



**Town of Atherton**  
**PARK AND RECREATION COMMISSION MINUTES**  
**January 12th, 2022**  
**6:30 pm Zoom Meeting**

Meeting started at 6:34 pm

**1. ROLL CALL**

Committee Members: Matt Baker (Chair), Taylor Henkel, Alex Keh, Frank Merrill, Julianna Robertson (Vice-Chair)-Excused, Walt Robinson, Marylue Timpson  
Councilmember Liaisons: Rick DeGolia  
Staff: Sally Bentz-Dalton

**2. PUBLIC COMMENTS – none**

**3. APPROVAL OF MINUTES – December minutes**  
Approved as amended 1<sup>st</sup> Timpson 2<sup>nd</sup> Henkel 6-0

**4. PRESENTATIONS – None**

**5. REGULAR AGENDA**

**5a. Review and recommend Memorial and Donation Policy for Holbrook-Palmer Park**

The Committee discussed plaques, size, location, and what items to allow for plaques. Robinson stated that the Foundation would like trees to have plaques. Henkel mentioned that a plaque wall could be placed somewhere in the park. Rick DeGolia mentioned there should be a break point for Council review, for example \$5,000. Staff requested the Committee to send her edits so they can be incorporated and presented at the next meeting for review. Staff stated they will work on updating the donation pricing.

**5b. Fountain Design Recommendation to staff**

The Committee and Foundation recommend the fountain be put in until the circulation project is complete. Marylue Timpson volunteered to donate plantings. The Committee agreed again that the Wisley fountain would fit into the park aesthetic. There were concerns on children jumping into the fountain so it was suggested a fence may be required to be installed around it. The Committee made a final recommendation to not install a fountain until the circulation project is complete.

**5c. Updates on prioritized park projects and goals**

Staff will bring Carriage House bathroom comments to the next meeting. Alex Keh and Taylor Henkel presented a detailed PowerPoint on updated venue pricing. Staff will have a Circulation update at the next meeting.

**6. DISCUSSION ITEMS – None**

**COMMITTEE AND STAFF MEMBER COMMENTS**

**7a. Foundation report:** Robinson mentioned the comments on the Fountain and Policy previously discussed. Merrill discussed the Foundation will put a lock on the display counter in the bride's room in the Main House so historical items could be displayed.

**7c. Park goings on reports and Q&A:** Staff opened item to the Committee for questions and discussion. Robinson mentioned the tennis courts were in poor shape. Staff is hoping to bring tennis overlay to February Council meeting to approve the work for Council to award the work to a company.

**7c. Park Events Report:** Staff opened item to the Committee for questions.

**7d. Individual Committee Member Comments:**

**7. SET/CONFIRM NEXT MEETING**

February 2nd, 2022, at 6:30 PM. Zoom

A decision to meet in person will be month to month.

**8. ADJOURN** - Meeting ended at 8:24 pm with a motion by Merrill and 2nd by Robinson – 7-0.