



Item No. 4 Town of Atherton

CITY COUNCIL STAFF REPORT – REGULAR AGENDA

**TO: HONORABLE MAYOR AND CITY COUNCIL
GEORGE RODERICKS, CITY MANAGER**

FROM: ROBERT OVADIA, PUBLIC WORKS DIRECTOR

DATE: JULY 7, 2021

**SUBJECT: RATIFICATION OF THE CITY MANAGER’S APPLICATION TO
CALTRANS FOR A TEMPORARY LANE CLOSURE ON EL
CAMINO REAL**

RECOMMENDATION

It is recommended that the City Council ratify the application of an encroachment permit to Caltrans for the temporarily closure of the northbound No.3 (outside) lane and shoulder between Maple Avenue and Ashfield Road.

BACKGROUND

At its June 16, 2021, meeting, the City Council discussed the desire for temporary safety enhancement along El Camino Real between Maple Avenue and Ashfield Road to accommodate the anticipated temporary increase in pedestrian traffic along El Camino Real in this area.

Since Caltrans owns and operates El Camino Real, and because of the obligations it has under the Vehicle Code to provide safe and free access to pedestrians, the Council directed staff to send a letter to Caltrans requesting that Caltrans close the northbound No. 3 (outside) lane and provide a temporary barrier rail to improve pedestrian safety along this stretch of El Camino Real. The Council further directed staff to develop a contingency plan in the event Caltrans was not responsive to the letter request.

Staff has been having preliminary discussions regarding the potential installation of temporary barriers along this portion of El Camino Real once it was clear that the temporary pathway between Ashfield Road and Maple Avenue would be closed to accommodate the final stages of construction of the Civic Center and Library site.

ANALYSIS

On June 17, 2021, the City Attorney sent a letter to the Director of Caltrans – District 4 (Attachment 1) requesting that Caltrans ensure the convenient and safe pedestrian passage of pedestrians along El Camino Real between Ashfield Road and Maple Avenue with the installation

of a temporary barrier and the potential closure of the outside travel lane. Caltrans responded to the Town's letter indicating that Caltrans Encroachment permit staff has been in communication with Town staff to assess the feasibility of several traffic control and management alternatives and has transmitted the preferred option to the Town which can be included in the Town's encroachment permit application. A copy of Caltrans' response letter is provided as Attachment 2. The City Attorney responded that the Town coordination effort regarding an encroachment permit was being done in a "belt and suspenders" approach to ensure that some action was being taken if we did not timely hear back from Caltrans, and that the Town's intention and request is that Caltrans manage the measures. A response from Caltrans has not yet been received.

As noted above, staff had been continuing its conversations with Caltrans Permitting staff regarding their requirements should the Town pursue an encroachment permit. Staff provided a few options regarding the barrier layout including placement along the shoulder line (keeping the outside lane open) as well as options that utilized the outside lane. Caltrans advised that the traffic would need to be separated by a concrete barrier rail rather than the proposed water filled barriers. Additionally, a crash cushion and advance signage and delineation would be required. Through the dialog, Caltrans advised that they could approve a permit that includes occupation of the outside lane for the pedestrian pathway.

Staff coordinated with the property owners along this portion of El Camino Real to trim back their bushes/shrubs and has utilized the Town's maintenance contractor (MCE) to clear the shoulder area to provide additional space and visibility to traffic. Staff, with the assistance of Interwest Consulting has prepared and submitted an encroachment permit for the closure of the outside northbound lane along El Camino Real between Maple Avenue and Ashfield Road with the requisite concrete barriers, crash cushions and signage, and has outreached to contractors regarding pricing for installation and pick up of the traffic control measures. A copy of the permit application and contractor price quotes are provided as attachments to this staff report.

The Council is requested to ratify the Town's encroachment permit application for the temporary lane closures to provide a more protected pedestrian pathway along El Camino Real between Maple Avenue and Ashfield Road.

POLICY FOCUS

The Town Council discussion should focus on the installation of temporary barriers along El Camino Real as a contingency in case Caltrans does not timely act.

FISCAL IMPACT

The costs to install the temporary traffic controls are estimated between \$18,000 and \$25,000.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the project is also disseminated via the Town's electronic News Flash and Atherton Online. There are approximately

1,200 subscribers to the Town’s electronic News Flash publications. Subscribers include residents as well as stakeholders – to include, but be not limited to, media outlets, school districts, Menlo Park Fire District, service providers (water, power, and sewer), and regional elected officials.

COMMISSION/COMMITTEE FEEDBACK/REFERRAL

This item ___ has or ___ has not been before a Town Committee or Commission.

- ___ Audit/Finance Committee (meets every other month)
- ___ Bicycle/Pedestrian Committee (meets as needed)
- ___ Civic Center Advisory Committee (meets as needed)
- ___ Environmental Programs Committee (meets every other month)
- ___ Park and Recreation Committee (meets each month)
- ___ Planning Commission (meets each month)
- ___ Rail Committee (meets every other month)
- ___ Transportation Committee (meets every other month)
- ___ Tree Committee (meets each month)

ATTACHMENT

1. Letter to Caltrans dated June 17, 2021
2. Response letter from Caltrans dated June 30, 2021
3. Encroachment permit application
4. Quotes for temporary barrier installation



Town of Atherton

Town Administrative Offices
150 Watkins Avenue
Atherton, California 94027
650-752-0500
Fax 650-688-6528

June 17, 2021

Dina El-Tawansy
Acting Director, Caltrans District 4
P.O. Box 23660
Oakland, CA 94623-0660
dina.el-tawansy@dot.ca.gov
caltrans_d4@dot.ca.gov

Re: El Camino Real (State Route 82) Temporary Lane Closure from Maple Avenue to Ashfield Road for Pedestrian Travel

Dear Director El-Tawansy:

On behalf of the Town of Atherton, we request your immediate attention to a matter that concerns a portion of El Camino Real (State Route 82). Specifically, the Town anticipates that a higher volume than usual of pedestrians, including children and the elderly, will traverse that stretch of El Camino Real, between Maple Avenue and Ashfield Road, along the northbound roadway shoulder from now through September 2021. At this time, the only pedestrian access to/from Ashfield Road is along El Camino Real, which does not have a sidewalk.

