus providing feedback to the various Council Subcommittees and Liaisons based on their activity reports.

**FISCAL IMPACT**

None

**PUBLIC NOTICE**

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the project is also disseminated via the Town’s electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town’s electronic News Flash publications. Subscribers include residents as well as stakeholders – to include, but be not limited to, media outlets, school districts, Menlo Park Fire District, service providers (water, power, and sewer), and regional elected officials.

**COMMISSION/COMMITTEE FEEDBACK/REFERRAL**

This item \_\_\_ has or X has not been before a Town Committee or Commission.

- \_\_\_ Audit/Finance Committee (meets every other month)
- \_\_\_ Bicycle/Pedestrian Committee (meets as needed)
- \_\_\_ Civic Center Advisory Committee (meets as needed)
- \_\_\_ Environmental Programs Committee (meets every other month)
- \_\_\_ Park and Recreation Committee (meets each month)
- \_\_\_ Planning Commission (meets each month)
- \_\_\_ Rail Committee (meets every other month)
- \_\_\_ Transportation Committee (meets every other month)

**ATTACHMENTS**

None