



Item No. 9 Town of Atherton

CITY COUNCIL STAFF REPORT – CONSENT AGENDA

TO: HONORABLE MAYOR AND CITY COUNCIL
GEORGE RODERICKS, CITY MANAGER

FROM: ROBERT OVADIA, PUBLIC WORKS DIRECTOR

DATE: SEPTEMBER 15, 2021

SUBJECT: SECOND AMENDMENT TO THE AGREEMENT FOR
TENNIS FACILITY MANAGEMENT SERVICES BETWEEN
THE TOWN AND PLAYER CAPITAL TENNIS

RECOMMENDATION:

Approve the second amendment to the Tennis Facility Management Services Agreement with Player Capital for two (2) years with possible extensions for up to two additional (1) year terms upon written agreement of both parties.

BACKGROUND

The City Council awarded Player Capital Tennis (PCT) as the contractor to manage the tennis facilities in Holbrook Palmer Park starting September 25, 2014. The original contract provided for an initial term of one (1) year from the date of execution, with two (2) additional three (3) year term extensions for a total of seven (7) years, upon mutual agreement.

The first amendment was executed on January 3, 2018, formally extending the agreement through the approved seven (7) year term, ending September 26, 2021.

ANALYSIS

PCT has been actively managing the tennis courts and reservation system for the tennis courts at Holbrook-Palmer Park. At the September 1, 2020, Park and Recreation Committee meeting PCT provided an update regarding tennis court usage. During the presentation, PCT indicated that there was an increase in tennis court play during COVID by as much as 40% during certain periods. The Park and Recreation Committee discussed the possible extension of the current management agreement and did not have any objection.

As noted above, the term of the agreement is set to expire on September 30, 2021. Player Capital Tennis is interested in extending the current agreement with the Town for Tennis Facility

Management. Staff is seeking Council authorization for extending the term of the agreement prior to termination of its own accord. The proposed extension is for a two (2) year term with two additional extensions of one (1) year each, upon written agreement by both parties.

FISCAL IMPACT

Pursuant to the terms of the original Tennis Facility Management Agreement, Player Capital Tennis pays the Town a flat rate of \$40,000 per year (\$3,333 per month) for the opportunity to manage the tennis facility and have exclusive rights to provide instruction at the tennis facility. This fee helps in providing funds to maintain the tennis facility. There would be no change in the fee per the second agreement.

POLICY FOCUS

The policy focus should center on the desire to retain professional tennis facility management services at the Holbrook-Palmer Park tennis courts.

PUBLIC NOTICE

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the project is also disseminated via the Town's electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town's electronic News Flash publications. Subscribers include residents as well as stakeholders – to include, but be not limited to, media outlets, school districts, Menlo Park Fire District, service providers (water, power, and sewer), and regional elected officials. The Town maintains an active and up to date Project Website at <http://ca-atherton.civicplus.com/index.aspx?NID=290>.

COMMISSION/COMMITTEE FEEDBACK/REFERRAL

This item ___ has or X has not been before a Town Committee or Commission.

- Audit/Finance Committee (meets every other month)
- Bicycle/Pedestrian Committee (meets as needed)
- PMC & Civic Center Advisory Committee (meets as needed)
- Environmental Programs Committee (meets every other month)
- Park and Recreation Committee (meets each month)
- Planning Commission (meets each month)
- Rail Committee (meets every other month)
- Transportation Committee (meets every other month)