By way of background, the Town is in the process of constructing a new civic center. Though a temporary pathway was provided connecting Ashfield Road to Maple Avenue through the construction area, the project contractor notified the Town that the pathway must be closed to protect the public's health and safety from construction activity. However, we anticipate that this closure will be resolved sometime in September, and residents will be able to enjoy an interior path of travel, as an alternative to El Camino Real.

Until that time, pedestrians will be limited to accessing public transportation, schools, the park, post office, and other amenities, exclusively by walking along the existing improved shoulder adjacent to El Camino Real, and within the Caltrans right-of-way. Although pedestrians already access this improved shoulder to access SamTrans and other public transportation along El Camino Real, this particular portion of the improved shoulder is unpaved, narrow, exposed to highway traffic, and overgrown with vegetation.

Dina El-Tawansy
Re: El Camino Real (State Route 82) Temporary Lane Closure
June 17, 2021
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Vehicle Code section 21949 provides:

"(a) The Legislature hereby finds and declares that it is the policy of the State of California that safe and convenient pedestrian travel and access, whether by foot, wheelchair, walker, or stroller, be provided to the residents of the state.

(b) In accordance with the policy declared under subdivision (a), it is the intent of the Legislature that all levels of government in the state, *particularly the Department of Transportation, work to provide convenient and safe passage for pedestrians on and across all streets and highways, increase levels of walking and pedestrian travel, and reduce pedestrian fatalities and injuries.*" (Emphasis added.)

The Town will commit to providing a pedestrian pathway that can be a safe alternative to El Camino Real, effective sometime in late September 2021. The Town also commits to clearing vegetation and debris along the shoulder, pursuant to its maintenance agreement with Caltrans related to El Camino Real dated July 1, 2003, which permits the Town to perform maintenance "include[ing] weed and brush control by chemical, biological, or mechanical methods, trimming and removal of trees," "removal of litter and debris from roadway surfaces and roadsides," and "removal and trimming of trees and shrubs."

However, the Town puts Caltrans on immediate notice and requests that it take all necessary actions to ensure the convenient and safe pedestrian passage for pedestrians utilizing El Camino Real. We propose that this can be accomplished through a temporary lane closure by K-Rail or Water Filled Barriers of the northbound far right lane of El Camino Real from Ashfield Road to Maple Avenue, from now through September. The distance from Ashfield Road to Maple Avenue is about 320 feet or 0.06 miles. This would be a temporary safety measure, and further exempt from any environmental analysis pursuant to CEQA Guidelines sections 15269 and 15301.

This matter is pressing to the Town and I appreciate receiving a response from you as soon as possible. Please let me know if you would like to meet and discuss this request. You can reach out to me directly at mebrahimi@kmtg.com.

Thank you for your attention to this important issue.

Sincerely,



Mona Ebrahimi
Contract City Attorney
Town of Atherton
mebrahimi@kmtg.com

Dina El-Tawansy

Re: El Camino Real (State Route 82) Temporary Lane Closure

June 17, 2021

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Cc: George Rodericks (via email only)
Robert Ovadia (via email only)
Marty Hanneman (via email only)

DEPARTMENT OF TRANSPORTATION

DISTRICT 4

P.O. BOX 23660, MS-1A
OAKLAND, CA 94623-0660
PHONE (510) 286-5900
FAX (510) 286-6301
TTY 711
www.dot.ca.gov



Making Conservation
a California Way of Life.

June 30, 2021

Ms. Mona Ebrahimi
Contract City Attorney
Town of Atherton
150 Watkins Avenue
Atherton, CA 94027

Dear Ms. Ebrahimi:

Thank you for your recent letter regarding the Town of Atherton's (Town) project to construct a new civic center. Your letter indicated that your project will effectively be diverting pedestrian traffic to El Camino Real (State Route 82), between Maple Avenue and Ashfield Road, along the northbound roadway shoulder. As a counter-measure you suggested that Caltrans should close the northbound far right lane on El Camino Real between Maple Avenue and Ashfield Road. While the suggested temporary lane closure itself can result in safety concerns as well as traffic delays for motorists, I appreciate the Town looking for alternatives to proactively take precautions for the Town's pedestrian diversions during construction of the new Atherton civic center.

In a parallel effort, Mr. Robert Ovadia, the Town's Public Works Director, has been in communication with our Office of Encroachment Permits since June 1, 2021, to assess feasibility of several traffic control and management alternatives. Our staff transmitted the preferred option to the Town on June 23, 2021 which can be included as part of the Town's encroachment permit application for our final review and approval. Encroachment Permits application, forms, and information can be accessed at <https://dot.ca.gov/programs/traffic-operations/ep> and can be submitted electronically to D4permits@dot.ca.gov. Please continue to work with the District's Permits Office through the permit approval process. Once the encroachment permit is issued, the Town may proceed with the work and our staff will assist with necessary inspection and public information activities to minimize the anticipated traffic impacts while the temporary closure remains in place.

Thank you for your partnership and interest in enhancing traffic safety and efficiency on Bay Area state highways. If you wish further information, please do

Ms. Mona Ebrahimi
June 30, 2021
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not hesitate to contact Mr. Sean Nozzari, Deputy District Director, Traffic Operations, at (510) 286-6345 or via email at sean.nozzari@dot.ca.gov

Sincerely,

A handwritten signature in black ink, appearing to read "Dina A. El-Tawansy". The signature is written in a cursive, flowing style.

DINA A. EL-TAWANSY
District Director

c: George Rodericks, City Manager, Town of Atherton
Robert Ovadia, Director of Public Works, Town of Atherton

STATE OF CALIFORNIA • DEPARTMENT OF TRANSPORTATION
STANDARD ENCROACHMENT PERMIT APPLICATION
 TR-0100 (REV 12/2018)

Complete ALL fields, write "N/A" if not applicable. Type or print clearly.
 This application is not complete until all requirements have been approved.

