



Item No. 18 Town of Atherton

CITY COUNCIL STAFF REPORT – REGULAR AGENDA

TO: HONORABLE MAYOR AND CITY COUNCIL
GEORGE RODERICKS, CITY MANAGER

THROUGH: ROBERT OVADIA, PUBLIC WORKS DIRECTOR

FROM: MARTY HANNEMAN, INTERWEST CONSULTING GROUP
PROJECT MANAGER

DATE: SEPTEMBER 15, 2021

SUBJECT: TOWN CENTER PROJECT UPDATE

RECOMMENDATION

None. This report is informational only.

BACKGROUND

Below is a summary of major items and work-in-progress over the next few weeks.

Week of September 6

- Continue paving of pervious concrete at various locations
- Continue grading around City Hall.
- Continue installing landscaping irrigation systems
- Continue installation of lighting, flooring, and painting in City Hall/PD building
- Continue of electrical and mechanical systems for Library and City Hall/PD building
- Continue construction of interior walls in Library.
- Continue renovations of Town Hall.
- Continue interior wall and ceiling insulation for City Hall/PD building
- Continue installation of the library decking.
- Continue installing furnishings for Administration side of City Hall

Week of September 13

- Continue paving of pervious concrete at various locations
- Continue installing landscaping irrigation systems
- Continue grading around City Hall.
- Continue installation of lighting, flooring, and painting in City Hall/PD building
- Continue of electrical and mechanical systems for Library and City Hall/PD building
- Continue construction of interior walls in Library.
- Continue renovations of Town Hall.

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- Continue interior wall and ceiling insulation for City Hall/PD building
- Continue installation of the library decking.
- Continue installing furnishings for Administration side of City Hall

Week of September 20

- Continue paving of pervious concrete at various locations
- Continue grading around City Hall.
- Continue installing landscaping irrigation systems
- Continue installation of lighting, flooring, and painting in City Hall/PD building
- Continue of electrical and mechanical systems for Library and City Hall/PD building
- Continue construction of interior walls and floors in Library.
- Continue renovations of Town Hall.
- Continue installation of the library decking.



Live [webcams](#) for Library site work and the City Hall/PD site work are active on the Town's website.

The contractor continues installation of all electrical, mechanical, and communication lines, and painting of walls and ceilings. The elevator and main stairway are also in progress.

Work continues on the interior walls, flooring and mechanical/electrical systems for the library as well as renovations on the Historic Town Hall. The contractor continues work on the deck work that will connect the Library with Historic Town Hall. Construction activity will begin moving to the western border of the site and once the Police Department moves into the new facility, the existing facility and environs will be demolished and regraded to match the existing site. The contractor continues installing the pervious concrete at various locations. The entire site is very active with many heavy equipment working

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everywhere.



POLICY ISSUES

There are no significant policy issues associated with this staff report.

FISCAL IMPACT

There are no fiscal impacts associated with this staff report. Please see Attachment 3 for a summary of the currently approved project change orders and payment requests.

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PUBLIC NOTICE

Public notification was achieved by posting the agenda, with this agenda item being listed, at least 72 hours prior to the meeting in print and electronically. Information about the project is also disseminated via the Town’s electronic News Flash and Atherton Online. There are approximately 1,200 subscribers to the Town’s electronic News Flash publications. Subscribers include residents as well as stakeholders – to include, but be not limited to, media outlets, school districts, Menlo Park Fire District, service providers (water, power, and sewer), and regional elected officials. The Town maintains an active and up to date Project Website at <http://ca-atherton.civicplus.com/index.aspx?NID=290>.

COMMISSION/COMMITTEE FEEDBACK/REFERRAL

This item ___ has or X has not been before a Town Committee or Commission.

- ___ Audit/Finance Committee (meets every other month)
- ___ Bicycle/Pedestrian Committee (meets as needed)
- ___ PMC & Civic Center Advisory Committee (meets as needed)
- ___ Environmental Programs Committee (meets every other month)
- ___ Park and Recreation Committee (meets each month)
- ___ Planning Commission (meets each month)
- ___ Rail Committee (meets every other month)
- ___ Transportation Committee (meets every other month)

ATTACHMENTS

Attachment 1: Summary of Town Center Payment Requests and Change Orders

