



**Town of Atherton**  
**PARK AND RECREATION COMMISSION MINUTES**  
**September 1st, 2021**  
**6:30 pm Zoom Meeting**

Meeting started at 6:32 pm

**1. ROLL CALL**

Committee Members: Matt Baker (Chair), Taylor Henkel, Alex Keh, Frank Merrill, Julianna Robertson (Vice-Chair), Walter Robinson, Marylue Timpson (excused),  
Councilmember Liaisons: Rick DeGolia  
Staff: Francesca Reyes

**2. PUBLIC COMMENTS – none**

**3. APPROVAL OF MINUTES – July Minutes**

The Committee approved the minutes with the correction of Walter's last name. 5-0.

**4. PRESENTATIONS** –Michael Jessup will Player Capital Tennis. Michael stated that tennis has received a 40% bump due to covid. He said courts 1 and 2 need the overlay. He stated that they have priority to 4 courts and that the public gets to use 2 hard courts. Then Jessup mentioned a large donation for naming the courts as well as committee members mentioned adding a pickleball court.

**5. REGULAR AGENDA**

**5a. Introduction of new Committee members**

Walter Robinson introduced himself and explained why he wanted to be on the Committee. He has used the park for 3 generations and has been involved with the Foundation.

**5b. Input on concrete color edge band, unit pavers and children's picnic area relocation for Circulation**

The Committee discussed the concrete and decorative paver colors. It was decided that most preferred the Kailua concrete color with the Gray Charcoal Tan color paver. The Committee also desired the pavers to be on both sides and to not be bright yellow. For the last item the Committee recommended the relocated picnic area to be a combination of area 1 and 2. They are in favor of a decorative fence around the valley oak. Julie Robertson mentioned installing umbrellas or sunshades.

### **5c. Input on specimen trees for Holbrook-Palmer Park**

For the front parking lot, the Committee preferred a 24" box Trident Maple. For the Pavilion patio they preferred a Cork Oak of 48" box size and a Magnolia denudate for the Event Garden location of 36" box size.

### **5d. Input on signage for after Town Staff Move To The New Town Center**

The Committee wanted the signs removed at the front entrance that say parking for park and city hall patrons only as well as the sign that says town admin and permit center that way. They were ok with replacing the two signs outside the park as long as they are not located in the park.

### **5e. Updates on the prioritized park projects and goals**

Alex Keh suggested that Park Management staffing should be replaced with updating pricing of venues. Matt Baker said that the pricing should be streamlined and more accessible. The Committee agreed. Staff will update the goals for the next meeting.

## **6. DISCUSSION ITEMS –**

### **6a. Discussion of tennis courts overlay and program**

This item was not discussed.

## **7. COMMITTEE AND STAFF MEMBER COMMENTS**

**7a. Foundation report:** Walt Robinson made the report and stated that the Foundation was debating what to use the rest of the money. He stated it would cost too much to refurbish the park fountain. One option would be to spruce up the old gate at the entrance or exit.

**7c. Park goings on reports and Q&A:** Staff opened item to the Committee for questions and discussion.

**7c. Park Events Report:** Staff opened item to the Committee for questions. Alex Ken had a question on why Park Programs was at 39%. Staff will inform the committee at the next meeting.

### **7d. Individual Committee Member Comments:**

Alex Keh mentioned the Felton Gable properties rebuilt the property line fences. Staff directed Keh to Public Works.

Matt Baker suggested that Catered Too to be invited to the P&R meeting every few months to present to the Committee.

8. **SET/CONFIRM NEXT MEETING**  
September 1st, 2021 at 6:30 PM. Zoom.

9. **ADJOURN** - Matt Baker adjourned meeting at 8:15 pm with a motion by Alex Keh and 2nd by Julie Robertson – 5-0.