Permission is requested to encroach on the State Highway right-of-way as follows:

1. COUNTY San Mateo			2. ROUTE SR 82		3. POST MILE SM 1.652 to 1.766	
4. ADDRESS OR STREET NAME El Camino Real (SR 82)			5. CITY Atherton			
6. CROSS STREET (Distance and direction from project site) Between Ashfield Road and Walnut Avenue						
7. WORK TO BE PERFORMED BY <input checked="" type="checkbox"/> APPLICANT <input type="checkbox"/> CONTRACTOR			8. IS THIS APPLICATION FOR THE CONTRACTOR'S (DOUBLE) PERMIT? <input checked="" type="checkbox"/> NO <input type="checkbox"/> YES. If "YES", provide the Parent Permit Number			
9. ESTIMATE START DATE 07/12/2021			10. ESTIMATED COMPLETION DATE 10/29/2021			
11. ESTIMATED NUMBER OF WORKING DAYS WITHIN STATE HIGHWAY RIGHT-OF-WAY 120						
12. ESTIMATED CONSTRUCTION COSTS WITHIN STATE HIGHWAY RIGHT-OF-WAY \$10,000						
13. HAS THE PROJECT BEEN REVIEWED BY ANOTHER CALTRANS BRANCH? <input type="checkbox"/> NO <input checked="" type="checkbox"/> YES. If "YES", which branch? District 4 Traffic Maintenance						
14. FUNDING SOURCE(S) <input type="checkbox"/> FEDERAL <input type="checkbox"/> STATE <input checked="" type="checkbox"/> LOCAL <input type="checkbox"/> PRIVATE <input type="checkbox"/> SB 1 (ROAD REPAIR AND ACCOUNTABILITY ACT OF 2017)						
15. CALTRANS PROJECT CODE (ID)			16. APPLICANT'S REFERENCE / UTILITY WORK ORDER NUMBER			

FOR CALTRANS USE	
TRACKING NO.	
DIST/CO/RTE/PM	
SIMPLEX STAMP	
DATE OF SIMPLEX STAMP	

17. DESCRIBE WORK TO BE DONE WITHIN STATE HIGHWAY RIGHT-OF-WAY (in 20 lines or less)
 Attach 6 complete sets of plans (folded to 8.5" x 11") and any applicable specifications, calculations, maps, traffic control plans, etc.
 The Town of Atherton would like to install temporary barriers along the northbound shoulder and number 3 travel lane of El Camino Real between Ashfield Road and Maple Avenue (1 block) to provide a protected area – separated from vehicular traffic. This will provide a route for the residents on Ashfield Road to access Maple Avenue and the Town's park on Watkins Avenue. A temporary pathway was provided since the closure of Dinkelspiel Station Lane in 2019. Unfortunately, the pathway has been removed to accommodate construction activities and the only way to access Maple Avenue and the park on Watkins Avenue will be via El Camino Real. As there is no sidewalk in the area, we would like to place a temporary barrier along the northbound shoulder to provide some separation between the pedestrians and vehicular traffic. The number 3 travel lane would be utilized for the temporary pedestrian pathway. Installation would be predominantly compliant with Caltrans and CA MUTCD Standards. We estimate that the barriers will be needed until October.

18 (a). PORTION OF STATE HIGHWAY RIGHT-OF-WAY WHERE WORK IS BEING PROPOSED (check all that apply)

Traffic lane Shoulder Sidewalk Median At or near an intersection Mobile work

Outside of the shoulder, _____ feet from edge of pavement Other _____

18 (b). PROPOSED TRAFFIC CONTROL PLANS AND METHOD

No traffic control needed State Standard Plans (T-Sheets) # _____

Project specific Traffic Control Plans included To be submitted by contractor

TRACKING NO. _____

19. EXCAVATION	MAX. DEPTH (in) n/a	MIN. DEPTH (in) n/a	AVG. WIDTH (in) n/a	LENGTH (ft) n/a	SURFACE TYPE (e.g. Asphalt, concrete, soil, etc.) n/a
20. PIPES	PRODUCT BEING TRANSPORTED n/a	CARRIER PIPE DIAMETER n/a (in.) MATERIAL n/a			CASING PIPE DIAMETER n/a (in.) MATERIAL n/a
PROPOSED INSTALLATION METHOD (e.g. HDD, Bore & Jack, Open Cut, etc.) n/a				VOLTAGE / PSIG	

DOES THE PROPOSED PROJECT INVOLVE THE REPLACEMENT AND/OR ABANDONMENT OF AN EXISTING FACILITY?
 NO YES. If "YES", provide a description _____

21. IS A CITY, COUNTY OR OTHER PUBLIC AGENCY INVOLVED IN THE APPROVAL OF THIS PROJECT?
 YES (if "YES", check the type of project AND attach the environmental documentation and conditions of approval)
 COMMERCIAL DEVELOPMENT BUILDING GRADING OTHER _____
 CATEGORICALLY EXEMPT NEGATIVE DECLARATION ENVIRONMENTAL IMPACT REPORT OTHER _____
 NO (if "NO", check the category below which best describes the project AND answer questions A-K)
 DRIVEWAY OR ROAD APPROACH, RECONSTRUCTION, MAINTENANCE OR RESURFACING FENCE EROSION CONTROL
 PUBLIC UTILITY MODIFICATION, EXTENSIONS, HOOKUPS MAILBOX LANDSCAPING
 FLAGS, SIGNS, BANNERS, DECORATIONS, PARADES AND CELEBRATIONS OTHER _____

The following questions must be answered when a City, County or other public agency IS NOT involved in the approval of this project.

Your answers to these questions will assist Caltrans staff in identifying any physical, biological, social or economic resources that may be affected by your proposed project within State Highway right-of-way and to determine which type of environmental studies may be required to approve your application for an encroachment permit. It is the applicant's responsibility for the production of all required environmental documentation and supporting studies and in some cases this may be costly and time consuming. If possible, attach photographs of the location of the proposed project. Answer these questions to the best of your ability. Provide a description of any "YES" answers (type, name, number, etc.).

- A. Will any existing vegetation and/or landscaping within State Highway right-of-way be disturbed?
n/a
- B. Are there waterways (e.g. river, creek, pond, natural pool or dry streambed) adjacent to or within the limits of the proposed project?
n/a
- C. Is the proposed project located within five miles of the coast line?
n/a
- D. Will the proposed project generate construction noise levels greater than 86 decibels (dBA) (e.g. Jack-hammering, pile driving)?
n/a
- E. Will the proposed project incorporate land from a public park, recreation area or wildlife refuge open to the public?
n/a
- F. Are there any recreational trails or paths within the limits of the proposed project?
n/a
- G. Will the proposed project impact any structures, buildings, rail lines or bridges within State Highway right-of-way?
n/a
- H. Will the proposed project impact access to any businesses or residences?
n/a
- I. Will the proposed project impact any existing public utilities or public services?
n/a
- J. Will the proposed project impact any existing pedestrian facilities, such as sidewalks, crosswalks or overcrossings?
n/a
- K. Will new lighting be constructed within or adjacent to State Highway right-of-way?
n/a

TRACKING NO. _____

22. Will the proposed project cause a substantial change in the significance of a historical resource (45 years or older), or cultural resource? YES NO (if "YES", provide a description)

23. Will the proposed project be on an existing State Highway or street where the activity involves removal of a scenic resource? (e.g. A significant tree or stand of trees, a rock outcropping or a historic building) YES NO (if "YES", provide a description)

24. Is work being done on the applicant's property in addition to State Highway right-of-way? YES NO
(If "YES", attach 6 complete sets of site and grading plans)

25. Will the proposed project require the disturbance of soil? YES NO
If "YES", estimate the area of disturbed soil within State Highway right-of-way in acres: _____
and estimate the area of disturbed soil outside State Highway right-of-way in acres: _____

26. Will the proposed project require dewatering? YES NO
If "YES", estimate Total gallons AND gallons/month. _____ (Total gallons) AND _____ (gallons/month)
SOURCE*: STORMWATER NON-STORMWATER
(*See Caltrans SWMP for definition of non-storm water discharge: <http://www.dot.ca.gov/env/stormwater/>)

27. How will any storm water or ground water be disposed?
 Storm Drain System Combined Sewer / Stormwater System Stormwater Retention Basin N/A
 Other (explain) _____

TRACKING NO.

READ THE FOLLOWING CLAUSES PRIOR TO SIGNING THIS ENCROACHMENT PERMIT APPLICATION.

The applicant's submission of this application to the California Department of Transportation constitutes the applicant's agreement and representation that the work or other activity contemplated by the encroachment permit application shall comply with all applicable standards, specifications, policies, requirements, conditions, and regulations of the California Department of Transportation, and the applicant understands the application may be denied if there is non-compliance with any of the above. An exception process exists and may result in approval of a non-compliant encroachment, in the discretion of the California Department of Transportation, but the exception process may require additional time to complete. The applicant understands and agrees all work or other activity contemplated by the encroachment permit application is subject to inspection and oversight by the California Department of Transportation. The applicant understands and agrees encroachment permit fees must still be paid if an application is withdrawn or denied. The applicant understands a denial may be appealed, in accordance with California Streets and Highways Code, Section 671.5, and the related regulations found in California Code of Regulations, Title 21, Division 2, Chapter 8, Article 2.

The applicant understands and agrees that immediately upon issuance of the encroachment permit the applicant is bound by, subject to, and must comply with the "Encroachment Permit General Provisions" (TR-0045), "Stormwater Special Provisions" (TR-0400) and any other applicable Special Provisions and Conditions of the encroachment permit. The "Encroachment Permit General Provisions" (TR-0045), and the Stormwater Special Provisions (TR-0400) are available at: [http://www.dot.ca.gov/trafficops/ep/docs/Appendix_K_\(WEB\).pdf](http://www.dot.ca.gov/trafficops/ep/docs/Appendix_K_(WEB).pdf). If a paper copy is needed of the "Encroachment Permit General Provisions" (TR-0045) and/or "Stormwater Special Provisions" (TR-0400), please contact the District Office of Encroachment Permits. Their contact information is available at: [http://www.dot.ca.gov/trafficops/ep/docs/Appendix_G_\(WEB\).pdf](http://www.dot.ca.gov/trafficops/ep/docs/Appendix_G_(WEB).pdf). The "Encroachment Permit General Provisions" (TR-0045) and any other applicable Special Provisions and Conditions will be provided as part of the encroachment permit. Information about Stormwater requirements is available at the Internet address: <http://www.dot.ca.gov/hq/construc/stormwater/>.

The applicant understands an encroachment permit may be denied, revoked, and/or a bond may be required, for non-payment of prior or present encroachment permit fees. An encroachment permit is not a property right and does not transfer with the property to a new owner. Each of the persons purporting to execute this application on behalf of the applicant and/or on behalf of the applicant's authorized agent or engineer represents and warrants such person has full and complete legal authority to do so and to thereby bind applicant to the terms and conditions herein and to the terms and/or conditions of the encroachment permit. Applicant understands and agrees this application may be executed in one or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument. Executed copies of this application and/or its counterparts may be reproduced and/or exchanged by copy machine, mailing, facsimile, or electronic means (such as e-mail), and such copies shall be deemed to be effective as originals.

28. NAME OF APPLICANT (Project or Property Owner or Organization)
 Town of Atherton

ADDRESS OF APPLICANT (Include City, State and Zip Code)

150 Watkins Avenue, Atherton CA 94027

E-MAIL ADDRESS

PHONE NUMBER

FAX NUMBER

29. NAME OF AUTHORIZED AGENT / ENGINEER

(A "Letter of Authorization" is required if different from #28)

Robert Ovadia

IS A LETTER OF AUTHORIZATION ATTACHED?

YES NO

ADDRESS OF AUTHORIZED AGENT / ENGINEER (Include City, State and Zip Code)

150 Watkins Avenue, Atherton CA 94027

E-MAIL ADDRESS

rovadia@ci.atherton.ca.us

PHONE NUMBER

650-752-0541

FAX NUMBER

650-752-0591

30. NAME OF BILLING CONTACT (Same as #28 Same as #29)

BILLING ADDRESS WHERE INVOICE(S) IS / ARE TO BE MAILED (Include City, State and Zip Code)

E-MAIL ADDRESS

PHONE NUMBER

FAX NUMBER

* I hereby certify under penalty of perjury under the laws of the State of California that the information in this application and any document submitted with or in support of this application are true and correct to the best of my knowledge and belief, and that copies of any documents submitted with or in support of this application are true and correct copies of unaltered original documents. I further understand that if I have provided information that is false, intentionally incomplete, or misleading I may be charged with a crime and subjected to fine or imprisonment, or both fine and imprisonment. (Penal Code Section 72)

31. SIGNATURE OF APPLICANT OR AUTHORIZED AGENT*

32. PRINT OR TYPE NAME

Robert Ovadia

33. TITLE

Director of Public Works

34. DATE

INSTRUCTIONS

Complete ALL fields, write "N/A" if not applicable. Type or print clearly. All dimensions must be in U.S. Customary (English) units.

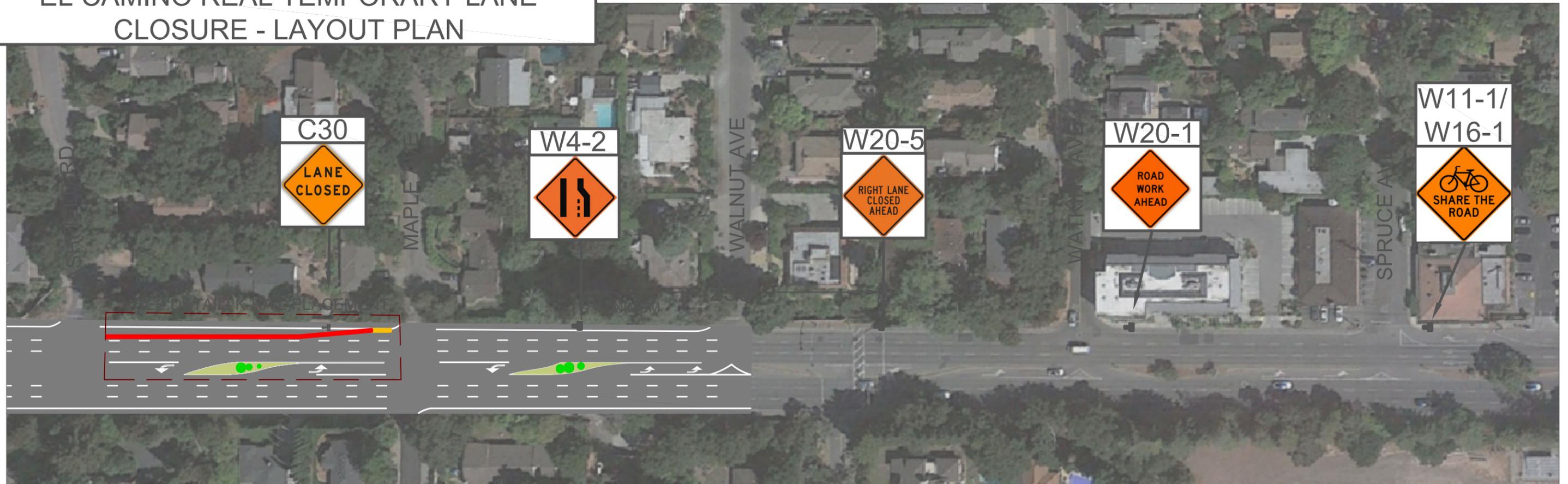
Print your application single sided and submit all of the required attachments (See Section VII A&B of the "Encroachment Permit Application Guide Booklet" found at: http://www.dot.ca.gov/trafficops/ep/docs/EP_Application_Guide_Booklet.pdf).

1. County (e.g. Fresno, San Francisco, Los Angeles, etc.)
2. State Highway Route Number (e.g. I-5, SR-99, etc.)
3. Highway Postmile: (location of work, see <https://postmile.dot.ca.gov/>)
If unable to determine, contact the appropriate District Encroachment Permits Office for assistance at: [http://www.dot.ca.gov/trafficops/ep/docs/Appendix_G_\(WEB\).pdf](http://www.dot.ca.gov/trafficops/ep/docs/Appendix_G_(WEB).pdf)
4. Address of project site (if the property has a physical address with a Number and Street/Road Name)
5. City (e.g. Sacramento, Redding, Irvine, etc.)
6. Distance and the direction from the nearest cross street to the project site (e.g. 500 ft. north of "C" Street).
7. Indicate whether the work will be performed by the applicant (your own forces) or by a contractor.
8. Indicate if you are applying for a "Contractor's (Double) Permit" and provide the "Parent Permit Number".
9. Estimated start date for the proposed work. (Allow a minimum of 60 calendar days from the submittal date of your application for processing)
10. Estimated completion date for the proposed work.
11. Estimated number of working days within State Highway right-of-way.
12. Estimated construction costs for all work to be done within State Highway right-of-way.
13. Has another Caltrans' branch seen or reviewed your project? Which branch? (e.g. Design, Project Management, Right-of-Way, Environmental, etc.)
14. Identify funding source(s) for the proposed work.
15. Caltrans' Project Code (ID) if this is a State project, capital project, or joint venture project.
16. Your company's reference number or utility work order number for this project.
17. Describe the proposed work to be done entirely. If applicable, attach six (6) complete sets of FOLDED plans (folded 8-½" X 11") and any applicable specifications, calculations, maps, etc.
18. (a) Identify portion(s) of State right-of-way where work will occur and (b) proposed traffic control plans to be used if any.
19. Maximum and minimum depth, average width, and length of the excavation area. Existing surface type (e.g. Asphalt, concrete, soil, etc.)
20. Product being transported (e.g. water, natural gas, etc.)
Carrier pipe, diameter (inches) and material (e.g. Steel, HDPE, etc.)
Casing pipe (if any), diameter and material Proposed installation method, Voltage of electrical current or pressure of liquid or gas.
21. Check "YES", if you are getting a permit or approval from another agency (City, County, etc.), and an environmental determination has been made. Then check the Categorically Exempt, Negative Declaration, Environmental Impact Report box or Other if one has been prepared. Attach a copy of the approved document and a copy of the Notice of Determination. Skip questions A-K.

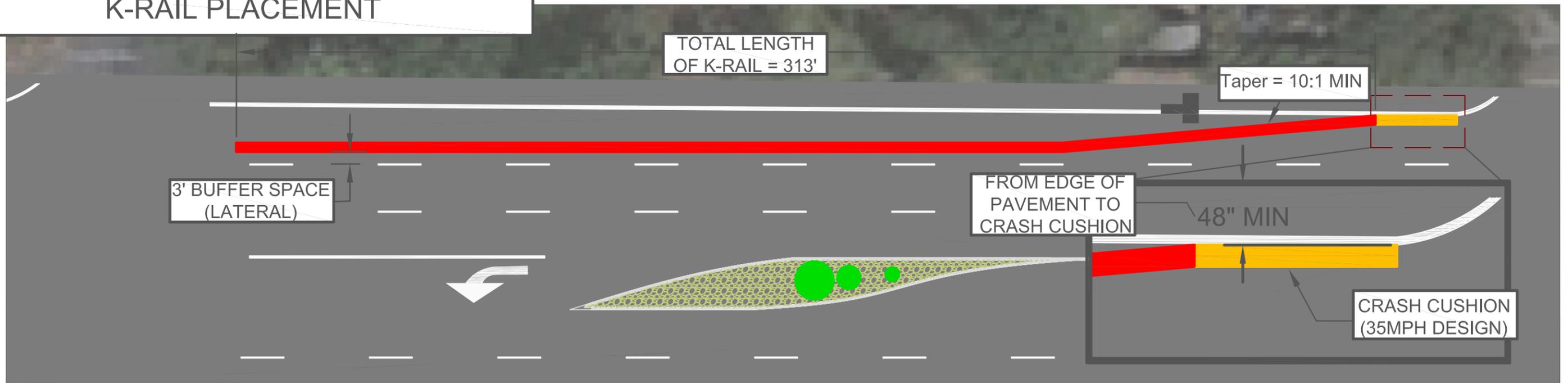
If you checked "NO", check the box of the appropriate type of work to be done, or check "other" and fill in the type of work to be done. Also answer questions A-K.
22. A Historical Resource includes, but is not limited to, any object, building, structure, site, area, place, record, or manuscript that has historical or archaeological significance, or significance in the architectural, engineering, scientific, economic, agricultural, educational, social, political, military, or cultural annals of California.
23. In this context a Scenic Resource includes, but is not limited to, trees that display outstanding features of form or age; unique, massive rock formations; historic buildings that are rare examples of their period, style, design, or which have special architectural features and details of importance.
24. Is there any work being done on the applicant's property?
25. Indicate if the proposed project will require the disturbance of soil. If "YES," estimate the area within AND outside of State Highway right-of-way in acres.
26. Indicate if the proposed project will require dewatering. If "YES," estimate volume in total gallons AND gallons per month. Also indicate the source: Stormwater or Non-Stormwater (see Caltrans Stormwater Management Plan for definitions of non-stormwater discharge at: <http://www.dot.ca.gov/hq/env/stormwater>).
27. Indicate how any stormwater or ground water will be disposed of from or near the limits of the proposed project.
28. Name of the applicant or organization applying for the permit. List the mailing address, e-mail address, phone and fax numbers.
29. Name of the authorized agent or engineer acting on behalf of the applicant or organization. Attach a letter of authorization signed by the applicant or organization. List the mailing address, e-mail address, phone and fax numbers.
30. Name of the billing contact. List the mailing address where invoices are to be mailed, email address, phone and fax numbers.
31. Signature of the applicant or applicant's authorized agent.
32. Name of the applicant or applicant's authorized agent.
33. Title (owner, president, etc.) of the applicant or applicant's authorized agent.
34. Date of the signature.

EL CAMINO REAL TEMPORARY LANE CLOSURE - LAYOUT PLAN

ATTACHMENT 4



K-RAIL PLACEMENT



First Draft of El Camino Real Temporary Lane Closure	6/30	REGISTERED CIVIL ENGINEER DATE PLANS APPROVAL DATE TOWN OF ATHERTON DEPARTMENT OF PUBLIC WORKS 150 WATSON AVENUE ATHERTON, CA 94027	THIS PLAN WAS PREPARED UNDER MY DIRECTION APPROVED BY:	DRAWN BY Tan.K DESIGN BY QUANTITIES BY	TOWN OF ATHERTON DEPARTMENT OF PUBLIC WORKS		DATE PLOTTED June 30th, 2021	SHEET 1/1
			Page 14 of 19					



Cal Safety Inc.
 P.O. BOX 1901
 Fremont, CA 94538
 PHONE:510-656-5544
 FAX:510-656-8463

Traffic Control Quote

Date
6/24/2021

Quote #
13291

Company Name & Address	Company Contact & Job information
	David Huynh, PE QSD Senior Engineer Direct: 650-752-0555 Town of Atherton DHuynh@ci.atherton.ca.us

WBE# CT-001667, Certified Small Business# 1769, DIR#: 1000016930

Cust. P.O. No.	Terms	SCHEDULED DATE if any:	Rep
	Net 30		KEV...

**Contact your estimator, Kevin or Charlie at:
 510-656-5544
 calsafty@hotmail.com**

Description	Qty	Cost	Total
One Absorb 350 Narrow Profile Crash Array, (delivered and installed full) rental per month. Priced for 6 month rental.	6	700.00	4,200.00
Furnish, deliver and set 320 linear feet of Concrete K-rail (16 of the 20 foot sticks).	1	6,200.00	6,200.00
K-RAIL RENTAL PER MONTH \$2.00 per foot. priced for 6 month rental	1	3,840.00	3,840.00
Remove 320 linear feet of Concrete K-rail (16 of the 20 foot sticks)	1	3,000.00	3,000.00
READS:Share The Road, Bicycle Symbol. SIZE: 48"x48" Priced for 6 month rental @ \$30.00 per month	1	180.00	180.00
READS: Road Work Ahead. SIZE: 48"x48" Priced for 6 month rental @ \$30.00 per month	1	180.00	180.00
READS: Right Lane Closed Ahead SIZE: 48"x48" . Priced for 6 month rental @ \$30.00 per month	1	180.00	180.00
READS: Lane Closed SIZE: 48"x48" . Priced for 6 month rental @ \$30.00 per month	1	180.00	180.00
Rental Sign Stand w/flags. Priced for 6 month rental @ \$30.00 per month	4	180.50	722.00
Temporary Striping and Striping blackout of pavement.	1	250.00	250.00
TRAFFIC CONTROL SYSTEM:	2	1,600.00	3,200.00
Two person Traffic control crew to close lanes for installation and removal (mobilization and de-mobilization) of K Rail, Crash Cushion and Signage. ATTN: David Huynh PE QSD. PW Maintenance Manager/ Senior Engineer Direct: 650-752-0555. Email: DHuynh@ci.atherton.ca.us Town of Atherton, 150 Watkins Avenue Atherton, CA 94027			
Customer is responsible for the replacement cost of any lost, defaced or damaged equipment.			

Thank you for your business. Sales Tax (9.25%) \$0.00

Approving Signature: _____

Terms and Conditions:
 -Contractor shall provide sufficient notice on all work.
 -48 hrs notice required on all change order work or contract rates will apply.
 -Bids under \$5000 shall be by Purchase Order.
 -CSI insurance meets Cal-Trans requirements and does not include waivers of subrogation.
 -CSI bid quotation shall be included as part of any agreement or contract.
 -Payment on work performed shall be made within 45 days, or CSI may cease all operations until paid in full.
 -CSI shall be paid 2% penalty for late payments as required by the public contract code.
 -Escalation clause: 5% per year increase to cover wage and expense increases.

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DIR PW REG#1000001109
 EXP. 6/30/2022

Proposal/Quote
Statewide - San Jose
 License # 975518
 1105 N 5th Street
 San Jose, CA 95112
 Ph (408) 993-9770
 Fax (408) 993-9773

ATTACHMENT 4

BID DATE: 06/18/21
CONTRACT INFO
 CITY OF ATHERTON

PROPOSAL: 125640
ESTIMATOR
 Steve Bartolino

CLIENT: EST
 ESTIMATING DEPARTMENT

PROJECT:
 CITY OF ATHERTON
 EL CAMION REAL
 ATHERTON, CA

ITEM #	DESCRIPTION	QUANTITY	PRICE	AMOUNT
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Proposal General Notes:
 THIS PROPOSAL AND ATTACHED PROVISIONS MUST BECOME A BINDING PART OF ANY SUBCONTRACT.

000 TRAFFIC CONTROL SYSTEM

SPECIFICATIONS:

1 LANE, 1 DIRECTION, 1 MILE, 1 T.C. TRUCK, 2 MEN	*\$1,650.00/8 HRS.
Connector/Ramp closure with Detour during lane closure	*\$100.00/EACH
Additional Lanes, Ramps, and/or Miles	*\$50.00/EACH
Additional T.C. Truck (no equipment)	*\$225.00/SHIFT
Additional T.C. Tech	*\$700.00/8 HRS.
Impact Attenuator Vehicle with Driver	*\$1,075.00/8 HRS.
FLAGGING - 2 MEN / DAY (T-13)/NO Rumble Strips	*\$1,650.00/8 HRS.
FLAGGING - 2 MEN / NIGHT (T-13)/NO Rumble Strips / 2 Light Sources	*\$1,700.00/8 HRS.
FLAGGING - 2 MEN / DAY (T-13)/INCLUDES Rumble Strips	*\$1,850.00/8 HRS.
FLAGGING - 2 MEN / NIGHT (T-13)/INCLUDES Rumble Strips / 2 Light Sources	*\$1,900.00/8 HRS.
PILOT CAR WITH DRIVER	*\$950.00/8 HRS.
PEDESTRIAN CONTROL - 2 PERSON CREW(T30-T32)	*\$1,600.00/8 HRS.

IMPACT ATTENUATOR RENTAL RATES - PLEASE CONTACT THE ESTIMATOR:

* Does not include 'Portable Changeable Message Sign', 'Impact Attenuator Vehicle' or 'Portable Vehicle Speed feedback Sign'.

** Contractor to supply "qualified" help if needed for set up and pick up.

- Overtime \$115.00/8-12 hrs/man; Doubletime \$135.00/hr over 12 hrs/man
 - Saturday closures multiply above rates by 1.45; Sunday closures multiply by 1.75
 - Time begins upon arrival at jobsite. Rates include travel time up to one (1/2) hour from any STSSI branch location. Additional travel time will be charged at \$35.00 per 1/2 hour/man, each direction.
 - Traffic control system is a four (4) hour minimum charge at 75% of rates. Full rate charged after four (4) hours. The minimum charge will be applied to all cancellations with less than eight (8) hours notice. Apply 30 - 60 minutes for set up and pick up.
 - Each Traffic Tech must be provided a 30 minute meal period. Missed meal periods will be billed at \$60.00 per Traffic Tech.
- NO RETENTION HELD FOR TRAFFIC CONTROL.

PORTABLE CHANGEABLE MESSAGE SIGN

RENTAL RATES - \$200.00/DAY; \$500.00/1 WEEK; \$1,200.00/4 WEEKS

\$75.00 delivery & \$75.00 pick up each

NO delivery or pick up charge if STSSI performs traffic control. DAY rate is applied if STSSI maintains PCMS during traffic control operations.

ITEM #	DESCRIPTION	QUANTITY	PRICE	AMOUNT
001	CONSTRUCTION AREA SIGNS	1 LS	2650.000/LS	2,650.00
002	K-RAIL RENTAL (4 WEEKS)	320 LF	11.000/LF	3,520.00
	SPECIFICATIONS: Additional rental time is billed at \$11.00/LF/4 WEEKS			
002-A	K-RAIL INSTALL	1 LS	9000.000/LS	9,000.00
	SPECIFICATIONS: Additional stand-by billed at \$210.00/HR Overtime - \$95.00/8-12 HRS/man; Doubletime \$115.00/over 12 HRS/man SATURDAY RATES MULTIPLY ABOVE RATES BY 1.4; SUNDAY RATES BY 1.7 Excludes traffic control, mark out, and crash cushion arrays. Contractor resopnsible for verification of quantites needed and mark out prior to installation.			
	EXCLUSIONS: EXCLUDES TRAFFIC CONTROL			
002-B	K-RAIL REMOVE	1 LS	9000.000/LS	9,000.00
	EXCLUSIONS: EXCLUDES TRAFFIC CONTROL			
003	ALTERNATIVE TEMPORARY CRASH CUSHION ABSORB-350			
	SPECIFICATIONS: ABSORB-350/TL-3/9 ELEMENT DAILY RENTAL RATE \$85.00/DAY WEEKLY RENTAL RATE \$320.00/1 WEEK 4 WEEK RENTAL RATE \$800.00/4 WEEKS ABSORB-350/TL-2/5 ELEMENT DAILY RENTAL RATE \$70.00/DAY WEEKLY RENTAL RATE \$240.00/1 WEEK 4 WEEK RENTAL RATE \$600.00/4 WEEKS \$75.00 delivery and \$75.00 pick up each from yard (no installation) Delivery / removal with installation (EMPTY) - \$300.00 each; (FULL) - \$500.00 each; Relocation - \$500.00 each			
004	TRAFFIC CONTROL PLAN			
	SPECIFICATIONS: TRAFFIC CONTROL PLANS WITHOUT ENGINEER'S STAMP \$300.00/PAGE PLANS IF STATEWIDE PERFORMS TRAFFIC CONTROL (WITHOUT STAMP) \$275.00/PAGE TRAFFIC CONTROL PLANS WITH ENGINEER'S STAMP \$500.00/PAGE PLANS IF STATEWIDE PERFORMS TRAFFIC CONTROL (WITH STAMP) \$475.00/PAGE PLEASE ALLOW 5-7 BUSINESS DAYS FOR PLANS TO BE DRAWN. PLEASE ALLOW ADDITIONAL TIME FOR STAMPED AND MULTI-PAGE PLANS CITY/COUNTY/STATE DIRECTED REDLINES CORRECTED AT NO CHARGE FIRST (2) UP TO 1 HR OF TIME. CONTRACTOR REVISIONS BILLED AT \$90.00 PER HR.			

ITEM #	DESCRIPTION	QUANTITY	PRICE	AMOUNT
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PROPOSAL PROVISIONS

SPECIFICATIONS:

- A signed contract and 15 working days notice must be given prior to any move in. This quote shall remain valid for 30 days from date of actual bid opening, unless otherwise agreed upon. PAYMENT TERMS ARE- 100%, NET 30 unless otherwise agreed upon.
- Unless stated on the quote, all permits and associated fees are excluded from Statewide Traffic Safety and Signs, Inc's quoted pricing.
- Lump sum items are based on "working days" listed in the Special Provisions or working days bid for this project. Additional compensation (standard rental rates) will be applied if working days are exceeded.
- Standards for 5 day work shift must be established prior to Statewide Traffic Safety and Signs, Inc. starting work on the project.
- Rental equipment furnished and installed by Statewide Traffic Safety and Signs, Inc. may not be moved by anyone other than Statewide Traffic Safety and Signs, Inc. without prior approval.
- Installed crash cushion arrays/modules relocated by Contractor shall be paid for at item price or new rental period of \$3.00 a day per module.
- All Construction Area Signs to be installed at one time or in stages and covered if needed at installation. Contractor to uncover and recover if needed.
- Construction Area Signs include one mobilization per stage, additional mobilizations \$1,500.00 each, unless negotiated prior to work. Additional signs required due to damage, theft, or plan inadequacies will be billed as extra work.
- Traffic Control not included in installation, removal, or repair of any item. Stand-by time charged at \$175.00/hr.
- Portable equipment will be delivered and picked up from one location. Contractor to maintain. Contractor is liable for loss and or damaged equipment. Barricades do not include flashing lights or sign panels unless otherwise noted. Pallets are not included with crash cushions.
- Contractor is liable for lost or damaged equipment removed or relocated by Contractor's forces.
- Statewide Traffic Safety and Signs, Inc. does not accept charges or back charges of any kind unless agreed to in writing prior to work beginning.
- Statewide Traffic Safety and Signs, Inc. shall fully indemnify Contractor for any liability arising out of Statewide Traffic Safety and Signs, Inc. work or products, but only to the extent of Statewide Traffic Safety and Signs, Inc. liability and not that of anyone else. Statewide Traffic Safety and Signs, Inc. maintains insurance coverage for their work hereunder, including \$2,000,000.00 Products- Comp/OP Agg and a 10/93 Additional Insured Endorsement.
- If there are any issues or concerns regarding Statewide Traffic Safety and Signs, Inc. products or work, Contractor shall promptly notify and give Statewide Traffic Safety and Signs, Inc. first opportunity to correct any such problems.
- All sign and marker location/ mark-out to be done prior to Statewide Traffic Safety and Signs, Inc. starting work. If necessary, Statewide Traffic Safety and Signs, Inc. will assist project inspector with location/ mark-out. Statewide Traffic Safety and Signs, Inc. will mark out it's own work area for USA if necessary, but is not responsible for damage to underground facilities not shown on plans or not marked out by other agencies.
- Sign panels for roadside sign items are supplied by others unless purchased through bid items of this quotation. Roadside sign panels will not be received by Statewide Traffic Safety and Signs, Inc. earlier to 15 working days prior to scheduled installation. No storage. 45 working days advance notice for sign panel orders. All sign plan discrepancies are to be resolved before any sign panel orders are placed. Hardware for sign panel items is excluded unless stated otherwise.
- Permanent sign and marker installation: maximum move-ins: ONE (1). Additional move-ins \$1,500.00 each, unless negotiated prior to work. 45 working days notice for metal post orders. Mounting hardware supplied to, and installed by Contractor.
- Removal, relocate, and reset items are to be completed in whole per Special Provisions for the project, and completed in, ONE (1) move-in. Additional move-ins \$1,500.00 each, unless negotiated prior to work.
- Sign installation does not include coring or breaking.
- All change order work must be approved by agency / owner prior to work being performed by Statewide Traffic Safety and Signs, Inc.
- Acceptance of this quote is acceptance of these provisions, which shall prevail if in conflict with any other documents.
- No retention is to be held on Traffic Control and Equipment Rental.

ITEM #	DESCRIPTION	QUANTITY	PRICE	AMOUNT
			TOTAL BID:	\$24,170.00

Signed: _____

Print: _____

Dated: _____

Title: _____